



MINUTES

Ordinary Council Meeting

16 August 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 16 AUGUST 2022 AT 2PM**

The Mayor declared the Public Forum opened at 1.30pm and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

PUBLIC FORUM

Mr Nigel Lotz, General Manager of GrainCorp, as well as local farmers from the Barellan area, spoke "For" Item 15.1 DA-016-2021-2022 Expansion of Grain Storage Bunkers (GrainCorp Barellan) and the barriers the expansion of the facility will overcome.

The Mayor declared the Ordinary Council Meeting opened at **2.05pm**.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4.1 REQUEST TO JOIN BY AUDIO-VISUAL LINK

RESOLUTION 22/188

Moved: Cr Cameron Lander
 Seconded: Cr Tracey Lewis
 That Council:

1. Approves Councillors Kevin Morris and Sue Ruffles to join via Audio-Visual Link.

CARRIED

4.2 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant, Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Nil

7 CONFIRMATION OF MINUTES

RESOLUTION 22/189

Moved: Cr Tracey Lewis
 Seconded: Cr Narelle Payne

That the minutes of the Ordinary Council Meeting held on 19 July 2022 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT JULY AUGUST 2022

RESOLUTION 22/190

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for July/August 2022.

CARRIED

8.2 MAYORAL REPORT - CLOSURE NAB NARRANDERA

RESOLUTION 22/191

Moved: Cr Neville Kschenka

Seconded: Cr Tracey Lewis

That Council:

1. Writes to the National Australia Bank to formally object to the closure of its Narrandera branch.
2. Reviews its banking arrangements following the procurement of a new enterprise management system later this financial year.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE - 2 AUGUST 2022

RESOLUTION 22/192

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held **2 August** 2022.
2. Tourism Stimulus Projects (non-confidential) as at **July** 2022.

3. Economic Stimulus Projects (non-confidential) as at **July 2022**.
4. Economic Development Strategy (non-confidential) as at **July 2022**.

CARRIED

13.2 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 6 JULY 2022

RESOLUTION 22/193

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the minutes of the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 6 July 2022 noting the following resolutions in particular:
 1. **6.2 Asset Revaluation Outcomes at 30 June 2022**

The community land and the water and sewer revaluations will have an effect on the 2021-22 financial year statements however these will be detailed to Council in a future report.
 2. **6.4 Internal Audits for 2022-23**

In consultation with the internal audit and management, the ARIC members have determined that four internal audits will take place in 2022-23 being:
 - a. Fleet/plant management
 - b. Managing grant funding applications and acquittals
 - c. Work health and safety framework
 - d. Succession planning/attraction and retention and staffing control.
3. **6.9 Financial Balance of Internal Audit Function**

Unexpended funds approximating \$19,000 from 2021-22 financial year recommended to be revoted by Council for use in 2022-23 for the purpose of updating plans and documenting procedures for the various functions of the ARIC.

CARRIED

13.3 YOUTH ADVISORY COUNCIL - MINUTES - 1 AUGUST 2022

RESOLUTION 22/194

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 1 August 2022.

CARRIED

14 PROCUREMENT

Nil

15 DEVELOPMENT APPLICATION**15.1 DA-016-2021-2022 EXPANSION OF GRAIN STORAGE BUNKERS (GRAINCORP BARELLAN)****RESOLUTION 22/195**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Approves DA-016-2021-2022 for the expansion of grain storage facility (construction of additional grain storage bunkers and gravel internal roads) at Lots 1 and 2 DP 1033278 being Sandy Creek Road, Barellan NSW, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

In Favour: Cr's Neville Kschenka, Cameron Lander, Narelle Payne, Jenny Clarke OAM, Kevin Morris, Peter Dawson, Sue Ruffles, Braden Lyons and Tracey Lewis

Against: Nil

CARRIED 9/0**16 OUR COMMUNITY****16.1 2022 BUSH BURSARY AND CWA PROGRAM****RESOLUTION 22/196**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Supports the NSW Rural Doctors Bursary Program and invests in two bush bursaries at a cost of \$3,000 plus GST for recipients recruited and selected by the NSW Rural Doctors Network.
2. Notes that the two bursaries can be funded from job cost 8600-0127-0005.

CARRIED**16.2 INTRODUCTION OF SUPPORT AT HOME FUNDING MODEL****RESOLUTION 22/197**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the update to the implementation timeline for the In-home Aged Care Reforms and the introduction of the Support at Home Programs from 1 July 2023 to 1 July 2024.

CARRIED**16.3 INFRASTRUCTURE SERVICES ADVISORY COMMITTEE NOMINEES****MOTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Endorses and appoints the following community representatives to the Narrandera Stadium Advisory Committee: Gayle Murphy, Martin Hiscox, Helen Ryan and Donald (Rex) Evans
2. Resolves to discontinue the:
 - a. Parks and Gardens Advisory Committee due to lack of community interest.
 - b. Lake Talbot Advisory Committee due to lack of community interest.
 - c. Sport Facilities Advisory Committee due to insufficient user group nominations.

AMENDMENT

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Endorses and appoints the following community representatives to the Narrandera Stadium Advisory Committee: Gayle Murphy, Martin Hiscox, Helen Ryan and Donald (Rex) Evans
2. Resolves to readvertise and promote membership of the:
 - a. Parks and Gardens Advisory Committee.
 - b. Lake Talbot Advisory Committee.
 - c. Sport Facilities Advisory Committee.

The Amendment when put was Carried and became the Motion

RESOLUTION 22/198

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Endorses and appoints the following community representatives to the Narrandera Stadium Advisory Committee: Gayle Murphy, Martin Hiscox, Helen Ryan and Donald (Rex) Evans
2. Resolves to readvertise and promote membership of the:
 - a. Parks and Gardens Advisory Committee.
 - b. Lake Talbot Advisory Committee.
 - c. Sport Facilities Advisory Committee.

CARRIED

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Nil

19 OUR INFRASTRUCTURE**19.1 NARRANDERA STORMWATER INFRASTRUCTURE FUNDING****RESOLUTION 22/199**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Resolves not to proceed with a Special Stormwater Rate under Section 495 of the Local Government Act to fund stormwater infrastructure upgrades in Narrandera.
2. Considers at its September meeting the extent of work required and the IPART schedule to determine if an application for a General Fund special rate variation is submitted in the 2023 round of IPART determinations.

CARRIED

20 OUR LEADERSHIP**20.1 DIGITAL COMMUNITY NOTICEBOARDS****RESOLUTION 22/200**

Moved: Cr Narelle Payne
Seconded: Cr Jenny Clarke OAM

That Council:

1. Approves Stage One for the purchase and installation of two digital noticeboard set-ups in Narrandera Shire pending grant funding.

CARRIED

20.2 AXICOM PTY LTD - THIRD AND FINAL OPTION TO RENEW LICENCE AGREEMENT - LAND ADJACENT TO THE HIGH LEVEL WATER RESERVOIR OFF WATERMAIN STREET, NARRANDERA

RESOLUTION 22/201

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That Council:

1. Enters into the third and final option to renew the existing licence agreement with Axicom Pty Ltd for approximately 75 square metres of land located south-east of the high level water reservoir located on Lot 1 DP 611805 for the term commencing 1 May 2022 to 30 April 2027; and
2. Grants delegated authority to the Mayor and the General Manager to sign the document and place the Seal of Council on the new licence agreement.

CARRIED

20.3 LOBBYING OF COUNCILLORS

RESOLUTION 22/202

Moved: Cr Narelle Payne
Seconded: Cr Jenny Clarke OAM

That Council:

1. Considers the matters listed in the report and attachments and makes a submission to the Office of Local Government supporting the proposals and including any additional requirements it seeks to identify.

CARRIED

21 POLICY

Nil

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

22.1 JULY 2022 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES

RESOLUTION 22/203

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Development Services Activities Report for July 2022.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

23.1 JULY CAPITAL WORKS PROGRAM

RESOLUTION 22/204

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 July 2022.

CARRIED

23.2 JULY INCOME STATEMENT

RESOLUTION 22/205

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 July 2022.

CARRIED

23.3 JULY STATEMENT OF BANK BALANCES**RESOLUTION 22/206**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 July 2022.

CARRIED

23.4 JULY STATEMENT OF INVESTMENTS**RESOLUTION 22/207**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 July 2022.

CARRIED

23.5 JULY STATEMENT OF RATES AND RECEIPTS**RESOLUTION 22/208**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 July 2022.

CARRIED

23.6 DRAFT COUNCIL FINANCIAL STATEMENTS 2021-2022 - REFERRAL FOR AUDIT**RESOLUTION 22/209**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby

declares that it has prepared the General Purpose Financial Statements for the 2021-22 financial year ending 30 June 2022 and has formed an opinion, based on the advice of Council officers, that these reports:

- a. Have been prepared in accordance with:
 - i. the Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - ii. the Australian Accounting Standards and professional pronouncements; and
 - iii. the Local Government Code of Accounting Practice and Financial Reporting.
 - b. Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2022; and
 - c. Accords with Council's accounting and other records and policies.
2.
 - a. At note E1-1 (c) liquidity risk, include the borrowings ageing amounts.
 - b. At note B2-4 Grants and contributions include the amounts for the timing recognition allocation, summarised under developer contributions.
 - c. At note B2-4 Grants and contributions include the timing and reclassify the Economic Development (40) and Recreation & Culture (92) into Tourism (132).
 3. Declares that the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
 4. Resolves that the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
 5. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declare that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2022 be referred for audit.
 6. Resolves that Tuesday 18 October 2022 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2022, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
 7. Resolves to revote expenditure of \$3,051,748 for the projects not commenced and carry forward \$14,962,697 for projects commenced and not yet complete, of which \$900,890 is funded from revenue.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.15pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 September 2022.



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GENERAL MANAGER



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CHAIRPERSON