



MINUTES

Ordinary Council Meeting

16 April 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 16 APRIL 2019 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Kevin Morris, Cr Tracey Lewis, Cr Wesley Hall, Cr Tammy Galvin, Cr Barbara Bryon, Cr Jenny Clarke OAM,

In Attendance

Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), George Cowan (General Manager), Vicki Maher (Minute Taker), Edwina Foley (Communications Officer)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Cr Wesley Hall declared a Non Significant Non Pecuniary Interest in Item 13.1 under the Local Government Act as External Accountant for Narrandera Golf Club will remain and take part in discussion and voting.

General Manager George Cowan declared a Non Significant Non Pecuniary Interest in Item 13.1 under the Local Government Act as Playing member of the Golf Club will remain and take part in discussion.

7 PUBLIC QUESTION TIME

Nil

8 PRESENTATIONS BY THE PUBLIC

Nil

9 PRESENTATIONS BY STAFF AND CONTRACTORS

Nil

10 CONFIRMATION OF MINUTES**RESOLUTION 19/047**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That the minutes of the Ordinary Council Meeting held on 19 March 2019 be confirmed.

CARRIED

11 MAYORAL REPORT**11.1 MAYORAL REPORT APRIL 2019****RESOLUTION 19/048**

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council receive and note the Mayoral Report for April 2019.

CARRIED

12 NOTICES OF RESCISSION

Nil

13 NOTICES OF MOTION**13.1 NOTICE OF MOTION - WATER ALLOCATIONS AND EFFICIENCIES****RESOLUTION 19/049**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council:

1. Provide a Financial Report by 31 May 2019 detailing Income & Expenditure for the Water Reuse Scheme for the year ended 30 June 2018 and an Income & Expenditure Statement for the Nine Months Ended 31 March 2019.

And

2. Provide an Efficiency Report on Council management of its Water Resources by 31 May 2019 which would encompass:
 - a) Current Council River Water Entitlements held and how these allocations are used.
 - b) Alternatives to water not currently being utilised when town water mains are flushed.
 - c) Current flows through the Water Reuse Scheme and the percentage of total flows taken up by Council operations.
 - d) Alternative pricing structures for the Water Reuse Scheme (To be considered in 2019/20 Budget Considerations) so that Narrandera Golf Club can afford connection as soon as their major irrigation upgrade is completed.

CARRIED**14 COUNCILLOR REPORTS**

Nil

15 COMMITTEE REPORTS

15.1 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 6 DECEMBER 2018

RESOLUTION 19/050

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

1. That the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 6 December 2018 be received and noted.

CARRIED

15.2 MINUTES - ECONOMIC TASKFORCE COMMITTEE - 25 MARCH 2019

RESOLUTION 19/051

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held 25 March, together with the updated Economic Development Strategy (non-confidential).

CARRIED

15.3 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 6 MARCH 2019

RESOLUTION 19/052

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council

1. Received and note the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 6 March 2019.

CARRIED

16 OUR COMMUNITY**16.1 AGED CARE QUALITY REVIEW****RESOLUTION 19/053**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Note the conduct of the Australian Aged Care Quality and Safety review and the determination that the service has met all 18 Expected Outcomes of the three standards.
2. Letter of Congratulations from Council be forwarded to each department.

CARRIED

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY**18.1 INSTALLATION OF REVERSE VENDING MACHINE AT NARRANDERA LANDFILL SITE****RESOLUTION 19/054**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

1. That

Council proceeds to enter into an appropriate agreement with Tomra/Cleanaway Joint Venture for the installation of a 4-deposit point, kiosk-style Reverse Vending Machine at a location adjacent to the main entrance of the Narrandera Landfill site and

- (a) Council prepares the chosen site to Tomra/Cleanaway specifications to accommodate the Reverse Vending Machine.
- (b) The cost of site preparation including connection of electricity and ongoing power use and parking, lighting and CCTV be met from Council's Waste reserves.

CARRIED

18.2 TOURISM AND ECONOMIC DEVELOPMENT QUARTERLY UPDATE**RESOLUTION 19/055**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

Information item.

CARRIED

18.3 NARRANDERA TOWN SIGNS-GATEWAY SIGNS**RESOLUTION 19/056**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Considers the attached designs, as amended and selects one design for application to the construction of 4 signs sized 3mx 1.8m each for erection at prominent gateway locations on the 4 main entry routes to Narrandera, supported by landscaped surrounds and flanking poles and banners for each sign.

Council endorsed Option on Page 91 Darker Orange, Koala up tree, add outline and block to Lizard, Narrandera to be reflective.

2. Locations for the signs to capture all incoming traffic on the entrance to town on the Newell Highway, (Narrandera side of Gillenbah where the existing tree sign is located), Newell Highway Northern approach, Irrigation Way (Narrandera side of Canal Bridge), Barellan Road town side of Red Hill Industrial Estate (at the location of the existing small sign.
3. Council to seek RMS approval for low level directional signage at the Newell Sturt intersection for Narrandera.
4. Incorporate Solar Lights within each signs landscaping at the cost of \$750+GST per sign.
5. Landscaping be designed to reflect the themes established by the design of the Cemetery and Lake Talbot Pool Complex entrances.

CARRIED

Cr Hall requested his vote be recorded as Against the Colour.

Cr Bryon requested her vote be recorded as Against points 2 and 4.

19 OUR INFRASTRUCTURE**19.1 RED HILL TRUCK WASH****RESOLUTION 19/057**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council

1. Waive all charges relating to Development Application fees, Construction Certificate fees, Section 64 contribution and Section 94A contributions which are payable to Council Total amount of \$43,502.80.
2. Fund provision of power to the site from the Red Hill Industrial Reserve, value \$40,000.
3. Fund extension of water supply to the site from Mains Expenses budget of \$20,000 and waive the cost of meterage connection fees of approximately \$5,000.
4. Fund construction of the access road from Roads to Recovery budget of approximately \$70,000.
5. Investigate alternative methods of funding shed construction (Est. \$65,000) once final costs of this element are known.
6. Upon completion of construction, promote the Truck Wash as a Biosecurity Wash-down Station for suitable farm machinery.

CARRIED

20 OUR CIVIC LEADERSHIP**20.1 MODEL CODE OF MEETING PRACTICE****RESOLUTION 19/058**

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council

1. Adopt the Model Code of Meeting Practice attached including the non-mandatory provisions shown in Red font and excluding those in Orange font for the purpose exhibition and proposed adoption at Council's June meeting.

CARRIED

20.2 POLICY REVIEW - COUNCILLOR EXPENSES & FACILITIES**RESOLUTION 19/059**

Moved: Cr Wesley Hall
Seconded: Cr Tracey Lewis

Adopt the draft policy CS270 Councillor Expenses & Facilities for public exhibition.

CARRIED

20.3 NEW POLICIES FOR DEBT RECOVERY AND FINANCIAL HARDSHIP

RESOLUTION 19/060

Moved: Cr Tracey Lewis
Seconded: Cr Narelle Payne

That Council adopt the draft polices Debt Recovery and Rates & Charges Financial Hardship for exhibition inviting public submissions.

CARRIED

20.4 RENEWAL OF COMMERCIAL LEASE - 6 VICTORIA SQUARE, NARRANDERA

RESOLUTION 19/061

Moved: Cr Narelle Payne
Seconded: Cr David Fahey OAM

That Council

1. Endorse the new lease agreement with NSW Health Pathology for the premises know as 6 Victoria Square, Narrandera commencing 1 March 2019 for 3 years terminating 28 February 2022 with a single option to renew for a further 3 years (the total term of the lease plus the single option being 6 years).
2. Endorse the placement of the Seal of Council to the lease document and any other documents relating to this matter.

CARRIED

20.5 DRAFT 2019-2020 FINANCIAL YEAR STRATEGIC DOCUMENTS

RESOLUTION 19/062

Moved: Cr David Fahey OAM
Seconded: Cr Narelle Payne

That Council

1. adopt the following for the purpose of public exhibition for a period of 28 days:
 - (a) The unchanged Delivery Program 2018-2022;
 - (b) The draft Operational Plan 2019-2020 as presented;
 - (c) The maximum 2.7% rate pegging limit increase for permissible yield for the

2019-2020 ordinary rate;

- (d) The maximum interest penalty rate for 2019-2020 when determined and to be applied to overdue rates & charges;
- (e) The waste charges for Narrandera for 2019-2020 as presented;
- (f) The waste charges for Barellan for 2019-2020 as presented;
- (g) The waste charges for Grong Grong for 2019-2020 as presented;
- (h) The water charges for 2019-2020 as presented for both potable and non-potable water service access and consumption;
- (i) The sewer charges for 2019-2020 as presented for sewer service access, sewer usage and liquid trade waste and include a scenario with 5% increases for the next three (3) years and any shortfall necessary for Barellan sewerage to be included in loan borrowings.
- (j) The stormwater management charges for 2019-2020 as presented;
- (k) The schedule of fees and charges for 2019-2020 as presented;
- (l) The 2019-2029 Long Term Financial Plan as presented;
- (m) The 2019-2029 schedule of Capital Works as presented;
- (n) The 2019-2020 Fit For The Future benchmarks;
- (o) At the conclusion of the 28 day public exhibition period that Council further consider the strategic documents in conjunction with any community comments or submissions received at its May 2019 meeting.

CARRIED

20.6 RENEWAL OF LICENCE AGREEMENTS - NARRANDERA SALEYARDS 58 PINE HILL ROAD, NARRANDERA

RESOLUTION 19/063

Moved: Cr Jenny Clarke OAM

Seconded: Cr Barbara Bryon

That Council:

1. Endorse the new licence agreement with Elders Rural Services Australia Limited also the new licence agreement with Landmark Operations Limited for use of the Narrandera Saleyards located at 58 Pine Hill Road, Narrandera commencing 1 July 2019 for a period of 5 years terminating 30 June 2024;
2. Endorse the placement of the Seal of Council to each licence agreement and any other documents relating to this matter.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

21.1 MARCH DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 19/064

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

That Council

1. Receive and note the Development Services Activities Report for March 2019.

CARRIED

22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

22.1 MARCH INCOME STATEMENT

RESOLUTION 19/065

Moved: Cr Wesley Hall

Seconded: Cr Kevin Morris

That Council

1. Receive and note the information contained in the Income Statement report for the nine months period ending 31 March 2019.

CARRIED

22.2 MARCH CAPITAL WORKS PROGRAM

RESOLUTION 19/066

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council

1. Receive and note the information contained in the Capital Works report as at 31 March 2019.

CARRIED

22.3 MARCH STATEMENT OF BANK BALANCES

RESOLUTION 19/067

Moved: Cr Wesley Hall

Seconded: Cr Tammy Galvin

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 March 2019

CARRIED

22.4 MARCH STATEMENT OF RATES AND RECEIPTS

RESOLUTION 19/068

Moved: Cr Barbara Bryon

Seconded: Cr Wesley Hall

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 2 April 2019.

CARRIED

22.5 MARCH STATEMENT OF INVESTMENTS

RESOLUTION 19/069

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council

1. Receive and note the information contained in the Statement of Investments report as at 31 March 2019.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

24 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 19/070**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

24.1 Tender - Changeroom Construction - Lake Talbot Pool Complex

This matter is considered to be confidential under Section 10A(2) - di and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

24.2 Economic Taskforce Strategy

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

CARRIED

24.1 TENDER - CHANGEROOM CONSTRUCTION - LAKE TALBOT POOL COMPLEX**RESOLUTION 19/071**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Accept the renegotiated tender offer by Adaptive Interiors to construct the new Changeroom facility at Lake Talbot Swimming Pool Complex.
2. Release funds from the Lake Talbot Pool Master Plan Reserve to increase the project funding for the Changeroom construction project to a total cost of \$465,492 as illustrated in Table 5 – Total Project Costs (Tendered Offer and Council Project Activities).
3. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.

CARRIED

24.2 ECONOMIC TASKFORCE STRATEGY

RESOLUTION 19/072

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Economic Development Strategy 2019 (confidential version) containing updates following the Economic Taskforce Committee meeting held 25 March 2019.

CARRIED

25 RETURN TO OPEN COUNCIL

RESOLUTION 19/073

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council moves out of Closed Council into Open Council.

CARRIED

The Mayor then read the resolutions endorsed in the Closed Session of Council.

The Meeting closed at 3.30pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 May 2019.



.....
GENERAL MANAGER



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CHAIRPERSON