



BUSINESS PAPER

Ordinary Council Meeting

18 October 2022

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC Toll free	02 8281 5999 1800 463 909	icac@icac.nsw.gov.au
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN THEMES

Section 16 Our Community

- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

Section 17 Our Environment

- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

Section 18 Our Economy

- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

Section 19 Our Infrastructure

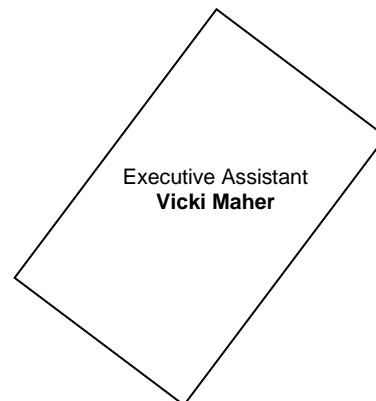
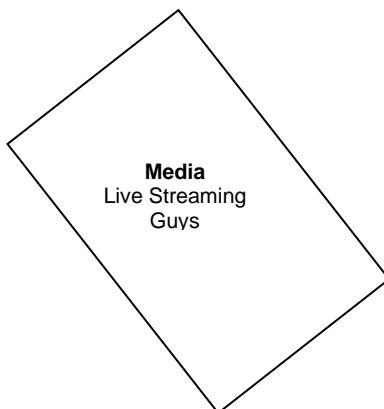
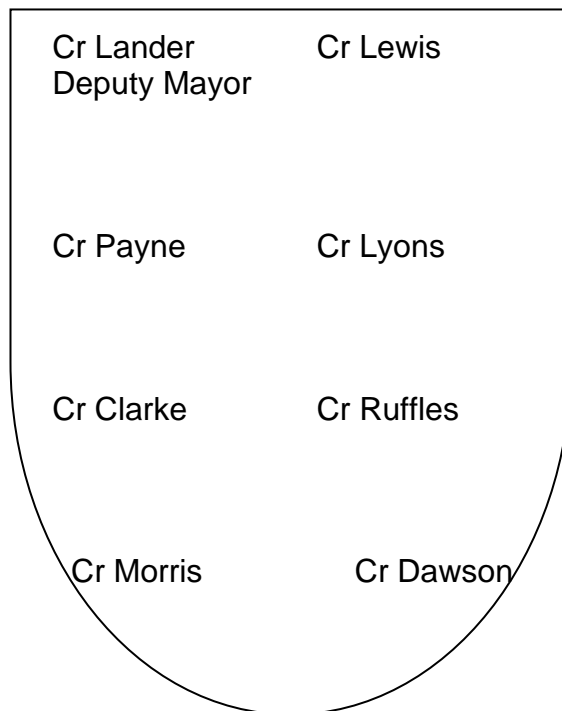
- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

Section 20 Our Leadership

- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 18 October 2022 at 2pm**

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1 ACKNOWLEDGEMENT OF COUNTRY

2 HOUSE KEEPING

3 DISCLOSURE OF POLITICAL DONATIONS

4 ATTENDANCE

4.1 Request to Attend by Audio-Visual Link

4.2 Present

5 APOLOGIES

6 DECLARATIONS OF INTEREST

7 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 20 September 2022



MINUTES

Ordinary Council Meeting

20 September 2022

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 20 SEPTEMBER 2022 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media, and those following on the Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

Before we begin, I would like to acknowledge the passing of Her Majesty The Queen. Queen Elizabeth was an unwavering, dutiful leader who dedicated her life to the Commonwealth during her historic reign. She was steadfast in her service, and emulated true grace and dignity.

If we could please have a minute silence to pay our respects to Her Majesty Queen Elizabeth II.

MINUTE SILENCE

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 ATTENDANCE**4.1 Request to Attend by Audio-Visual Link****4.1 REQUEST TO JOIN BY AUDIO-VISUAL LINK****RESOLUTION 22/210**

Moved: Cr Cameron Lander
Seconded: Cr Narelle Payne

That Council:

1. Approves Councillor Kevin Morris to join via Audio-Visual Link.

CARRIED**4.2 Present**

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Amanda Collins (Minute Taker)

5 APOLOGIES**RESOLUTION 22/211**

Moved: Cr Sue Ruffles
Seconded: Cr Narelle Payne

That apologies from Cr Jenny Clarke OAM be received and accepted and that leave of absence be granted.

CARRIED**6 DECLARATIONS OF INTEREST**

Nil

7 CONFIRMATION OF MINUTES**RESOLUTION 22/212**

Moved: Cr Narelle Payne
Seconded: Cr Cameron Lander

That the minutes of the Ordinary Council Meeting held on 16 August 2022 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT - AUGUST SEPTEMBER 2022

RESOLUTION 22/213

Moved: Cr Neville Kschenka
 Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for August/September 2022.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

12.1 2022 BARELLAN SHOW AND ALGA NATIONAL GENERAL ASSEMBLY

RESOLUTION 22/214

Moved: Cr Cameron Lander
 Seconded: Cr Narelle Payne

That Council:

1. Notes the reports on the 2022:
 - a. Barellan Show; and
 - b. Australian Local Government Association (ALGA) National General Assembly (NGA).

CARRIED

13 COMMITTEE REPORTS

13.1 ABORIGINAL ELDERS LIAISON - MINUTES - 29 AUGUST 2022

RESOLUTION 22/215

Moved: Cr Braden Lyons
 Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 29 August 2022.

CARRIED

13.2 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 15 AUGUST 2022

RESOLUTION 22/216

Moved: Cr Cameron Lander
Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Extraordinary Audit, Risk and Improvement Committee held on Monday 15 August 2022.

Summary: There was only one item on the Agenda being the consideration of the 2021-2022 General Purpose Financial Statement and Special Purpose Financial Statement with the Committee adopting the recommendation as presented with one additional inclusion being:

5. The Committee has concerns that there are potential risks with the Water Fund with internal borrowings and because of proposed future works as contained within the Community Strategic Plan.

CARRIED

13.3 NHAG NARRANDERA HEALTH ADVISORY GROUP - MINUTES - 2 SEPTEMBER 2022

RESOLUTION 22/217

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the NHAG Narrandera Health Advisory Group held on Friday 2 September 2022.

CARRIED

14 PROCUREMENT

Nil

15 DEVELOPMENT APPLICATION

15.1 DA-028-2021-2022 - FOUR LOT TORRENS TITLE SUBDIVISION OF 161 RIVER STREET, NARRANDERA

RESOLUTION 22/218

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Approves DA-028-2021-2022, four lot Torrens title subdivision of 161 River Street, Narrandera Lot 1 DP 1253267, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Council undertakes an independent review of the road infrastructure to ensure the adequacy of existing industries and residential lots.
3. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Cameron Lander, Narelle Payne, Kevin Morris, Peter Dawson and Sue Ruffles

Against: Crs Braden Lyons and Tracey Lewis

6/2

CARRIED

16 OUR COMMUNITY

Nil

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Nil

19 OUR INFRASTRUCTURE

19.1 SPECIAL RATE VARIATION - APPLICATION SCHEDULE

RESOLUTION 22/219

Moved: Cr Cameron Lander
Seconded: Cr Narelle Payne

That Council:

- 1 Commences the procurement for:
 - a. A revision of Asset Management Plans and Strategies with a forecast 10-year capital works program
 - b. Service reviews as the basis of an improvement plan for the IPART.
- 2 Restricts funds received from the 2022-23 financial assistance grant in excess of the adopted budget as internally restricted cash to fund 1.a and 1.b above and any subsequent expenditure to prepare and submit a SRV application to the IPART in 2024.

CARRIED

20 OUR LEADERSHIP

20.1 LEASE - 147 EAST STREET NARRANDERA - SERENDIPITY (WA) PTY LTD BEING ADVANCED PERSONNEL MANAGEMENT

RESOLUTION 22/220

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That Council:

1. Concurs with the Executive Leadership Team to enter a commercial lease with Serendipity (WA) Pty Ltd ACN 062 160 614 (being Advanced Personnel Management) for the property known as 147 East Street, Narrandera; and
2. Provides delegated authority to the Mayor and the General Manager to sign the lease document on behalf of Council and to execute the lease document by placing the Seal of Council on the lease document if required.

CARRIED

20.2 2018-2022 DELIVERY PROGRAM HALF-YEARLY PERFORMANCE REPORT - 30 JUNE 2022

RESOLUTION 22/221

Moved: Cr Tracey Lewis
Seconded: Cr Cameron Lander

That Council:

1. Endorses the 2018-2022 Delivery Program half-yearly performance report as at 30 June 2022 as presented and publishes the report to the community via Council's website.

CARRIED

20.3 MEMORANDUM OF UNDERSTANDING - MURRUMBIDGEE LOCAL HEALTH DISTRICT ABORIGINAL HEALTH**RESOLUTION 22/222**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Endorses the proposed Memorandum of Understanding with Murrumbidgee Local Health District – Aboriginal Health, document reference 627008 as presented for a period of two years expiring 31 August 2024; and
2. Provides delegation to the Mayor and the General Manager to execute the document on behalf of Council.

CARRIED

20.4 REVISION OF THE NARRANDERA TOWNSHIP AREA FOR RESIDENTIAL AND BUSINESS RATES**RESOLUTION 22/223**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Adopts the area indicated in attachments 1 and 2 to determine the extent of the Narrandera Residential and Business subcategories
2. Actions a communication plan to advise ratepayers of the expansion of the Narrandera Residential and Business subcategory areas.
3. Commences the processes set out in Sections 519-527 Local Government Act 1993 to implement the revised Narrandera Residential and Business subcategories.
4. Provides a commencement date of recategorisation for the implementation of the expanded subcategory for the 2023-24 rate levy.

CARRIED

21 POLICY

Nil

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**22.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - AUGUST 2022****RESOLUTION 22/224**

Moved: Cr Tracey Lewis
Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Development Services Activities Report for August 2022.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

23.1 STATEMENT OF INVESTMENTS - AUGUST

RESOLUTION 22/225

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 August 2022.

CARRIED

23.2 INCOME STATEMENT - AUGUST

RESOLUTION 22/226

Moved: Cr Sue Ruffles
Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 August 2022.

CARRIED

23.3 STATEMENT OF RATES AND RECEIPTS - AUGUST

RESOLUTION 22/227

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 August 2022.

CARRIED

23.4 CAPITAL WORKS PROGRAM - AUGUST

RESOLUTION 22/228

Moved: Cr Cameron Lander
Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 August 2022.

CARRIED

23.5 STATEMENT OF BANK BALANCES - AUGUST

RESOLUTION 22/229

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 August 2022.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 2.59pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 October 2022.

.....
GENERAL MANAGER

.....
CHAIRPERSON

8 MAYORAL REPORT

8.1 MAYORAL REPORT - SEPTEMBER OCTOBER 2022

Document ID: 632270

Author: Mayor

Theme: 5 - Our Leadership

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for September/October 2022.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 20 September 2022, I attended the following on behalf of our Council:

Meetings with General Manager

Attended regular daily, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Cameron Lander, is also invited to attend Monday prior to Ordinary Council meetings.

All Councillors have the opportunity to attend a weekly Zoom meeting with the General Manager.

Media Interviews

I have had numerous media interviews Triple M Griffith, and ABC Riverina Radio over the past reporting period covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

SEPTEMBER 2022

Monday 12

Attended the Narrandera Business Group monthly meeting.

Tuesday 13

Attended the Newell Highway Task Force meeting via zoom, hosted by Parkes Shire Council. I raised our local issues, including the culvert south of Gillenbah at Poison Waterholes Creek and the need for traffic management at the intersection of Cadell St (Newell Highway) and Irrigation Way. I also raised the matter of the need to attract truck drivers to the industry and training for new drivers. Narrandera will host the 14 March 2023 meeting of this group.

Saturday 17

Attended Narrandera's first Koala Fest held at the Narrandera Showground.



From 10am there was plenty of entertainment for people of all ages. Environmental groups in attendance included National Parks and Wildlife, Narrandera Koala Regeneration Committee, Narrandera Landcare, Murrumbidgee Landcare, Murrumbidgee Field Naturalists, WIRES, as well as Narrandera Shire Road Safety, Local Land Services and Charles Sturt University Veterinary Department.

A good number of displays were provided, as well as food stalls and rides. Uncle Mick Lyons performed the Welcome to Country, and I had the privilege of opening the event. Dreamtime stories by Uncle Mick were a feature, as well as Dinawan's Indigenous Dance Group. A town crier kept the show rolling and Kylo the Koala roamed the hall and grounds providing photo opportunities.

The Boomstars Interactive Kids Show was a great hit with the little ones and they lived up to their name by encouraging children on the floor to participate in dancing and singing, as did the Crazy Koala Puppet Show.

Habitat tours were popular with several koalas being spotted. It was a very full day of activities and entertainment, finishing by a bush dance with the Tin Shed Rattlers.

My congratulations to all involved and thanks to NSW Government and Narrandera Shire Council for making this possible. It is hoped this will become an annual event for Narrandera.



Monday 19

Joined a Teams meeting with Joanne Cheshire and Sam Knight from Transport for NSW, along with GM George Cowan and Deputy General Manager Infrastructure (DGMI) Shane Wilson, to have further discussions on the need to replace the canal bridge on Irrigation Way, as well as addressing concerns about safety at the Nallabooma and Newell Highway intersections. The need to raise the culvert at Poison Waterholes Creek on the Newell Highway south of Gillenbah was also raised.

Tuesday 20

I chaired the monthly Councillors Briefing Session and Ordinary Council meeting. Unconfirmed Minutes of the Council meeting are submitted for Council's endorsement.

Also on this day, fellow councillors and I attended a morning tea at Marie Bashir Park with members of the local Aboriginal community to watch the commencement of demolition of the old Wiradjuri Wall.

Construction of the new Wiradjuri Wall has now commenced. This has been a long running project, with much discussion and valuable input from members at the Aboriginal Elders Liaison Group meetings.





Wednesday 21

Together with the GM, I enjoyed our regular segment on the local Community Radio, 91.1 Spirit FM, where GM and I advise the listeners on outcomes of agenda items from the Council meeting as well as providing any updates on current projects. This informative segment is held at 8:30am on Wednesday following the monthly Council meeting.

Also on this day, following an invitation from St Thomas' Anglican Church Narrandera, I attended a special commemorative service marking the passing of Her Late Majesty Queen Elizabeth II.

Wednesday 28

The quarterly meeting with NSW Police and Leeton Shire representatives was held at Narrandera in the chambers. NSW Police was represented by Superintendent Christopher McKinnon and Inspector Justin Cornes.

Incident reports were tabled for both shires, which were generally relatively low in Narrandera compared to previous quarters. Police numbers are quite stable, with officers on sick leave having the main impact on staffing.

The need for an upgrade of the Narrandera Police Station was discussed as well as police housing. Both matters will be further discussed with the State member Steph Cooke MP, Minister for Emergency Services and Resilience, and Minister for Flood Recovery.

Also on this day, together with GM George Cowan, I joined a Teams meeting with Murrumbidgee Local Health District (MLHD). This was the first of a quarterly recurring meeting for the COAG Sec 19 (2) group, including various key staff from MLHD (VMOs and LHACs), myself and the GM. The purpose of the local Narrandera COAG - *Improving Access to Primary Care in Rural and Remote Areas Section 19(2) Exemptions Initiative*. The Local Governance Committee is to provide local governance for the section 19(2) Exemptions Initiative and to ensure systems are in place for local implementation, development, and monitoring of the initiative.

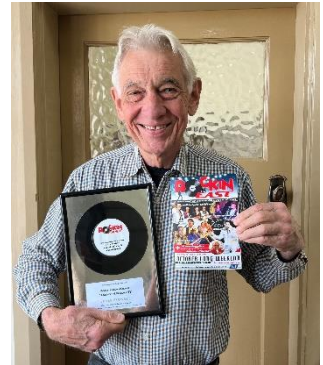
The upgrade of accommodation facilities at the former nurses' quarters in the hospital grounds was again discussed and the urgent need for progress and completion of this project was expressed by me and other Council representatives.

Also on this day, GM George Cowan and I joined a Teams meeting with Kelly-Anne Marchioni and Tegan Reid from MLHD with further discussion on dialysis services for Narrandera Shire residents.

Also on this day, I joined Allan and Kim Law and members of the Rockin on East Festival organising committee at the Ex-Servicemen's Club.

The festival was held over Friday, Saturday and Sunday of the long weekend with events being held through the day and into the nights. All events were very successful and well attended by visitors from surrounding areas and interstate.

Council received this certificate as a Silver Sponsor of the festival. Many complements were received on the event and my congratulations go to the hard-working committee. Many of the visitors, including Rock n Roll Dance clubs who follow the Rock n Roll Dance Events Calendar with which this event is now listed, are looking forward to returning to the festival next year.



Thursday 29

Joined by fellow committee members, I met with members of the Australia Day Planning Committee to discuss Australia Day celebrations for 2023.

Also on this day, After accepting an invitation by NSW Police, Commander Christopher McKinnon Murrumbidgee Police District; Cr Clarke represented Council at the National Police Remembrance Day Service conducted at the Cathedral Church of Saint Alban in Griffith. Each year, 29 September holds a special significance for police throughout Australia, New Zealand, Papua New Guinea, Samoa and the Solomon Islands. It is a day for police to pause to honour officers whose lives have been cut short while performing their duty as a police officer.

OCTOBER 2022

Saturday 1

I attended the 2022 Good Old Days Festival held in Barellan where the Official Opening was given by the Local Member for Cootamundra, the Hon. Steph Cooke MP. I had the opportunity to speak and give recognition to the many volunteers who work very hard to put this fantastic festival together.

The festival's aim is to celebrate our nation's pioneer heritage and they certainly do that extremely well. The Good Old Days Festival is one of the nation's most unique events authentically recreating and celebrating our nation's pioneer heritage.

It is the largest gathering of harnessed draught animals including horses, bullocks, camels, donkeys, mules and goats in Australia. Early farming practices showcased included horse and bullock drawn ploughs, binders, wool wagons, and a mallee roller. The Good Old Days Festival also celebrates the iconic water cart with a Furphy Festival featuring re-barrelling demonstrations, Furphy collectables and Furphy trains.



Tuesday 4

Together with fellow committee members, I joined the October Economic Taskforce meeting via zoom. Minutes of the meeting, together with the latest update to the Economic Development Strategy are presented to Council.

Wednesday 5

A meeting of the Australia Day Planning Committee was held to progress planning for the 2023 Australia Day celebrations. The committee elected Beryl Brain as chairperson for the coming year. Minutes of the meeting are further presented to Council.

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

Receives and notes the Mayoral Report for September/October 2022.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - ART ON SHOW**

Document ID: 636954
Author: Cr Tracey Lewis
Theme: 5 - Our Leadership
Attachments: Nil

I, Councillor Tracey Lewis, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council to be held on 18 October 2022.

MOTION

That Council:

1. Resolves to continue its support of the Narrandera Arts and Cultural Advisory Committee in partnership with NACNET in promoting local artists through continuing the Art on Show series of exhibitions, currently activating the gallery area of the Narrandera Arts & Community Centre when it is not otherwise booked, until the relocation of the Visitor Information Centre to the new Destination and Discovery Hub.
2. Resolves to fund hire fees for the gallery room when it is utilised for a four-month extension of the Art on Show Initiative, estimated to be \$723.64, from the Mayor's/GM's donations account.
3. Notes that artists whose work is to be exhibited will continue to be required to sign an agreement prior to exhibition indemnifying Council against loss and damage and will be responsible for display and hanging of works.
4. Notes that the Arts and Cultural Committee in partnership with NACNET will contribute to the project through co-ordination and promotion of exhibitions and exhibition launches and assistance to artists with hanging and display.
5. Notes that, over the past nine months, this project showcasing local art and artists has provided a range of benefits, including increased patronage for the Visitor Information Centre, activation of the gallery space, an ongoing opportunity to increase visitor participation through exhibition attendance and promotion of Narrandera as an arts and cultural destination.

BACKGROUND

Narrandera has successfully increased its arts profile over the last few years. With the adoption of the Narrandera Cultural Plan 2021-2031, Council has committed to ongoing support for arts and culture within the community. Due to the temporary relocation of the Visitor Information Centre (VIC) to part of the Narrandera Arts & Community Centre, it has not been possible to mount large exhibitions at the centre which reduces opportunities for the local community to either exhibit or to attend exhibitions in Narrandera.

Art on Show was proposed by Narrandera Arts and Cultural Advisory Committee in partnership with Narrandera Arts and Creative Network Committee (NACNET) and with the Support of Western Riverina Arts, to address that deficit and to turn the estimated 12 months of the VIC relocation into an arts opportunity. The proposal has seen the gallery

space on the southern side of the Narrandera Arts & Community Centre utilised to hang and promote works by local artists on a monthly rotating basis. The artists, with instruction and support from the Committee and NACNET, install and monitor the artworks. Exhibited artists also commit to being available for at least two days during the period of their works being exhibited to provide onsite visitor talks about their art.

The ongoing exhibitions will continue to be open during VIC opening hours, and also at specified times outside of those hours when manned by volunteers and co-ordinated by the Arts and Cultural Advisory Committee and NACNET and promoted by Western Riverina Arts.

Participating artists are made aware of all risks related to showing their art and are required to complete and sign an agreement indemnifying Council against loss and damage. A register of artists and an exhibition schedule will be developed and implemented for the extension period of the project.

The Arts and Cultural Committee, NACNET and Western Riverina Arts will provide in kind support through co-ordination, promotion, and volunteer assistance to the project. Council's contribution will be limited to gallery space hire fees during the project of \$180.91 Ex GST per unbooked month. Council will continue to be responsible for routine building maintenance as required.

This project supports the aims of the Narrandera Shire Cultural Plan 2021-2031 where, as an "enabler", Council works at "creating an environment where arts and culture can flourish through capacity building, brokering partnerships, access and opportunity, actively supporting community-led initiatives, and creating and supporting community networks and resources". Continuation of this initiative will extend the successful partnership between Narrandera Shire Council through the Arts and Cultural Advisory Committee and NACNET that is assisting to promote Narrandera Shire as an arts destination, as well as developing and promoting our local artists. The temporary extension of this project will take advantage of the rare opportunity provided to mount exhibitions in the gallery while the centre is staffed and open for visitors. It will also continue to provide Council with a low-risk opportunity to value-add to existing assets during the development of the new Narrandera Destination and Discovery Hub.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.2 - Promote a community spirit that encourages volunteerism and values effective partnerships.

Action

5.2.1 - Through energised Advisory Committees seek input for the improvement of facilities and services under their management.

RECOMMENDATION

That Council:

1. Resolves to continue its support of the Narrandera Arts and Cultural Advisory

Committee in partnership with NACNET in promoting local artists through continuing the Art on Show series of exhibitions, currently activating the gallery area of the Narrandera Arts & Community Centre when it is not otherwise booked, until the relocation of the Visitor Information Centre to the new Destination and Discovery Hub.

2. Resolves to fund hire fees for the gallery room when it is utilised for a four-month extension of the Art on Show Initiative, estimated to be \$723.64, from the Mayor's/GM's donations account.
3. Notes that artists whose work is to be exhibited will continue to be required to sign an agreement prior to exhibition indemnifying Council against loss and damage and will be responsible for display and hanging of works.
4. Notes that the Arts and Cultural Committee in partnership with NACNET will contribute to the project through co-ordination and promotion of exhibitions and exhibition launches and assistance to artists with hanging and display.
5. Notes that, over the past nine months, this project showcasing local art and artists has provided a range of benefits, including increased patronage for the Visitor Information Centre, activation of the gallery space, an ongoing opportunity to increase visitor participation through exhibition attendance and promotion of Narrandera as an arts and cultural destination.

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 YOUTH ADVISORY COUNCIL - MINUTES - 12 SEPTEMBER 2022

Document ID: 633353

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Youth Advisory Council Minutes - 12 September 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 12 September 2022.



MINUTES

Youth Advisory Council Meeting

12 September 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 12 SEPTEMBER 2022 AT 3.30**

1 PRESENT

Mayor Wesley Bamblett, Cr Alex Luck, Cr Alyssa Sanders, Cr Clare McDonald, Cr Colby Irons, Cr Harrison Rowe, Cr Memphis Singh, Cr Mikalie Vearing, Cr Ruby Hewitt, CLO Suzanne Litchfield, CSM Stacie Mohr, Observer Braden Lyons,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Memphis Singh

Seconded: Cr Harrison Rowe

That apologies from Deputy Mayor Madeline Fraser be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing

Seconded: Cr Ruby Hewitt

That the minutes of the Youth Advisory Council Meeting held on 1 August 2022 be confirmed.

CARRIED

5 REPORTS

5.1 ACTIONS FROM THE YOUTH STRATEGY

COMMITTEE RESOLUTION

Moved: Cr Alex Luck

Seconded: Cr Clare McDonald

The Youth Council:

1. Endorses the 2021-2024 Youth Strategy Actions annual review dated 31 August 2022

CARRIED

5.2 LETTER OF THANKS

COMMITTEE RESOLUTION

Moved: Cr Ruby Hewitt

Seconded: Cr Mikalie Vearing

The Youth Council:

1. Receive and note the Letter of Thanks from the Narrandera Lizards Junior Rugby League Club, for the donation of the Square Point of Sale

CARRIED

5.3 FOOD TRAILER UPDATE

COMMITTEE RESOLUTION

Moved: Cr Colby Irons

Seconded: Cr Mikalie Vearing

The Youth Council:

1. Receive and note the update on the Youth Food Trailer for the 2021-2022 Financial Year

CARRIED

5.4 SPRING INTO ACTION FUNDING UPDATE

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing

Seconded: Cr Harrison Rowe

The Youth Council:

1. Receive and note the update on the planning of the Slime Run as part of the Spring into Action funding, under the School Holiday Break program proudly funded by the Office of Regional Youth

CARRIED

5.5 OUR REGION, OUR VOICE REGIONAL YOUTH INVESTMENT PROGRAM

COMMITTEE RESOLUTION

Moved: Cr Ruby Hewitt

Seconded: Cr Alex Luck

The Youth Council:

1. Endorse the application for funding under the 'Our Region, Our Voice' Regional Youth Investment Program, to provide a series of workshops to promote 'work ready skills', 'life after school skills', mental health workshops featuring guest speakers and a proposed mural on the brick wall at the Narrandera Shire Library

CARRIED

5.6 BLUE TREE PROJECT

COMMITTEE RESOLUTION

Moved: Cr Alyssa Sanders

Seconded: Cr Memphis Singh

The Youth Council:

1. Endorse the proposed dates for the commencement of the Blue Tree Project, to coincide with Mental Health Week 10 October 2022 – 16 October 2022, to be followed by an event at the pool

CARRIED

5.7 CHRISTMAS BREAK HOLIDAY FUNDING

COMMITTEE RESOLUTION

Moved: Cr Ruby Hewitt

Seconded: Cr Clare McDonald

The Youth Council:

1. Endorse the proposed events, including free entry to the pool, events in the park, Paint and Picasso, Youth Food Market, Youth Christmas Light tour to be included in Council's application for Christmas Break Holiday Funding

CARRIED

5.8 UPCOMING EVENTS FOR YOUTH FOOD TRAILER

COMMITTEE RESOLUTION

Moved: Cr Harrison Rowe

Seconded: Cr Alex Luck

The Youth Council:

1. Endorse the proposed schedule of bookings (attached) for the Food Trailer to attend
2. Recommend events and dates for the Food Trailer to be included in the schedule of bookings (attached)

CARRIED

6 GENERAL BUSINESS

7 NEXT MEETING

10 October 2022

8 MEETING CLOSE

Meeting Closed at 5.37pm

13.2 PARKSIDE COTTAGE MUSEUM COMMITTEE - MINUTES - 26 SEPTEMBER 2022

Document ID: 635639

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Parkside Cottage Museum Committee Minutes - 26 September 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum Committee held on Monday 26 September 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
PARKSIDE COTTAGE MUSEUM COMMITTEE
HELD AT THE PARKSIDE MUSEUM
ON MONDAY, 26 SEPTEMBER 2022 AT 10AM**

1 PRESENT

Chairperson Steve Wicker, Josie Middleton, Nerelle Daly, Barbara Bryon, Cr Peter Dawson, CDM Sue Killham , Observer – Terry Davies

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Josie Middleton

Seconded: Barbara Bryon

That apologies from Lynette Burrell, Lesley Bailey and Brigitte Stanton be received and accepted. (Bridgette Stanton has aslo advised that she will be taking leave from the Committee and Lynette Burrell has advised that she is resigning).

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Barbara Bryon

Seconded: Nerelle Daly

That the minutes of the Parkside Cottage Museum Committee held on 6 June 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Moved: Nerelle Daly

Seconded: Barbara Bryon

The Committee note the following update provided.

- That a date be co-ordinated for volunteers to undergo on-line Volunteer and Portal training at the Library
- Work on the Disaster Recovery Plan is underway

6 REPORTS

6.1 MUSEUM ADVISOR REPORT

COMMITTEE RESOLUTION

Moved: Barbara Bryon

Seconded: Josie Middleton

The Committee:

1. Receive and notes the September Report from Museum Advisor Kim Biggs.

CARRIED

6.2 PROJECT AND ASSET MANAGER REPORT

COMMITTEE RESOLUTION

Moved: Nerelle Daly

Seconded: Josie Middleton

The Committee:

1. Note the building maintenance and improvement works programmed by the Projects and Assets Manager.

CARRIED

6.3 REVENUE & EXPENDITURE BUDGET 2022-2023

COMMITTEE RESOLUTION

Moved: Josie Middleton

Seconded: Nerelle Daly

The Committee:

1. Acknowledges the 2022-23 Budget Report as of August 2022.

CARRIED

6.4 CHAIRPERSON'S UPDATE

COMMITTEE RESOLUTION

Moved: Steve Wicker

Seconded: Josie Middleton

The Committee

1. Receive and note the Chairperson's Update

CARRIED

8 NEXT MEETING

Monday 28 November 2022 – 10am - Parkside Cottage Museum

9 MEETING CLOSE

The Meeting closed at 11.23am.

The minutes of this meeting were confirmed at the Parkside Cottage Museum Committee held on .

.....
CHAIRPERSON

13.3 ECONOMIC TASKFORCE COMMITTEE (OPEN) - MINUTES - 4 OCTOBER 2022**Document ID: 636277****Author: Executive Assistant****Authoriser: General Manager****Theme: Our Economy****Attachments:**

1. **Economic Taskforce Minutes - 4 October 2022**
2. **Tourism Stimulus Projects - 2022 October (under separate cover)**
3. **Economic Stimulus Projects - 2022 October (under separate cover)**
4. **Economic Development Strategy - 2022 October - Open (under separate cover)**

RECOMMENDATION

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held **4 October** 2022.
2. Tourism Stimulus Projects (non-confidential) as at **October** 2022.
3. Economic Stimulus Projects (non-confidential) as at **October** 2022.
4. Economic Development Strategy (non-confidential) as at **October** 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD VIA ZOOM
ON TUESDAY, 4 OCTOBER 2022 AT 10AM**

Chairperson, Toneale O'Connell opened the meeting at 10.04am.

1 PRESENT

Cr Neville Kschenka, Cr Jenny Clarke OAM, Cr Sue Ruffles, GM George Cowan, Tourism Economic Development Coordinator (TEDC) Toneale O'Connell

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Neville Kschenka

Seconded: Cr Sue Ruffles

That apologies from Cr Kevin Morris and EDM Peter Dale be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That the minutes of the Economic Taskforce Committee held on 2 August 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Cr Ruffles sought updates on:

1. Information Boards at Water Towers – On track, new photos being outsourced.
2. Rotary Club Plaque Project – Stands ready for powder coating, meeting to be held in coming weeks to finalise placement.
3. Royal Mail Hotel - TEDC following up and advise Councillors
4. Red Hill Estate – Available land for future development. Habitat Planning scheduled to present the Housing & Employment Strategy to October Council Public Forum.

5. Clarification on wording - 6.3 Resolution for the Economic Development Strategy in "Open and Closed Council" – EA advised that as the full Strategy contains some confidential information, two versions are submitted to Council. One in Open with the confidential detail removed, replacing with a statement advising so, and the full confidential version in Closed.

6 REPORTS

6.1 TOURISM STIMULUS PROJECTS - NARRANDERA ENERGISED

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Neville Kschenka

That the Economic Taskforce Committee:

1. Receive and note the Tourism Stimulus reports.
2. Endorse items written in **Blue** within the Tourism Stimulus reports for submission to the next Council Business Paper Agenda for consideration in Open Council.

CARRIED

Cr Ruffles enquired on:

1. Destination and Discover Hub Internal Fish Tank - Maintenance schedule; whether staff are to clean the tank or will that task be contracted out. Are the ongoing running costs budgeted for in the Annual DDH running costs? GM advised that yes, the cleaning will be contracted out and annual costs included in future budget requirements.
2. Koala Festival – The festival was very well attended by locals and visitors. Council's Events & Visitor Services Team Leader received a lot of positive feedback. Very good attendance to all activities, especially the Koala Habitat Tours that were fully booked for each of the three sessions.
3. Locally Guided Tours – Does Council have staff or is there any community members with vast knowledge of local attraction facilities and natural areas, that hold Guided Tours for visitors and locals alike? TEDC advised that at this stage there is none conducting that type of business and if tours were to operate in the future, they would require the appropriate public liability insurance.
4. Communications to Motels - Accommodation providers have been advised and are very welcome to visit the Information Centre for a selection of attraction brochures for their rooms.

6.2 ECONOMIC STIMULUS PROJECTS - NARRANDERA ENERGISED

COMMITTEE RESOLUTION

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee:

1. Receive and note the Economic Stimulus reports.
2. Endorse items written in **Blue** within the Economic Stimulus reports for submission to the next Council Business Paper Agenda for consideration in Open Council.

CARRIED

The General Manager added to the Economic Stimulus, that the Australian Airline Pilot Academy (AAPA) have utilised the Narrandera Airport facility successfully for training purposes for nearly two years, using the runway for training exercises and the airport house as a briefing centre.

6.3 ECONOMIC DEVELOPMENT STRATEGY

COMMITTEE RESOLUTION

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects.
2. Endorse items written in **Blue** within the Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Open Council.
3. Endorse full Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Closed Council.

CARRIED

Regional Economic Development Strategy (REDS) draft received, GM advised a detailed final to be released to councillors and public when available.

7 GENERAL BUSINESS

Cr Ruffles

Plans to improve Infrastructure

Mobile entrance and Truck wash future development. The pump pressure issue is being resolved to increase pressure. Amenities toilet and shower block being researched.

Camping Facilities in Shire

- Brewery Flats very wet at the moment, however still popular with travellers. Can signage be put in place regarding users' responsibilities for removing camping waste and displaying direction to Narrandera Showground camping area as an alternative if too wet.

- Rocky Waterholes is becoming very popular with campers. If camping is allowed in the area, should signage around responsibilities for removing camping waste be erected. Research commencing on rulings for camping at that location. If not permitted, signage advising No Camping Allowed to be put in place and site policed.

- GM advised that unfortunately, by completing maintenance on Firetrails prior to fire season in the Rocky Waterholes area, 4WDs are again using tracks for recreation which is a negative effect on the surrounding environment and wildlife.

Easter Rods - Are the Easter Rods confirmed for 2023 and in what format? At this stage Yes, confirmation has been received and meetings progressing with regard to the weekends format.

Rockin On East – Well received by locals and a very successful event by Allan & Kim Law and the committee members.

Barellan Working Clydesdale Good Old Days Festival – TEDC advised that around 10,000 event tickets were sold over the weekend with very good results on all attractions. This event is "Self-Funded" with the only support required by Council is maintenance on the grounds.

Cr Clarke

Rotary Charity Golf Day – Strongly supported by the Business Community and with 140 players this year, next year is set to be bigger and better.

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Tuesday 6 December 2022 – 10am – Zoom

10 MEETING CLOSE

The Meeting closed at 11.25am.

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on 6 December 2022.

.....
CHAIRPERSON

13.4 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 4 OCTOBER 2022

Document ID: 636694

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Railway Station Facility Advisory Committee Minutes - 4 October 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on Tuesday 4 October 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
RAILWAY STATION FACILITY COMMITTEE
HELD AT THE RAILWAY ROOMS
ON TUESDAY, 4 OCTOBER 2022 AT 3.30M**

1 PRESENT

Chairperson Mrs Josie Middleton, Cr Sue Ruffles, Ms Barbara Bryon, Mr Bob Manning, Mr Tony Taylor, CDM Sue Killham

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Bob Manning

Seconded: Mrs Josie Middleton

That the minutes of the Railway Station Facility Committee held on 7 June 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

The following matters from the previous minutes have been resolved.

1. Chairperson has notified that following further work on the box gutter while the internal painting was underway, (welding rather than using silastic), the long term roof leak issue has finally been resolved.
2. Due to access issues, volunteer and portal training are to be scheduled at the Library

6 REPORTS

6.1 REVENUE & EXPENDITURE BUDGET 2022-2023

COMMITTEE RESOLUTION

Moved: Mr Tony Taylor

Seconded: Ms Barbara Bryon

The Committee:

1. Acknowledges the 2022-23 Budget Report as of September 2022.

CARRIED

6.2 RAILWAY CARETAKER'S REPORT

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Mr Tony Taylor

The Committee

1. Receive and note The Railway Caretaker's Report
2. Support the Caretaker's submission for hand dryers
3. Request that the Caretaker organise rolling of the cracker dust at the front of the Railway station to ensure stability and long term viability.

CARRIED

7 GENERAL BUSINESS

- Member Mr Tony Taylor raised the issue of the heritage appearance of the Railway Station and proposed that the Committee focus on maintaining the heritage aspect of the Railway Station initially lobbying Sydney Rail for the inclusion of some vandal resistant heritage images of the station in the waiting room.
- Chairperson Mrs Josie Middleton advised that the handle of the security door had been repaired however the door can no longer be locked so a new locking mechanism will be required.

8 NEXT MEETING

Tuesday 29 November 2022 – 10am - Narrandera Railway Station

9 MEETING CLOSE

The Meeting closed at 4.30pm.

The minutes of this meeting were confirmed at the Railway Station Facility Committee held on .

.....
CHAIRPERSON

13.5 ARTS AND CULTURE ADVISORY COMMITTEE - MINUTES - 5 OCTOBER 2022

Document ID: 636696

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Arts and Culture Advisory Committee Minutes - 5 October 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Wednesday 5 October 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
ARTS AND CULTURE ADVISORY COMMITTEE
HELD AT THE LIBRARY YOUTH SPACE
ON WEDNESDAY, 5 OCTOBER 2022 AT 10:00AM**

1 PRESENT

Cr Sue Ruffles, Ms Aanya Whitehead, Ms Lindee Russell, Mrs Rita Wilke, Ms Barbara Bryon, CDM Sue Killham

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Ms Aanya Whitehead

That apologies from Cr Tracey Lewis and Mrs Julie Briggs be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Ms Aanya Whitehead

Seconded: Ms Barbara Bryon

That the minutes of the Arts and Culture Advisory Committee held on 12 July 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 PROJECTS AND ASSETS MANAGERS REPORT

COMMITTEE RESOLUTION

Moved: Cr Sue Ruffles

Seconded: Ms Aanya Whitehead

The Committee:

1. Note the building maintenance and improvements works programmed by the Projects & Assets Manager.

CARRIED

6.2 REVENUE & EXPENDITURE BUDGET 2022-2023

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Ms Aanya Whitehead

The Committee:

1. Acknowledges the 2022-23 Budget Report as of September 2022.

CARRIED

6.3 MUSEUM ADVISOR REPORT

COMMITTEE RESOLUTION

Moved: Mrs Rita Wilke

Seconded: Cr Sue Ruffles

The Committee:

1. Receive and notes the September Report from Museum Advisor Kim Biggs.

CARRIED

7 GENERAL BUSINESS

The Committee discussed the plans and grant funding for the CEP Living Well Narrandera program:

- The program will be co-ordinated by the Arts and Cultural Committee in conjunction with NACNET and Western Riverina Arts.
- Committee members have been nominated to take the lead with various activities
- A draft budget has been established.
- A Living Well Narrandera Working Party will meet bi-weekly from October 19th while the program is being organised and run.

- CDM will contact Lee Longmire, (CEP contracted Administrator), to arrange a meeting with the working party.

8 NEXT MEETING

Wednesday 30 November 2022 – 10.30am - Narrandera Library Youth Space

9 MEETING CLOSE

The Meeting closed at 10.50am.

The minutes of this meeting were confirmed at the Arts and Culture Advisory Committee held on .

.....
CHAIRPERSON

13.6 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES - 23 AUGUST 2022

Document ID: 637323

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Koala Regeneration Advisory Committee Minutes - 23 August 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Advisory Committee held on Tuesday 23 August 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
KOALA REGENERATION COMMITTEE
HELD AT THE VISITOR INFORMATION CENTRE
ON TUESDAY, 23 AUGUST 2022 AT 4.30PM**

1 PRESENT

Chairperson Leigh Mathieson, Ms Lindsay Hayes, Mrs Nella Smith, Miss Kimberley Beattie, Cr Tracey Lewis, Cr Braden Lyons, Minute Taker Brenda Hartmire, Observers Lee Reavley, Cr Sue Ruffles, DGMI Shane Wilson, NPW Angela Lewis (MS Teams)

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That the minutes of the Koala Regeneration Committee held on 12 July 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 KOALA REGENERATION COMMITTEE TERMS OF REFERENCE

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Miss Kimberley Beattie

The Committee:

1. Receive and acknowledge the Koala Regeneration Committee Terms of Reference

CARRIED

6.2 MODEL CODE OF CONDUCT

COMMITTEE RESOLUTION

Moved: Miss Kimberley Beattie

Seconded: Mrs Nella Smith

That the Committee:

1. Receives and acknowledges the Model Code of Conduct

CARRIED

6.3 VOLUNTEER LIST AND COMPULORY ONLINE TRAINING

COMMITTEE RESOLUTION

Moved: Ms Lindsay Hayes

Seconded: Miss Kimberley Beattie

The Committee:

1. Acknowledges the requirement for volunteers to be included on the Councils volunteer register.
2. Undertake online volunteer training as soon as practical.

CARRIED

6.4 FURTHER COMMITTEE MEMBER NOMINATIONS

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That the Committee recommends that Council;

1. Accepts the late nominations of Gayle Murphy and Lee Reavley

CARRIED

6.5 KOALA REGENERATION COMMITTEE FUNDS RAISED

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Miss Kimberley Beattie

The Committee accepts:

1. Report of Koala Regeneration Committee funds raised balance

CARRIED

6.6 ORGANISATION OF NARRANDERA KOALA COUNT 2022

COMMITTEE RESOLUTION

Moved: Miss Kimberley Beattie

Seconded: Cr Tracey Lewis

The Committee:

1. Due to flooding the Narrandera Koala Count be postponed and instead undertake informal sighting to be recorded on the 'I Spy Koala' app.

CARRIED

6.7 UPDATE REPORT NARRANDERA KOALA FESTIVAL

COMMITTEE RESOLUTION

Moved: Miss Kimberley Beattie

Seconded: Ms Lindsay Hayes

The Committee:

1. Discusses and accepts the updated report
2. Determines the final arrangements for participation in the Narrandera Koala Festival.

CARRIED

6.8 INITIAL DISCUSSION FOR THREE YEAR STRATEGIC PLAN FOR KOALA REGENERATION COMMITTEE

COMMITTEE RESOLUTION

Moved: Ms Lindsay Hayes

Seconded: Mrs Nella Smith

The Committee Resolves:

1. To develop a three-year Strategic Plan for the Koala Regeneration Committee through a series of informal workshops.

CARRIED

7 GENERAL BUSINESS

Ms Lindsay Hayes suggested that a postcard be designed, printed and handed out at the next Koala Count.

Miss Kimberley Beattie tabled an email received from Hillary Manning introducing Lorraine Greenwood to the committee. Lorraine has requested for herself and her daughter to attend a Koala Committee meeting to discuss and learn more about what the committee does with a view to sharing it with Moira Shire group for Koala Conservation. This will be discussed more at a meeting later in the year.

8 NEXT MEETING

To be confirmed

9 MEETING CLOSE

The Meeting closed at 5.50pm.

The minutes of this meeting were confirmed at the Koala Regeneration Committee held on .

.....
CHAIRPERSON

13.7 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 5 OCTOBER 2022**Document ID: 637335****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Audit, Risk and Improvement Committee Minutes 5 October 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 5 October 2022 in particular:

6.2 Presentation of 2021-2022 Financial Statements**COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receives and reviews the audited 2021-2022 financial statements; and
2. Recognise the provision by the external auditor of an unmodified audit opinion; and
3. Recommend that Council proceed with the publication of the 2021-2022 financial statements; and
4. Convey appreciation to the finance team of Council and the external auditor in the preparation and finalisation of the 2021-2022 financial statements.

CARRIED**6.4 Internal Audit Reports****COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receives the final Internal Audit report from the National Audits Group titled Review of Previous Audit Recommendations and Actions; also, the final Internal Audit report titled Building Maintenance.
2. Given that the 6 recommendations from the report titled Review of Previous Audit Recommendations are rated as LOW that they not be included within the action spreadsheet, however the National Audits Group and the Governance and Engagement Manger will continue to work on options for the monitoring of

recommendations and enhanced reporting.

3. Given that the 3 recommendations from the report titled Building Maintenance are all rated as MEDIUM that they be included within the action spreadsheet until such time as they are completed.

4. ARIC noted concerns about the number of incomplete actions that are aged over 12 months.

CARRIED

6.6 Monitoring of audit recommendations and actions

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and

2. Where the line item has been completed or no further action is required that the line item be filtered to remove it from view from the document provided to ARIC meetings. Filtering means that these completed items are to be retained for future information and reference and should be accessible on the Council Connect Portal.

CARRIED

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 5 OCTOBER 2022 AT 10.00AM**

1 PRESENT

Chairperson John Batchelor attending using Zoom, Mrs Gayle Murphy, Cr Cameron Lander, GM George Cowan, DGMI Martin Hiscox, GEM Craig Taylor, FM Bec Best, Minute Taker Amanda Collins

Phil Swaffield from National Audits Group, Danielle Mackenzie from Crowe Australasia, Hongwee Soh from NSW Audit Office – all attended using Zoom

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES**COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy
Seconded: Cr Cameron Lander

That the minutes of the Audit, Risk and Improvement Committee held on 6 July 2022 and the Extraordinary Audit, Risk and Improvement Committee Meeting held on 15 August 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Gayle Murphy – Enquired about the concerns from the ARIC to Council on the level of proposed internal borrowings from the Water Fund to be presented to Council at the September 2022 meeting. GM George Cowan advised the item was noted at Council with no discussion occurring.

6 REPORTS**6.1 INVITATIONS TO EXTERNAL PARTIES****COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Note that invitations have been extended to the NSW Audit Office, Crowe Australasia also the National Audits Group to contribute to this meeting for the purpose of providing updates, guidance, support and explanation of items contained within the agenda.

CARRIED

6.2 PRESENTATION OF 2021-2022 FINANCIAL STATEMENTS**COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receives and reviews the audited 2021-2022 financial statements; and
2. Recognise the provision by the external auditor of an unmodified audit opinion; and
3. Recommend that Council proceed with the publication of the 2021-2022 financial statements; and
4. Convey appreciation to the finance team of Council and the external auditor in the preparation and finalisation of the 2021-2022 financial statements.

CARRIED

6.3 FINANCIAL BALANCE OF INTERNAL AUDIT FUNCTION**COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge that on 26 September 2022 the Internal Audit function had an unexpended financial balance of \$84,928.00.

CARRIED

Danielle Mackenzie of Crowe Australasia and Hongwee Soh of the NSW Audit Office left the meeting at 10.34am.

6.4 INTERNAL AUDIT REPORTS

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receives the final Internal Audit report from the National Audits Group titled Review of Previous Audit Recommendations and Actions; also, the final Internal Audit report titled Building Maintenance.
2. Given that the 6 recommendations from the report titled Review of Previous Audit Recommendations are rated as LOW that they not be included within the action spreadsheet, however the National Audits Group and the Governance and Engagement Manger will continue to work on options for the monitoring of recommendations and enhanced reporting.
3. Given that the 3 recommendations from the report titled Building Maintenance are all rated as MEDIUM that they be included within the action spreadsheet until such time as they are completed.
4. ARIC noted concerns about the number of incomplete actions that are aged over 12 months.

CARRIED

6.5 UPDATE ON THE DRAFT GUIDELINES - RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL COUNCILS IN NSW

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Notes the contents of Circular 22-21 issued by the Office of Local Government dated 20 July 2022.

CARRIED

6.6 MONITORING OF AUDIT RECOMMENDATIONS AND ACTIONS

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required that the line

item be filtered to remove it from view from the document provided to ARIC meetings. Filtering means that these completed items are to be retained for future information and reference and should be accessible on the Council Connect Portal.

CARRIED

6.7 GENERAL MANAGERS REPORT TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy
 Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receive and note the report by the General Manager.

CARRIED

7 GENERAL BUSINESS

Gayle Murphy – Recognised and extended thanks John Batchelor for the presentation of his 2021-2022 Chairpersons report to Council and representing the ARIC committee.

Martin Hiscox – Extended thanks to Bec Best Finance Manager on her efforts this year in the absence of usual external assistance though the financial and auditing processes also to Hongwee Soh of the NSW Audit Office for finalising the sign off of the 2021-2022 financial statements before the end of September 2022.

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Wednesday 23 November 2022 – 10am – Council Chambers

10 MEETING CLOSE

The Meeting closed at 11.58am.

The minutes of this meeting were confirmed at the Audit, Risk and Improvement Committee held on 23 November 2022.

.....
CHAIRPERSON

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 5 OCTOBER 2022 AT 10.00AM**

1 PRESENT

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Phil Swaffield from National Audits Group, Danielle Mackenzie from Crowe Australasia, Hongwee Soh from NSW Audit Office – all attended using Zoom

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the minutes of the Audit, Risk and Improvement Committee held on 6 July 2022 and the Extraordinary Audit, Risk and Improvement Committee Meeting held on 15 August 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Gayle Murphy – Enquired about the concerns from the ARIC to Council on the level of proposed internal borrowings from the Water Fund to be presented to Council at the September 2022 meeting. GM George Cowan advised the item was noted at Council with no discussion occurring.

6 REPORTS

6.1 INVITATIONS TO EXTERNAL PARTIES

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Note that invitations have been extended to the NSW Audit Office, Crowe Australasia also the National Audits Group to contribute to this meeting for the purpose of providing updates, guidance, support and explanation of items contained within the agenda.

CARRIED

6.2 PRESENTATION OF 2021-2022 FINANCIAL STATEMENTS

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receives and reviews the audited 2021-2022 financial statements; and
2. Recognise the provision by the external auditor of an unmodified audit opinion; and
3. Recommend that Council proceed with the publication of the 2021-2022 financial statements; and
4. Convey appreciation to the finance team of Council and the external auditor in the preparation and finalisation of the 2021-2022 financial statements.

CARRIED

6.3 FINANCIAL BALANCE OF INTERNAL AUDIT FUNCTION

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge that on 26 September 2022 the Internal Audit function had an unexpended financial balance of \$84,928.00.

CARRIED

Danielle Mackenzie of Crowe Australasia and Hongwee Soh of the NSW Audit Office left the meeting at 10.34am.

6.4 INTERNAL AUDIT REPORTS

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receives the final Internal Audit report from the National Audits Group titled Review of Previous Audit Recommendations and Actions; also, the final Internal Audit report titled Building Maintenance.
2. Given that the 6 recommendations from the report titled Review of Previous Audit Recommendations are rated as LOW that they not be included within the action spreadsheet, however the National Audits Group and the Governance and Engagement Manger will continue to work on options for the monitoring of recommendations and enhanced reporting.
3. Given that the 3 recommendations from the report titled Building Maintenance are all rated as MEDIUM that they be included within the action spreadsheet until such time as they are completed.
4. ARIC noted concerns about the number of incomplete actions that are aged over 12 months.

CARRIED

6.5 UPDATE ON THE DRAFT GUIDELINES - RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL COUNCILS IN NSW

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Notes the contents of Circular 22-21 issued by the Office of Local Government dated 20 July 2022.

CARRIED

6.6 MONITORING OF AUDIT RECOMMENDATIONS AND ACTIONS

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required that the line

item be filtered to remove it from view from the document provided to ARIC meetings. Filtering means that these completed items are to be retained for future information and reference and should be accessible on the Council Connect Portal.

CARRIED

6.7 GENERAL MANAGERS REPORT TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receive and note the report by the General Manager.

CARRIED

7 GENERAL BUSINESS

Gayle Murphy – Recognised and extended thanks John Batchelor for the presentation of his 2021-2022 Chairpersons report to Council and representing the ARIC committee.

Martin Hiscox – Extended thanks to Bec Best Finance Manager on her efforts this year in the absence of usual external assistance though the financial and auditing processes also to Hongwee Soh of the NSW Audit Office for finalising the sign off of the 2021-2022 financial statements before the end of September 2022.

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Wednesday 23 November 2022 – 10am – Council Chambers

10 MEETING CLOSE

The Meeting closed at 11.58am.

The minutes of this meeting were confirmed at the Audit, Risk and Improvement Committee held on 23 November 2022.

.....
CHAIRPERSON

13.8 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 5 OCTOBER 2022**Document ID: 637538****Author: Events & Visitor Services Team Leader****Authoriser: General Manager****Attachments: 1. Australia Day Planning Advisory Committee Minutes - 5 October 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Wednesday 5 October 2022.
2. Endorses Mrs Beryl Brain election as Chairperson.
3. Endorses committee members to undertake online volunteer training.
4. Endorses submission of a draft program for the Australia Day Events 2023.
 - a. Australia Day Venue Selection – first preference Lake Talbot Water Park; second preference Marie Bashir Park.
 - b. Narrandera Shire Australia Day Nomination Form 2023 – complete and approved by General Manager – nominations open now and closes 18 November 2022 at 4pm.
 - c. Narrandera Shire Australia Day Ambassador Program – participating – registration completed 6/10/22.
 - d. Ambassador Dinner – smaller dinner with Chairperson and partner, Mayor and partner, Ambassador and partner, with others invited at their own cost.
 - e. Narrandera Shire Australia Day 2023 Activities Program
 - i. Narrandera 8am – 10am
 - ii. Barellan 11am – Barellan Pool
 - iii. Grong Grong 11am all day Royal Hotel Grong Grong.
 - f. Application for an Australia Day Grant to extend budget – no information yet.
5. Endorses the following five (5) nomination categories:
 - a. Citizen of the Year
 - b. Senior Citizen of the Year
 - c. Junior Citizen of the Year
 - d. Organisation of the Year
 - e. Environmental Australia Day Award

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE VIC
ON WEDNESDAY, 5 OCTOBER 2022 AT 5.00PM**

1 PRESENT

Cr Beryl Brain, Cr Neville Kschenka, Cr Narelle Payne, Mr Glenn Bartley, Mr Graeme Davies, Minute Taker Brenda Hartmire,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne
Seconded: Cr Beryl Brain

That apologies from Cr Braden Lyons and Ms Helen McDermott be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne
Seconded: Cr Beryl Brain

That the minutes of the Australia Day Planning Committee held on 2 February 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 ELECTION OF CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Graeme Davies

That the Committee:

1. Elects a Chairperson from among the Community Representatives.

Following acceptance of nomination, Beryl Brain was elected as Chairperson.

CARRIED

6.2 AUSTRALIA DAY PLANNING COMMITTEE TERMS OF REFERENCE

COMMITTEE RESOLUTION

Moved: Mr Glenn Bartley

Seconded: Cr Narelle Payne

The Committee:

1. Receive and acknowledge the Australia Day Planning Committee Terms of Reference

CARRIED

6.3 MODEL CODE OF CONDUCT

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Cr Neville Kschenka

That the Committee:

1. Receives and acknowledges the Model Code of Conduct

CARRIED

6.4 VOLUNTEER LIST AND COMPULSORY ONLINE TRAINING

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Graeme Davies

The Committee:

1. Acknowledges the requirement for volunteers to be included on the Councils volunteer register.
2. Undertake online volunteer training.

CARRIED

6.5 AUSTRALIA DAY 2023

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr Glenn Bartley

That the Committee:

1. Submit a draft program for the Australia Day Events 2023
 - Australia Day Venue Selection – preference Lake Talbot Water Park – 2nd preference Marie Bashir Park
 - Narrandera Shire Australia Day Nomination Form 2023 – complete and approved by George Cowan – nominations open now – close November 18th 4pm
 - Narrandera Shire Australia Day Ambassador Program – participating – registration completed 6/10/22
 - Ambassador Dinner – smaller dinner with Chairperson & partner, Mayor & partner, Ambassador & partner – others will be invited at own cost
 - Narrandera Shire Australia Day 2023 Activities Program
 - Narrandera 8am – 10am
 - Barellan 11am – Barellan Pool
 - Grong Grong 11am all day Royal Hotel Grong Grong
 - Application for an Australia Day Grant to extend budget – no information yet.

CARRIED

7 NEXT MEETING

Thursday 20 October 2022 - 8.30am - Narrandera Visitors Centre

8 MEETING CLOSE

The Meeting closed at 6.20pm.

The minutes of this meeting were confirmed at the Australia Day Planning Committee held on .

.....
CHAIRPERSON

14 PROCUREMENT

Nil

15 DEVELOPMENT APPLICATION

Nil

16 OUR COMMUNITY

Nil

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY**18.1 DRAFT NARRANDERA LOCAL HOUSING & EMPLOYMENT ZONE LAND STRATEGY****Document ID: 635884****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Theme: Our Environment****Attachments: 1. Draft Narrandera Local Housing & Employment Zone Land Strategy (under separate cover)****RECOMMENDATION**

That Council:

1. Adopts the draft Narrandera Local Housing & Employment Zone Land Strategy for the purpose of public exhibition for a period of 28 days.

PURPOSE

The purpose of this report is for Council to consider and adopt the draft Housing & Employment Zone Land Strategy for public exhibition.

SUMMARY

Council engaged the services of Habitat Planning to prepare and develop the draft Housing & Employment Zone Land Strategy, with the key finding and recommendations of the draft being:

- Narrandera already has a significant area of zoned urban land for both 'village lots' (RU5 zone) and 'low density lots' (R5 zone). It is recommended that future housing therefore be accommodated within the existing urban areas of Narrandera.
- Analyse development constraints and opportunities including growth drivers, hazards and biodiversity.
- Existing zoned urban areas of the RU5 zone are recommended to have an increased dwelling density to accommodate a range of smaller dwelling types.
- Council undertakes further engagement with NSW Land and Housing Corporation and other housing providers in the area to investigate opportunities to provide new or improved housing.
- Two primary industrial expansion areas, which will provide opportunities for new employment activities at a large and smaller scale being east of the existing Red Hill Industrial area and west of the existing waste facility.
- Review of the Flood Planning Area to ensure currency against best practice guidelines.
- Council carries out an audit of existing infrastructure and applicable zoning and considers potential amendments to implement Special Purpose Infrastructure zoning to these areas.

Once adopted, the strategy will set the required direction for future development of both housing and industrial land and be the basis for any required planning proposals.

It is proposed that the draft Housing & Employment Zone Land Strategy be placed on exhibition for a period of 28 days, after which consideration of any submissions will be undertaken and a further report be presented to Council.

BACKGROUND

The Narrandera Shire Council Local Strategic Planning Statement (LSPS) set the framework for the Shire's economic, social and environmental land use needs over the next 20 years by outlining planning priorities that describe what, where and when development will occur in the LGA. Accordingly, the LSPS identified and recommended a number of actions to stimulate and support future growth and development of the LGA. These are intended to provide opportunities for urban residential expansion, rural residential lifestyle and industrial development in and around the Narrandera township.

To properly implement these recommendations, a strategic analysis has been undertaken to better understand key issues such as residential and industrial land demand and availability, development opportunities and constraints and infrastructure and servicing among others. The ultimate outcome is the development of a Housing & Employment Land Strategy for the Narrandera township that will be used to inform LEP amendments and guide future development in the town.

Narrandera Shire Council's LSPS identifies the need for Diverse housing options (Priority 1) and Industry growth and diversification (Priority 6), however do not have sufficient strategic justification to support a planning proposal. This proposal was to undertake a modest strategic analysis and justification to inform and provide that link. The objective of the project is to implement the Narrandera Shire Council LSPS planning priorities that relate to the township of Narrandera, through the development of a Housing & Employment Zone Land Strategy.

In May 2022 Council engaged the services of Habitat Planning to prepare and develop the Housing & Employment Zone Land Strategy, with the primary objectives and outcomes of the proposed Strategy being to:

- analyse residential land and housing diversification demand and supply and provide pathways for addressing any needs and/or backlog.
- analyse development constraints and opportunities including growth drivers, hazards and biodiversity.
- assess infrastructure and servicing requirements for future development.
- provide a development staging plan to guide future land release for residential and Employment Zone development.
- analyse Employment Zone land demand and supply analysis including industrial development types, trends and opportunities.
- review road and active transport network and provide pathways for safe and active local connectivity and sustained freight movement.

Through the development of the strategy, consultation was undertaken with both Council and the community to gather the required information to inform the strategy outcomes. The key findings of the strategy and the actions required to deliver the outcomes are detailed below:

Key Housing Opportunities

Narrandera already has a significant area of zoned urban land for both 'village lots' (RU5 zone) and 'low density lots' (R5 zone). It is recommended that future housing therefore be accommodated within the existing urban areas of Narrandera.

Population projections for the Shire show a decline in population, although the actual rate of decline between the most recent census periods (2016 to 2021) was lower than expected. While still being in decline, the population projections are based on 'common' growth scenarios which rely on a growth rate between a low or high growth scenario. It is therefore possible that under a high growth scenario, the population of Narrandera could remain stable or even increase. This will take additional investment in encouraging new resident attraction, through promotion and promotion of employment.

The Strategy recommends Key Housing Opportunity Sites: those areas identified as having the ability to accommodate future growth of the Narrandera township which could accommodate any anticipated growth over the next 20 years. These are grouped in terms of greenfield development opportunities and 'infill' higher density options for the village area, the latter of which is discussed in further detail below.

The Key Housing Opportunity Map considers parcels of land as either unconstrained, constrained, or owned by Crown Lands.

- Unconstrained represents those parcels that do not have identified development constraints and which, theoretically, could be developed in the short term subject to servicing considerations, approvals and landowner interest. These represent the shortest-term opportunities.
- Constrained sites are those assessed as possible development parcels, subject however to one or more hard constraints such as flooding or biodiversity that could prevent or delay development of the land. These represent medium to longer term opportunities.
- Crown Land owned identifies the land parcels which are public owned parcels. A number of land areas identified as Crown Land owned parcels are zoned for residential purposes which could be developed, if not for the current land ownership status. The Strategy also recommends that Council consider pursuing opportunities to acquire these Crown Land parcels where possible. These therefore represent the longer-term possible opportunities.

Infill Residential Opportunity Sites

Existing zoned urban areas of the RU5 zone are recommended to have an increased dwelling density to accommodate a range of smaller dwelling types. Given infrastructure capacity constraints and development costs associated with developing greenfield areas, an alternative option is to encourage infill development on land that already has readily available access to infrastructure and services. This will ensure maximum flexibility and encourage infill development that will not only increase the range and type of housing, but also result in a more efficient and sustainable use of infrastructure. This will have the added benefit of reducing house and land prices, which are influenced by development construction costs.

This is recommended to respond to emerging gaps in provision of smaller and more diverse housing types to both cater for the identified ageing population of Narrandera, and to accommodate new 'key workers' and others who may relocate to the Shire for additional employment opportunities.

New privately developed housing units need to be adaptable to cater for the changing needs of an older or disabled occupant and there also needs to be smaller housing types

to enable the option to 'down-size'. These outcomes can be delivered through development of additional dwelling in dual occupancies, multi dwelling housing and in more affordable options such as granny flats or secondary dwellings.

Social Housing

To address the long waiting times for social housing in Narrandera, identifying and correcting the potential shortfall in appropriate housing stock, it is recommended that Council undertakes further engagement with NSW Land and Housing Corporation and other housing providers in the area to investigate opportunities to provide new or improved housing.

The majority of public housing in Narrandera is noted as being aged and in need of replacement. Their locations next door to each other and the fact they are located on greater than 1,000m² lots, presents opportunities for infill development at higher residential densities.

Employment Land Opportunity Sites

Narrandera is considered to have a limited supply of industrial zoned land to take advantage of possible new employment activities. To assist with providing opportunities to reverse current population decline trends, it is essential for Council to encourage new employment-generating development in the Shire.

It is noted that the proposed translation of the industrial and business zones to employment zones will result in both the IN1 and IN2 zones being translated to E4 General Industrial. Therefore, there will be no differentiation between the various industrial areas of the Shire.

The Strategy recommends two primary industrial expansion areas which will provide opportunities for new employment activities at a large and smaller scale. The intention is to cater for variety in demand within the local market, as well as attracting larger employment activities considering relocating and establishing at Narrandera.

An expansion of the existing Red Hill industrial precinct is recommended to provide an additional 30 hectares of zoned land and would result in an expansion to the west of the existing zoned area. This expansion is adequately buffered to existing and future residential land uses by the golf course. It is intended that the Red Hill development accommodates a range of lot sizes, as has been the case for earlier stages of development, and that staged release of the land be considered accordingly. The likely arrangement of land in this location also provides ability to create a mix of lot sizes.

The Strategy also recommends establishment of a new employment zone to the east of Barellan Road and north of the Newell Highway, adjacent to Council's Waste Management Centre. This land is presently zoned SP2 Infrastructure zone and represents an opportunity to utilise larger land parcels for new industrial opportunities. This precinct also offers potential to establish new links with the Newell Highway and offers an attractive location for operations requiring integration with key transport routes.

Based on high level analysis of industrial land, there is some capacity for redevelopment or intensification of existing sites in Narrandera West and Pine Hill industrial areas, incorporating light industry or smaller operations and appealing to a different market than the Red Hill precincts. These areas are not currently fully serviced and therefore full potential may not be realised in these areas.

Flood Planning Area

Following the completion of recent flood modelling and updated mapping for the Narrandera township, it is recommended that the Flood Planning Area (FPA) be reviewed

to ensure currency against best practice guidelines. It should be noted that the Local Government Act 1993 provides Council with a limited protection from liability if land use planning and planning decisions are made in accordance with the principles of the Floodplain Development Manual.

The FPA represents the trigger for Council to consider flood risks when making planning decisions on development. The particular area defined in the FPA is based on selection of a flood level based on an appropriate flood risk management consideration. The 1% AEP (or 1 in 100-year event) is typically identified as the highest flood event for land use planning purposes.

It is noted that Council’s most recent flood modelling of Narrandera considered more severe flood events, including the 1 in 200 year and 1 in 500-year event, which places more of the urban area at greater risk. In response to increasing frequency of larger events and acknowledging the ongoing impacts of climate change as a relevant consideration in the LEP, Council may therefore seek to apply a greater level of risk across the urban area for planning decisions.

It should also be noted that the application of the FPA is not a prohibition, but rather triggers consideration of development proposals on a case-by-case basis utilising appropriate risk assessment of potential flooding.

Special Purposes Zones

A number of Council’s existing community facilities and assets are contained within the RU5 village zoning. It is recommended that Council carries out an audit of existing infrastructure and applicable zoning and considers potential amendments to implement Special Purpose Infrastructure zoning to these areas.

The benefit of applying Special Purpose Infrastructure zoning to these assets is to provide more specific zoning that protects the land from inappropriate development. Likewise, it also provides Council with certainty by allowing development for the specific purpose or any development related to that particular purpose to be carried out.

IMPLEMENTATION AND DELIVERY PLAN

Actions

This section identifies actions required to deliver upon housing and employment lands over the period of the next 20 years. These actions are developed from the priorities and key recommendations identified in the previous section and will be delivered by multiple stakeholders over a varied timeframe. This plan is intended to provide the framework and roadmap for how these actions are to be carried out.

For the purposes of this Strategy, the following short, medium and long term timeframes have been established:

- Ongoing: as required and as opportunities arise
- Short-term: 0-5 years
- Medium term: 6-10 years

Actions	Responsibility	Timing
Develop key housing opportunity sites with short to medium term potential	Private landowners with assistance from Council	Short
Develop key employment land opportunity sites.	Private landowners with assistance from Council	Short

Promote and support infill housing within established residential areas through planning controls.	Private landowners with assistance from Council	Ongoing
Review and update the Development Control Plan to identify preferred locations for key housing development opportunities and provide additional opportunity and consideration of higher density infill housing.	Council	Short
Encourage a higher proportion of new housing to be adaptable and able to better support an ageing population and smaller household size.	Council	Ongoing
Review Flood Planning Area of Narrandera with regard to updated flooding information. Consider the appropriate risk level that should be adopted.	Council	Short
Conduct an audit of Council infrastructure and determine current zoning and potential to implement infrastructure zoning to these areas.	Council	Medium
Consider rezoning of the Narrandera Golf Course to a Recreation zone to provide a buffer to the expanded Red Hill industrial area and direct development of residential land to other areas.	Council	Short
Review Infrastructure Contributions Plan to consider potential future infrastructure funding requirements for new key development sites.	Council	Short
Review Infrastructure Contributions Plan to ensure that delivery of infrastructure can be accommodated in a logical and cost-effective manner. Consider opportunities to allow for incentives and/or other agreements with private developers.	Council	Short
Review urban zoned Crown Land parcels with development potential and undertake engagement with relevant authorities to determine potential acquisition.	Council with NSW Government	Medium
Undertake further engagement and consultation with NSW Land and Housing Corporation around possible redevelopment/revitalisation of public housing stock and other forms of housing.	NSW Land and Housing Corporation	Ongoing
Undertake engagement and consultation with private developers and community housing providers in relation to possible partnerships to deliver key housing outcomes, including aged care and key worker housing.	Council with Private Developers/ Community Housing Providers	Ongoing
Investigate opportunities for Council to undertake land development for employment and residential land options to accelerate and/or encourage new development.	Council	Short/ Ongoing

Continue to promote the availability of serviced employment land within Narrandera Shire to prospective private industrial developments, with preference for larger employment generators.

Council

Ongoing

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

3 - Our Economy

Strategy

3.2 - Encourage new housing supply to meet the needs of the community.

Action

3.2.2 - Strategic land use planning for future housing, recreational, commercial and industrial needs.

ISSUES AND IMPLICATIONS

Policy

- Community Participation Plan – Planning, this sets the consultation requirements that must be undertaken to ensure the community is engaged and consulted.

Financial

- There are no notable costs associated with the adoption of the draft strategy for public consultation.

Legal / Statutory

- Local Strategic Planning Statement (LSPS) in which the strategy is required, is a mandatory planning document as defined under the Environmental Planning and Assessment Act 1979.

Community Engagement / Communication

- The draft strategy must be placed on public exhibition for a period of not less than 21 days as detailed within the Community Participation Plan. Given the level of details and complexity of the matters contained it is proposed that it be on exhibition for a period of 28 days, after which consideration of any submission will be undertaken.

RISKS

Risks associated with the adoption of the draft strategy relate to the potential to over or underestimate the potential future land use demands. This can, however, only be undertaken based upon the information available at the time. It is also important to ensure that the Council and community aspirations for growth are realistic to prevent the potential for oversupply and unwarranted expansion.

OPTIONS

1. Adopt the draft Strategy for the purpose of public exhibition as per the recommendation.

2. Resolve to not support the findings of the Strategy as drafted, thus requiring additional investigations and costs.
3. Resolve to discontinue the strategic planning process that will result in non-compliance with the Narrandera Shire Council Local Strategic Planning Statement and delay the future availability of employment zoned land.

CONCLUSION

The draft Housing & Employment Zone Land Strategy has been prepared in accordance with the statutory provisions ensuring alignment with the LSPS. This Strategy identifies the priorities and actions for housing and employment in the Narrandera Shire over the next 20 years. The various priorities are those which have been identified through the consideration of the background analysis of the Shire in terms of housing availability, supply and demand.

RECOMMENDATION

That Council:

1. Adopts the draft Narrandera Local Housing & Employment Zone Land Strategy for the purpose of public exhibition for a period of 28 days.

19 OUR INFRASTRUCTURE

Nil

20 OUR LEADERSHIP

20.1 ADOPTION OF NEW ROAD NAME

Document ID: 635482

Author: Information Systems Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Leadership

Attachments: Nil

RECOMMENDATION

That Council:

1. Supports the proposed road name of Drover Place and seeks concurrence from the Geographical Road Names Board to allocate the following name to the roadway servicing a subdivision at Red Hill Industrial Estate.
2. Commences the consultation process as required by the Roads Act 1993 for the proposed naming of Drover Place.

PURPOSE

The purpose of this report is to advise Council of the proposed name for a new roadway being developed to service a subdivision at Red Hill Estate:

- from the intersection of Driscoll Road north to the southern boundary of proposed Lot 67 and to the west of proposed Lots 70, 71, 72 (see figure 1).

SUMMARY

Development application DA-039-2021-2022 created the requirement for an access road to service the development (figure 1).

The NSW Address Policy and User Manual 2021 under 6.10 outlines the road types that are applicable for use. Given the new roadway is short and enclosed, the road type selected may be a Close, Court or Place.

No existing addresses or properties are impacted by the proposed road naming.

There are three existing roadways within the estate: Driscoll Road, McGilvrays Road and Paterson Place. These road names recognise:

- Driscoll Road - John Browne Driscoll, former Mayor and foundation member of the 8 EFTS Tiger Moth Memorial at Narrandera Park.
- McGilvray Road - the previous owner of the land upon which the estate was established.
- Paterson Place – chosen by Council 16 April 2013 (RES 13/98).

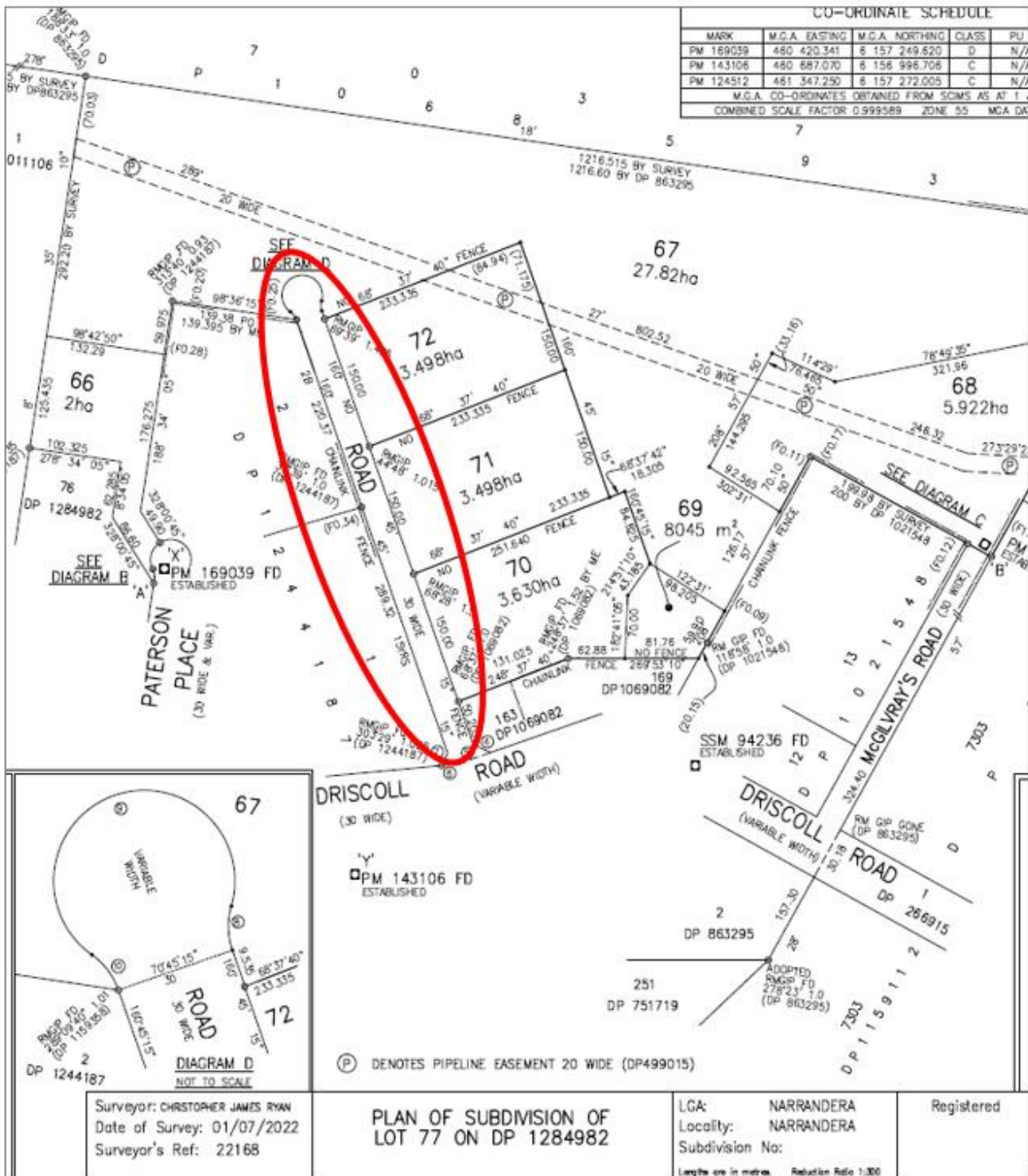


Figure 1: Extract Linen Plan – Subdivision of Lot 77 DP1284982

As this is a Council subdivision, names contained within the road name register for possible future use were considered. The proposed name – Drover Place – recognises the contribution to Narrandera by Donald Percival Llewellyn Drover (Don Drover):

- Editor and owner (1931-1965) of The Narrandera Argus, who initially joined the paper in the early 1900s as an apprentice under owner Ernest Laphorne. He was the first country apprentice to graduate.
- Long serving and influential volunteer of local organisations, including author of the Celebration of Narrandera's Centenary 1863-1963 publication; Narrandera Jubilee Celebrations Committee 1951; Narrandera Race Club Committee; Narrandera Imperial Football Club Committee (including terms as Secretary) and donor of The Narrandera Argus Premiership Trophy for SWDFL premiers (1951); St Thomas' Church of England Committee; 8 Hour Committee of Narrandera (1914).
- NSW Country Press Association executive member, including President.

Internal checks were conducted against address policy principles as required in the NSW Address Policy and User Manual 2021. A key requirement is 6.7.4 titled Uniqueness Duplication, which outlines uniqueness as the most essential quality in road naming. Road names are considered duplicates if they are the same or similar in spelling or sound, regardless of the road type.

BACKGROUND

Under the *Roads Act 1993*, the council of a local government area and Transport for NSW (TfNSW) are the road naming authorities. The Geographical Names Board (GNB), under the authority of the Surveyor-General, is a relevant party and must be notified of any new road names. Road naming authorities must adhere to the procedure outlined in the NSW Road Regulation 2018, as well as policies outlined in the APUM.

If road names are not officially and correctly recorded, it can impede delivery of emergency and other services to residents and businesses. With the centralisation of emergency service operational dispatch centres in NSW, uniqueness is essential when proposing a new road name. Duplication of similar and like sounding road names can cause confusion for operational dispatch and result in delayed emergency response times.

The naming of roads in NSW is standardised to ensure that the process is transparent and easy to understand for regulatory bodies and members of the community. A consistent approach to road naming benefits emergency services, transport and goods and service delivery and provides opportunities for community consultation when determining road names. This process has been streamlined by the NSW Place and Road Naming Proposal System.

Next Steps

Following Council resolution, proposed names undergo public and agency consultation and are submitted to the GNB for approval as outlined in the APUM.

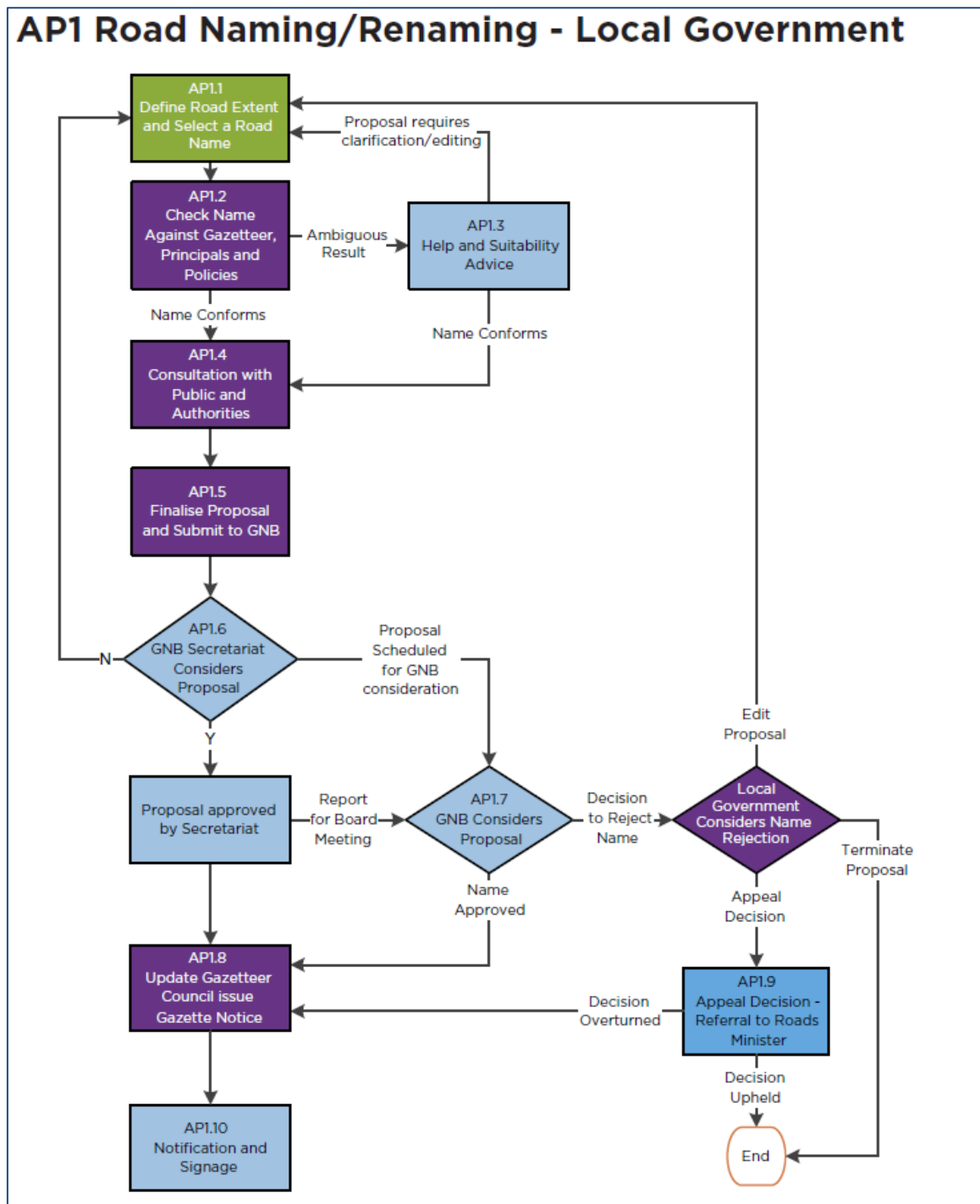


Figure 2: APUM Process for Local Government Road Naming

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- N/A

Financial

- Consultation, advertising and gazettal of new road name \$500
- Directional signage \$300

Legal / Statutory

- AS/NZS 4819:2011 Rural and Urban Addressing
- AS 1742.5: 2017 Manual of Uniform Traffic Control Devices
- Roads Regulation 2018

Community Engagement / Communication

- Public consultation will be achieved by advertising using the local newspaper, Council's website, social media and by providing notice to adjoining landowners and prescribed authorities

RISKS

1. Unnamed roads pose a risk to both public and operational safety for emergency response and other public services. Current legislation and guidelines require all formed roads to be named.
2. Purchasers of subdivided allotments will require official addresses before they can arrange services to the properties.

OPTIONS

1. Endorse the proposed roadway name and commence the process of obtaining concurrence from the GNB, which includes a public consultation process. The process will be able to commence immediately; or
2. Not endorse the proposed road name and refer the matter back to staff for further consideration.

CONCLUSION

As the proposed road name complies with the NSW addressing guidelines, the recommendation will be that Council endorses the proposed road name to service the approved subdivision, therefore enabling the process of consultation and consideration by the GNB to commence.

RECOMMENDATION

That Council:

1. Supports the proposed road name of Drover Place and seeks concurrence from the

Geographical Road Names Board to allocate the following name to the roadway servicing a subdivision at Red Hill Industrial Estate.

2. Commences the consultation process as required by the Roads Act 1993 for the proposed naming of Drover Place.

20.2 INFRASTRUCTURE SERVICES ADVISORY COMMITTEES

Document ID: 636731
Author: Open Space and Recreation Manager
Authoriser: Deputy General Manager Infrastructure
Theme: Our Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Endorses and appoints the following community representatives to the Lake Talbot Advisory Committee: Graham Ashcroft, Donald (Rex) Evans, Jeff Kirk, Troy Lee.
2. Resolves to discontinue the:
 - a. Park and Gardens Advisory Committee due to lack of community interest, and
 - b. Sports Facilities Advisory Committee due to insufficient user group nominations.

PURPOSE

The purpose of this report is to seek Council’s endorsement to fill community representative roles on committees administered by the Open Space and Recreation section of Council.

SUMMARY

The Terms of Reference designate four community representatives to be appointed for each of the committees. The final step for formation of the committees is for Council to endorse the nominees to the committees.

Invitations to nominate for community representative positions were readvertised on the Narrandera Shire Council website, Facebook and in the Narrandera Argus as resolved by Council at the Council meeting held 16 August 2022.

Community representative nominations for the readvertised committees closed on 19 September 2022:

Advisory Committee	Community Representatives	Nominations Received
Lake Talbot Advisory	4	4*
Parks and Gardens Advisory	4	3**
Sports Facilities Advisory	4	8**

* One late nomination for the Lake Talbot Advisory Committee was received and included.

** Councillor nominations - Council delegates already nominated to committee.

As reported to the Council meeting on 16 August 2022, the limited community nominations may be due to several contributing factors:

- Current service level and facilities meet the user groups' requirements and community expectations.
- Specific projects of previous committee members have been completed.
- Operational items are addressed through Council's customer request system.
- Projects are generally well planned, and the community is well engaged through the various project phases.
- The current Terms of Reference may impact potential nominations.

It is recommended that the Parks and Gardens and the Sports Facilities Advisory Committees be discontinued:

- When required, Council can seek project-specific working parties from interested community members and user groups for such events as the garden awards.
- Council staff will meet on a regular basis with the user groups of all sports facilities to determine the priorities for each and ensure they are considered in future funding opportunities.

BACKGROUND

- Council at its 18 January 2022 meeting appointed the Councillor delegates to each Committee.
- Terms of Reference for the four infrastructure advisory committees were adopted at the 21 June 2022 ordinary meeting.
- Nominations for community representatives were advertised on 1 July 2022, with a closing date of 15 July 2022. The committees' Terms of Reference provide a minimum number of community members to be appointed by Council: the committees will elect one of their community representatives as Chairperson.
- Three of the four Infrastructure Committees fell short of meeting the minimum requirement of community members.
- A report was submitted to Council's 16 August 2022 meeting recommending that Council:
 1. Endorse the community representatives for the Narrandera Stadium Advisory Committee.
 2. Resolve to discontinue the Parks and Gardens, Lake Talbot and Sports Facilities Advisory Committees due to lack of nominations.
- Council resolved to endorse and appoint the community representatives for the Narrandera Stadium Advisory Committee. It also resolved to readvertise and promote the membership of the Parks and Gardens, Lake Talbot and Sports Facilities Advisory Committees.
- Council readvertised community representative nominations for the Parks and Gardens, Lake Talbot and Sports Facilities Advisory Committees through Council's website, Facebook and the Narrandera Argus on 26 August 2022 and nominations closed on 19 September 2022.

NOMINATIONS FOR COMMITTEES

The following nominations for appointment as community members were received.

Parks and Gardens Advisory Committee

1. Cr Jenny Clarke **
2. Annette Crowe
3. Betty Bradney (late nomination)
4. Cr Narelle Payne**

Sports Facilities Advisory Committee

1. Kevin Absolom (no associated user group)
2. Ron Absolom (NIFNC)
3. Shaun Brooker (NIFNC)
4. Cr Jenny Clarke **
5. Grahame Flynn (NIFNC)
6. Shane Longmore (NIFNC, Riverina Football League)
7. Gayle Murphy (community – not associated with a user group)
8. Gavin Sullivan (NIFNC)
9. James Sullivan (no associated user group)

Lake Talbot Advisory Committee

1. Graham Ashcroft
2. Donald (Rex) Evans
3. Jeff Kirk
4. Troy Lee (late nomination)

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

5 - Our Leadership

Strategy

5.2 - Promote a community spirit that encourages volunteerism and values effective partnerships.

Action

5.2.1 - Through energised Advisory Committees seek input for the improvement of facilities and services under their management.

ISSUES AND IMPLICATIONS**Policy**

- Advisory Committees Establishment & Management Policy

Financial

- N/A

Legal / Statutory

- Local Government Act 1993

Community Engagement / Communication

- Committee nominations advertised through social media and the Narrandera Argus.
- Emailed invitations to nominate were previously sent to sports user groups.
- This matter is being presented in the ordinary business paper for discussion.

Human Resources / Industrial Relations (if applicable)

- Staff resources will need to be utilised to support the committees during the initial set up and to meet their reporting obligations.

RISKS

Council is to ensure that committees operate within the delegations issued by Council and conform to Council's Code of Conduct and committee Terms of Reference.

OPTIONS

1. Endorse the nominations as presented for the Lake Talbot Advisory Committee.
2. Discontinue the Parks and Gardens Advisory Committee.
3. Not approve the nominees for the Sports Facilities Advisory Committee with Council staff to continue to meet each user group on an 'as needed' basis.

CONCLUSION

It is recommended that Council endorses the appointment of community members for the Lake Talbot Advisory Committee.

It is further recommended that Council resolves to discontinue the Parks and Gardens and Sports Facilities Advisory Committees.

Based on the lack of community representative nominations for the Parks and Gardens Advisory Committee, and the lack of diversity of user group representatives for the Sports Facilities Advisory Committee, Council can conclude that current management practices and service levels in combination with multiple new facilities at sporting venues and parks are meeting the needs and expectations of the community.

- The majority of community representative nominations received for the Sports Facilities Advisory Committee were associated with only one sporting user group.
- Council staff currently meet with multiple user group representatives to work through specific needs and match requirements. User groups have the opportunity to delegate representatives to form project specific working groups for sporting facilities projects.
- A majority of user groups are in direct contact with Council staff to address requests, future projects and/or coordinate future bookings.
- Specific awards, such as the Narrandera Shire Council Garden Awards, can be run without a committee, for example the 2022 garden awards are judged with minimal staff involvement. The awards can continue with the assistance of Council staff whilst not being part of an advisory committee.

- Council can seek project specific working parties from interested community members and user groups when required.

RECOMMENDATION

That Council:

1. Endorses and appoints the following community representatives to the Lake Talbot Advisory Committee: Graham Ashcroft, Donald (Rex) Evans, Jeff Kirk, Troy Lee.
2. Resolves to discontinue the:
 - a. Park and Gardens Advisory Committee due to lack of community interest, and
 - b. Sports Facilities Advisory Committee due to insufficient user group nominations.

21 POLICY

Nil

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

22.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - SEPTEMBER 2022

Document ID: 635784

Author: Administration Assistant

Authoriser: Deputy General Manager Infrastructure

Theme: Statutory and Compulsory Reporting – Development Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for September 2022.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during September 2022.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during September 2022 detailed in the following table:

Stage Reached	Number
Lodged	7
Stop-the-Clock / Under Referral / Awaiting Information	1
Under Assessment	4
Determined	7

The value of Development and Complying Development Applications approved by Council during September 2022 is detailed in the following table:

Development Type	2022/2023			
	September		Year to Date	
	Number	Value \$	Number	Value \$
Residential	5	\$ 165,325	10	\$ 990,885
Industrial			1	\$ 146,000
Commercial	2	\$ 411,226	6	\$ 2,732,055
Rural Residential			0	\$ -
Subdivisions			2	\$ -
Other			0	\$ -
TOTAL	7	\$ 576,551	19	\$ 3,868,940

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during September 2022.

No	Type	Lot	DP/SP	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
006-22-23	L	B	904481	109 River St NARRANDERA	Shed	Conditionally Approved	-	24
008-22-23	L	6	758477	38 Balaro St GRONG GRONG	Shed	Conditionally Approved	-	8
009-22-23	L	1	657958	14624 Newell Hwy COROBIMILLA	Shed	Conditionally Approved	-	11
010-22-23	L	6	129181	57 Audley St NARRANDERA	Shed	Conditionally Approved	-	8
012-22-23	L	1	734073	89 Douglas St NARRANDERA	Shed	Conditionally Approved	-	12
013-22-23	L	2	1010971	105 Weir Park Rd NARRANDERA	Shed	Conditionally Approved	-	12
014-22-23	L	7008	94877	Yapunyah St BARELLAN	Statue	Conditionally Approved	-	7

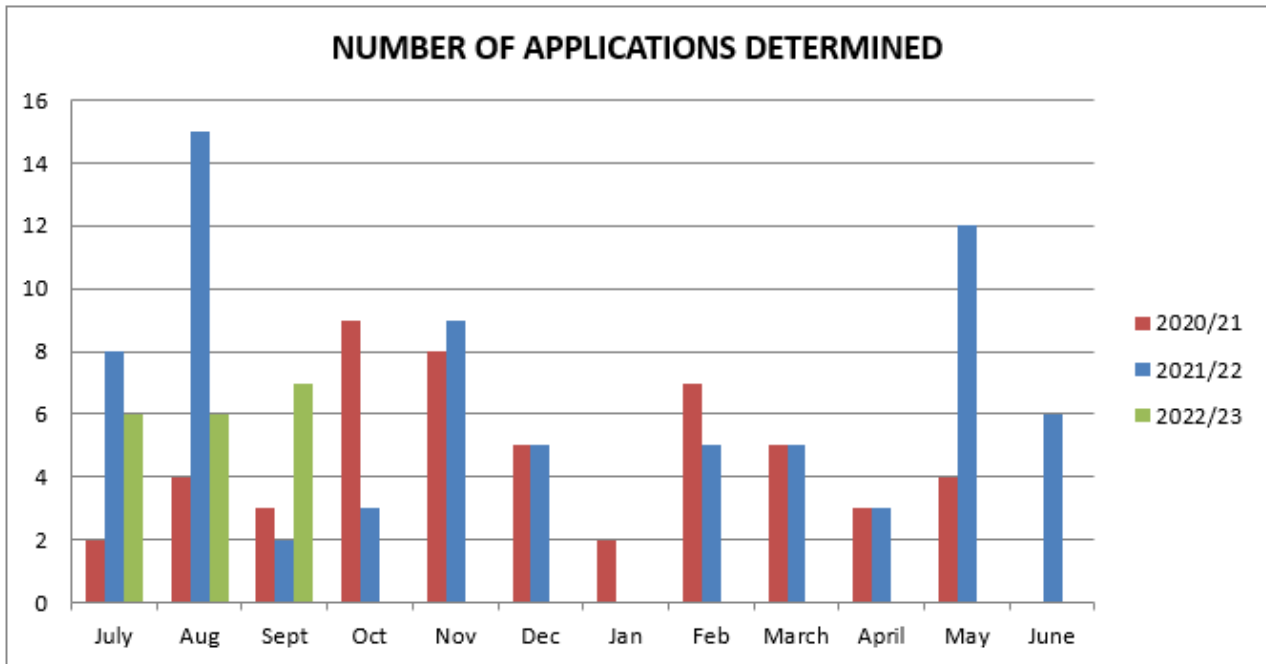
Type explanation

Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

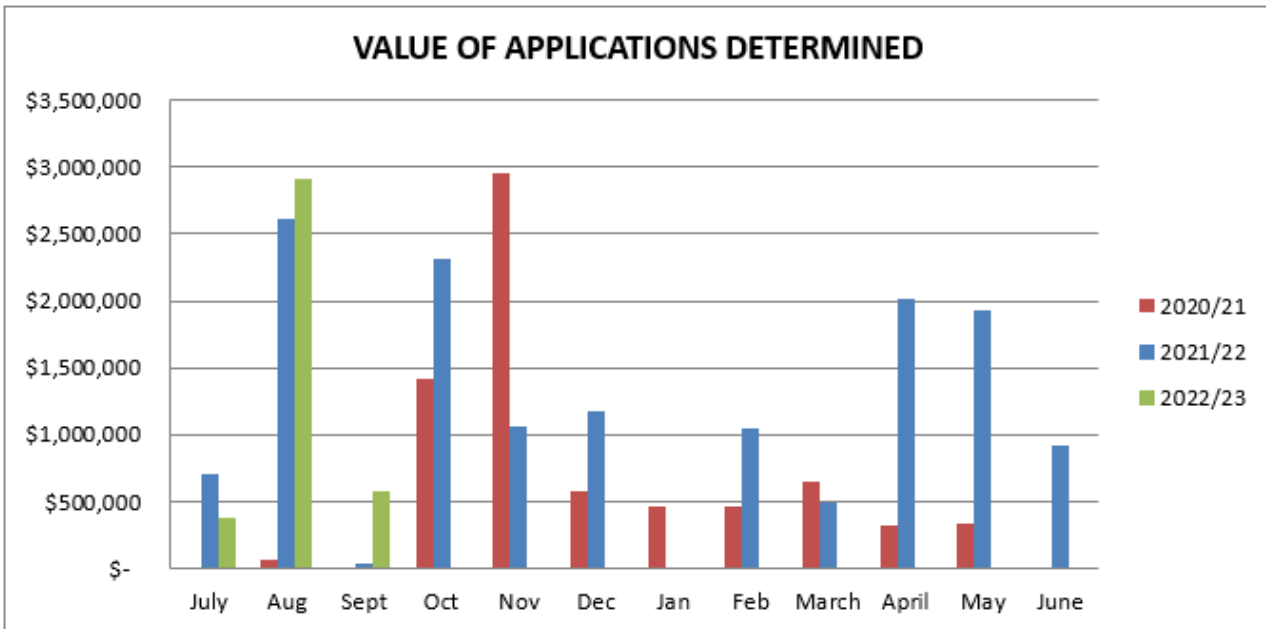
Comparison determination times

2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average YTD	18 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2020-21.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2020-21.



**2021/22 August figures exclude \$13,915,445 for 2 micro solar farms*

Certificates Issued

A summary of other development services activities undertaken during September 2022 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	8
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	2
Section 10.7 (previously 149) Certificates	29
Swimming Pool Compliance Certificates	2
On-Site Septic Management System Certificates	-
S68 Approvals	-

Construction Activities

A summary of Critical Stage building inspections undertaken during September 2022 is detailed in the following tables:

Building Surveyor Inspections	
Critical Stage Inspections	13

Compliance Activities

A summary of compliance services activities undertaken during September 2022 is detailed in the following tables:

Companion Animal Activity – Dogs	
Impounded	6
Returned	1
Rehomed	4

Companion Animal Activity - Cats	
Impounded	7
Returned	1
Rehomed	5

Compliance Activity	
Call outs	11
Infringement warnings/fines issued	1
Menacing/Dangerous dog incidents	1

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for September 2022.

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

23.1 INCOME STATEMENT - SEPTEMBER

Document ID: 634772

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. September 2022 Income Statement

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 September 2022.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 30 September 2022.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND

Adopted Budget

The original budget was adopted by Council on 21 June 2022. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2022-23 were issued on 4 July 2022.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to September.

Major Variations to Budget

There are no major variations to budget evident.

Interest and Investment Revenue

Interest revenue is showing at the end of September a negative amount of \$56,000 this is due to the reversal of accrued interest for the 2021-22 financial year.

Grants and Contributions provided for Capital purposes

Grants and Contributions provided for capital purposes is showing at the end of September as a negative amount of \$897,000. This is due to the reversal of accrued grants and contributions for the 2021-22 financial year.

CONCLUSION

Council receives and notes the information contained in the Income statement report for the period ending 30 September 2022.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 September 2022.

Narrandera Shire Council

Consolidated Income Statement

for the period ending 30 September 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	8,597	8,483
User charges and fees	3,213	304
Other revenues	721	330
Grants and contributions provided for operating purposes	7,643	1,139
Grants and contributions provided for capital purposes	7,739	(897)
Interest and investment revenue	228	(56)
Rental income	225	53
Net gain from the disposal of assets	92	216
Total income from continuing operations	28,458	9,572
Expenses from continuing operations		
Employee benefits and on-costs	8,450	1,932
Materials and services	5,732	1,790
Borrowing costs	47	12
Depreciation and amortisation	6,117	1,529
Impairment of receivables	6	3
Other expenses	404	126
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	20,756	5,392
Operating result from continuing operations	7,702	4,180
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	7,702	4,180
Net operating result for the year before grants and contributions provided for capital purposes	(37)	5,077

Narrandera Shire Council

General Fund Income Statement

for the period ending 30 September 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	6,254	6,176
User charges and fees	1,615	296
Other revenues	721	330
Grants and contributions provided for operating purposes	7,643	1,139
Grants and contributions provided for capital purposes	4,671	(897)
Interest and investment revenue	136	(36)
Rental Income	225	53
Net gain from the disposal of assets	92	216
Total income from continuing operations	21,357	7,277
Expenses from continuing operations		
Employee benefits and on-costs	7,769	1,769
Materials and services	3,753	1,636
Borrowing costs	8	2
Depreciation and amortisation	5,097	1,274
Impairment of receivables	6	3
Other expenses	404	126
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	17,037	4,810
Operating result from continuing operations	4,320	2,467
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	4,320	2,467
Net operating result for the year before grants and contributions provided for capital purposes	(351)	3,364

Narrandera Shire Council

Water Fund Income Statement

for the period ending 30 September 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	846	825
User charges and fees	1,421	5
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	10	18
Interest and investment revenue	76	(17)
Rental income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	2,353	831
Expenses from continuing operations		
Employee benefits and on-costs	343	90
Materials and services	1,264	82
Borrowing costs	-	-
Depreciation and amortisation	667	167
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	2,274	339
Operating result from continuing operations	79	492
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	79	492
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	69	474

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 30 September 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	1,497	1,482
User charges and fees	177	3
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	3,058	(18)
Interest and investment revenue	16	(3)
Rental income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	4,748	1,464
Expenses from continuing operations		
Employee benefits and on-costs	338	73
Materials and services	715	72
Borrowing costs	39	10
Depreciation and amortisation	353	88
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	1,445	243
Operating result from continuing operations	3,303	1,221
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	3,303	1,221
Net operating result for the year before grants and contributions provided for capital purposes	245	1,239

23.2 STATEMENT OF INVESTMENTS - SEPTEMBER

Document ID: 634778

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 September 2022.

PURPOSE

The purpose of this report is to present to council the investments held as at 30 September 2022.

SUMMARY

<u>Fund Balance (GL)</u>	
General	18,343,280.81
Water	6,486,126.65
Sewerage	2,820,020.17
Trust	86,009.33
	27,735,436.96

BACKGROUND

The actual interest income received to 30 September 2022 is \$23,217, however due to the accrual process and accounting for interest in the relevant year, it is showing as negative \$56K and compares unfavourably with the budget of \$24,999. The investment returns are below the respective benchmarks for the month.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

a. Council Investments

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Bendigo Bank	1,000,000.00	3.62%	0.55%	A-2	2 Dec 2022
National Australia Bank (On call	1,649,427.63	5.97%	0.10%	A-1+	30 Sep 2022
National Australia Bank	1,000,000.00	3.62%	0.62%	A-1+	5 Oct 2022
National Australia Bank	1,000,000.00	3.62%	0.65%	A-1+	5 Dec 2022
National Australia Bank	1,000,000.00	3.62%	1.50%	A-1+	5 Jan 2023
National Australia Bank	1,000,000.00	3.62%	1.85%	A-1+	19 Apr 2023
National Australia Bank	1,000,000.00	3.62%	3.93%	A-1+	9 Aug 2023
National Australia Bank	1,000,000.00	3.62%	4.45%	A-1+	29 Sep 2023
Commonwealth Bank	1,000,000.00	3.62%	0.78%	A-1+	20 Jan 2023
Commonwealth Bank	1,000,000.00	3.62%	1.87%	A-1+	6 Feb 2023
Commonwealth Bank	1,000,000.00	3.62%	0.85%	A-1+	24 Feb 2023
Commonwealth Bank	1,000,000.00	3.62%	1.00%	A-1+	9 Mar 2023
Commonwealth Bank	1,000,000.00	3.62%	1.88%	A-1+	14 Apr 2023
Commonwealth Bank	1,000,000.00	3.62%	2.97%	A-1+	16 May 2023
Commonwealth Bank	750,000.00	2.71%	3.23%	A-1+	2 Jun 2023
Commonwealth Bank	1,000,000.00	3.62%	3.68%	A-1+	8 Jun 2023
Commonwealth Bank	1,000,000.00	3.62%	4.30%	A-1+	21 Jun 2023
Suncorp	1,000,000.00	3.62%	1.37%	A-1	16 Dec 2022
Suncorp	1,000,000.00	3.62%	3.96%	A-1	26 Jul 2023
Westpac Bank	750,000.00	2.71%	0.48%	A-1+	10 Oct 2022
Westpac Bank	1,000,000.00	3.62%	0.56%	A-1+	22 Nov 2022
Westpac Bank	1,000,000.00	3.62%	0.60%	A-1+	25 Nov 2022
Westpac Bank	500,000.00	1.81%	1.05%	A-1+	16 Feb 2023
Westpac Bank	1,000,000.00	3.62%	1.10%	A-1+	16 Mar 2023
Westpac Bank	1,000,000.00	3.62%	1.88%	A-1+	12 Apr 2023
Westpac Bank	1,000,000.00	3.62%	2.87%	A-1+	26 May 2023
Westpac Bank	1,000,000.00	3.62%	4.11%	A-1+	25 Aug 2023
Westpac Bank	1,000,000.00	3.62%	4.17%	A-1+	1 Sep 2023
Total Council Funds	27,649,427.63	100%			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Bendigo Bank (Tourist)	32,499.57	32.38%	0.70%	A-2	21 Mar 2023
National Australia Bank (Art)	53,509.76	67.62%	3.70%	A-1+	2 Aug 2023
Total Trust Funds	86,009.33	100%			

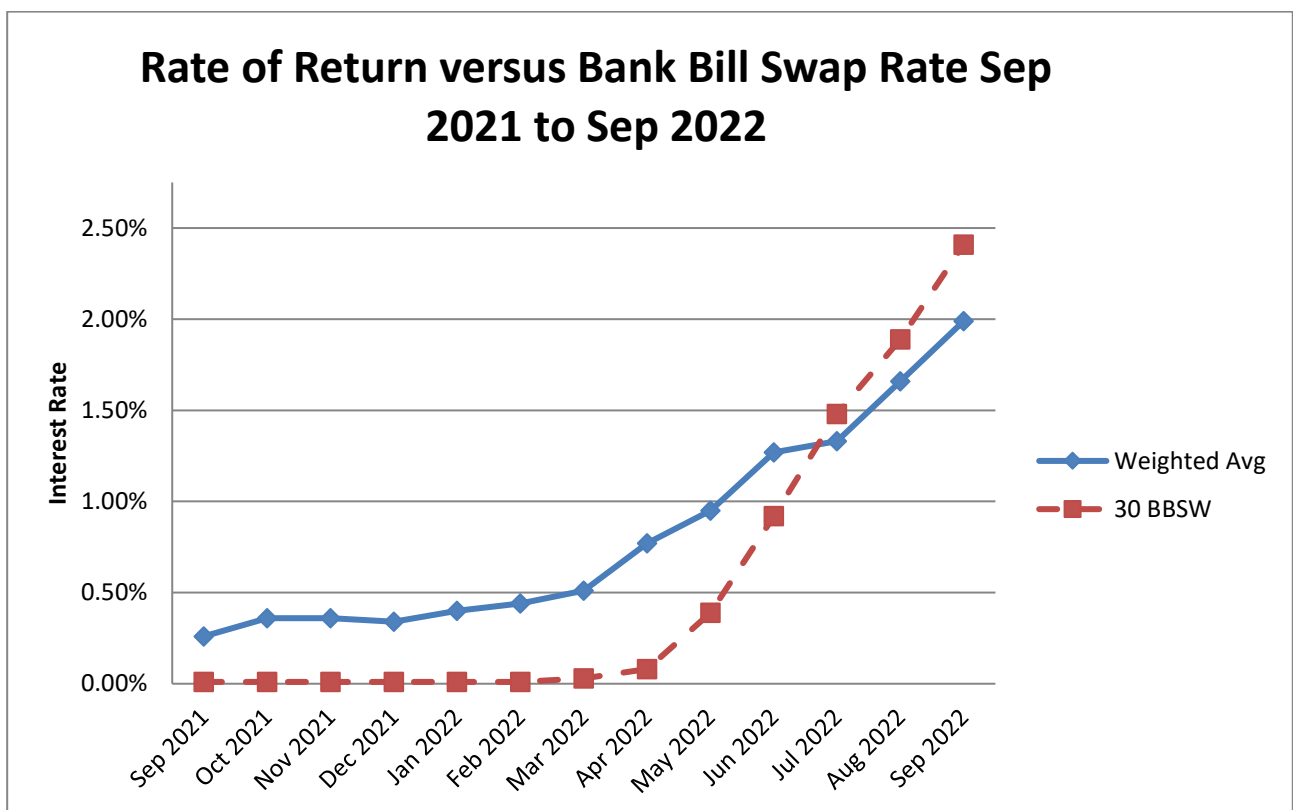
Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,032,499.57	3.7%	Max 10%
Elders Rural Bank	BBB+	A2	\$ -	0.0%	Max 10%
IMB	BBB	A3	\$ -	0.0%	Max 10%
NAB	AA-	A1+	\$ 7,702,937.39	27.8%	Max 35%
Suncorp	A+	A1	\$ 2,000,000.00	7.2%	Max 25%
StGeorge	AA	A1+	\$ -	0.0%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 8,750,000.00	31.6%	Max 35%
Westpac	AA-	A1+	\$ 8,250,000.00	29.8%	Max 35%
			\$ 27,735,436.96	100%	

b. Application of Investment Funds

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,297
	Sewer Supply	\$ 3,011
	Developer Contributions	\$ 428
	Domestic Waste	\$ 1,483
	Unexpended Grants	\$ 3,107
	Stormwater	\$ 493
Internally Restricted	Discretion of Council	\$ 12,916
Unrestricted	Allocated to current budget	\$ -
Total		\$ 27,735

c. Investment Portfolio Performance

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
Sep 2021	25,189,731.21	0.26%	0.010%	0.25%
Oct 2021	24,539,746.09	0.36%	0.010%	0.35%
Nov 2021	22,989,760.92	0.36%	0.010%	0.35%
Dec 2021	24,949,769.83	0.34%	0.010%	0.33%
Jan 2022	23,949,774.56	0.40%	0.010%	0.39%
Feb 2022	23,869,784.73	0.44%	0.010%	0.43%
Mar 2022	24,219,795.30	0.51%	0.030%	0.48%
Apr 2022	28,623,267.10	0.77%	0.080%	0.69%
May 2022	28,623,284.37	0.95%	0.390%	0.56%
Jun 2022	28,893,424.59	1.27%	0.920%	0.35%
Jul 2022	27,153,758.44	1.33%	1.480%	-0.15%
Aug 2022	28,634,622.31	1.66%	1.890%	-0.23%
Sep 2022	27,735,436.96	1.99%	2.410%	-0.42%



d. Investment Commentary

The investment portfolio decreased by \$899K for the month of September, with the next investment to reach maturity on 5 October 2022. The September period reported income totalling \$3.9M, while payments to suppliers and staff costs amounted to \$3M.

The investment portfolio is diversified across a range of institutions to minimise credit risk and reviewed on a regular basis to maximise investment performance. The range of investment types that Council holds includes term deposits and an on-call account.

Central banks and the market are at odds regarding projected interest rates. It appears the cash rate may be increased throughout 2022. Increasing rates will have a positive impact on returns from Council's portfolio. Changes in the market are based on predictions of continuation of increases in the core inflation rate.

e. Responsible Officer Certification

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy POL025.

Council's Investment Policy was reviewed and adopted on 22 February 2022.

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 September 2022.

23.3 CAPITAL WORKS PROGRAM - SEPTEMBER**Document ID: 634781****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments:**

- 1. September 2022 Capital Program**
- 2. September 2022 Capital Expenditure**
- 3. September 2022 Operational Expenditure**

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 September 2022.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs for the period ending 30 September 2022.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2022-23 financial year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA**Administration**

Administration projects are scheduled as follows:

- Software Licencing, Integrated Software System and the CCTV System for the Main Street will be reviewed throughout the year.
- The Disaster Recovery Planning has started and is scheduled to be completed in October.
- Quotes are being organised for the Sophos Intercept X, and Data Safe Projects.
- The Chamber projector upgrade and will commence in November.
- The replacement of Network Switches will commence in December.
- The installation of two cameras at Marie Bashir Park Grandstand will commence in February 2023.
- The GDA Dataset Transition project and GIS Imagery will commence in March 2023.
- The Councillor iPad Project and the Replacement of Desktops and Laptops will commence in April 2023.
- Works are complete for the Secure Wireless Network, awaiting on the final invoice.
- Completed projects: Firewall Replacement.

Environment

- Stormwater Improvement project has been delayed due to wet weather. Works are to be re-scheduled.
- The design of transfer area is underway for the Masterplan Works Stage 1.
- New security fencing with CCTV will commence later in 2022 with the Masterplan work.
- The drainage and improvement work project will not be undertaken until the full funding is available.
- Drainage Improvement Works at Driscoll Road have been delayed due to wet weather. Works are re-scheduled subject to ground conditions.
- The project scope of works for the Waste Depot Improvement at Barellan is being reviewed, prior to the detailed design and procurement.

Housing & Community Amenities

- Furniture for the Narrandera Cemetery is to be ordered at the completion of the Cemetery Master Plan 2023.
- A consultant has been enlisted for the Cemetery Management Plans and Mapping software, anticipated to commence in October.
- Completed works: Grong Grong Cemetery furniture.

Recreation & Culture

- Procurement is to commence in October for the Kidz Zone Library Grant project and the Book and Resources Annual replacement.
- The drainage components have been received for the Narrandera Sportsground drainages and soak project, with works to commence in October.
- Works are completed for the Narrandera Park Oval Grandstand upgrade, painting activities to be completed in October.
- Systems are currently under review for the Narrandera Park Irrigation Management System. Proposals will be sought from suitable suppliers in late 2022.
- The Barellan Parks BBQ Replacement has been procured.
- Procurement is to be scheduled for the Lake Talbot Pool Renewal of BBQ Elements.
- Procurement is underway for the Replacement of café furniture at Barellan Pool.
- Planting options are being reviewed for the Narrandera Memorial Park lawn area and garden beds.
- The demolition works to remove the old plant room as part of the Lake Talbot Water Park Additional/Remedial works is to commence in October.
- The shade structures and seating works located on the plant room at Lake Talbot Pool are to be completed by the end of October.
- Scope is to be determined for the Festive Light Upgrade and Renewal.
- Potential systems are currently being assessed for the Biosecurity Mapping System.
- Sign upgrades for the Remote Signage Project are expected to be completed by March 2023.
- The Masterplan is being prepared for the Narrandera Adventure Playground Upgrades.

- Proposals are currently being sought for the Adventure Playground Inclusive Spaces. Project is expected to be completed by December.
- The Barellan Playground Upgrades and festive decorations project scope is to be discussed with Barellan shop owners and community groups.
- The following projects are grant dependent: Marie Bashir Park seating and BBQ areas including two shelters, Marie Bashir Park Furniture, Grong Grong Park Furniture, Brewery Flats Landscaping, Furniture, painting etc, and Lake Talbot Deepening Works.
- Barellan Sportsground sealing parking area and driveway will commence at the completion of the netball court upgrade.
- The grant submission has been completed for the Lake Talbot Recreation Viewing Platform from Lookout and Lake Talbot Recreation Area Improvements, recreational seating and shelter revamp and toilet block landscaping projects. Waiting on the announcement if the funds will go towards the accessibility project.
- Completed Works: Narrandera Sportsground Clubrooms Stage 2 (awaiting final invoice).

Building Better Regions

- The Solar panels and Lake Talbot Tourist Park power sites are grant dependant.

Playtime on the Murrumbidgee

- Construction is underway for the Destination & Discovery Hub, with steel framing works nearly complete.
- Scope is to be determined for the Lake Talbot Tourist Park renew level sites.
- Procurement for new signage is complete for the extension of Bike and Hike Trails, with installation to be undertaken when access to all sites is available.
- The footbridge construction needs to be completed before scheduling work for the Northbank Walking Track.
- Piles have been installed for the pedestrian bridge Brewery Flat to East Street, with bridge deck and approaches to be placed in the next month.
- The tender has been awarded for the Elevated Walk, Viewing Platform, deck, and pedestrian access, with detailed design and site works progressing.

Local Roads and Community Infrastructure Round 1

- Completed works: Kiesling Lane Beautification Project.

Local Roads and Community Infrastructure Round 2

- The site at the Barellan Pump Track is excessively wet; installation is expected to commence in October.
- The formwork and reinforcement are complete for the Wiradjuri Memorial Wall Stage 1; installation to be completed in early October.
- Design options for the Narrandera Flora and Fauna Reserve – Upgrade carpark and entrance are being finalised. Site works have been delayed due to flood waters.
- Completed works: Barellan Cemetery Toilet.

Local Roads and Community Infrastructure Round 3

- Typical design to be prepared for the North Narrandera bicycle and walking paths at Racecourse Road and Watermain street, with procurement to commence in October.

- Demolition of existing building is being procured for the Narrandera Sportsground Spectator Pavilion.
- Designs are being prepared for the Barellan Sportsgrounds Spectator Pavilions, with works to be undertaken in November.
- Designs and Concepts for the Narrandera Pump Track will commence in October.
- Works have commenced for the Barellan Hall toilet upgrade.
- Concepts for the Henry Mathieson Oval off leash dog area are expected by the end of October.
- The scope of works is still to be determined for the Grong Grong Community Project.
- The Narrandera Business Centre Master Plan (NBCMP) - East Street between Twynam and Bolton Streets is awaiting the detailed design to be complete. Currently meeting with consultants.

Stronger Country Community Funding Round 4

- Works on the Narrandera Sportsground changeroom facilities upgrade have commenced and are to be completed by mid-October.
- All tenders for the Barellan Netball Courts came in well over budget. Options for subgrade issues are currently being explored. Consultant has been engaged.
- Stage 1 of works for the Narrandera Sports Stadium has commenced.
- The water refill stations along the walk and cycle paths in five locations have an expected completion date of December.
- Completed works: Lake Talbot Water Park entrance upgrade and fencing.

Transport & Communication

- Works are to be scheduled for Urban Roads Construction – Laneways, Urban Pavement Rehabilitation, Urban Kerb & Gutter Replacement, Urban Footpath Replacement.
- The Urban Footpath Additional funds requested – to Railway overpass design is to be undertaken in conjunction with north Narrandera footpath project.
- Works to be completed on Willans Lane as part of the Laneway Upgrades in early October.
- Urban Roads Construction project funds are to be held as potential grant contribution for Fixing Local Road Round 4 (FLR4).
- \$215,000 of the Rural sealed roads construction funds are to be used as contribution to successful grant funding on Erigolia Road under Remote Roads upgrade Pilot Program.
- Rural Roads Reseals and Urban Reseals are scheduled to commence in January 2023. Racecourse Road and East Street (Audley to Larmer) projects are on hold to determine if they are still the highest priority.
- Roads Resheeting – (Unsealed Rural Roads) project to be held until the Natural Disaster funding is determined.
- Rural Road Rehabilitation – procurement has commenced for the culvert widening at Erigolia Road. Successful grant funding under Remote Roads Upgrade Pilot Program.
- Works have commenced for the Roads to Recovery projects – Kangaroo Plains Road and Murrell Creek Road – Gravel re-sheet. Works are scheduled to start in October

for Curtis Road and gravel has started to be hauled to the site for Euratha Road Gravel re-sheet.

- Works are to be scheduled for MR243 (Canola Way to Grong Grong-Ganmain-Matong-Coolamon), MR370 (to Lockhart), MR596 Back Yamma Road (south-west of Morundah). MR7608 (Barellan Road) works are planned for November as part of the Regional Roads Block Grant.
- Works are to be scheduled for the Repair Grant with 50% contribution block grant.
- Active Transport - Cycling and Active Transport - Walking projects grant was successful; procurement is underway. Budgets are to be adjusted in the September QBR.
- Emergency Drainage works are continuing between other projects.
- Awaiting gas realignment prior to seal for the new road at Red Hill Industrial Estate.
- Completed Works: Rural Road Reseals at Syme and Arrambee Roads. SZI Adams and Douglas Streets and Mulga Street Barellan.

Fixing Local Roads

- Works on the Brewarrana Bridge Retrofitting has been put on-hold until flood levels drop.
- Narrandera Bus Route – Minor additional signage works are required for Pamandi Road. Waiting for the warmer months for the section at Cowabbie Road to be resealed. Sealing date for Mejum Park Road has been delayed due to wet weather; this is now scheduled for October.

Fixing Country Bridges

- Works are on hold until flood levels drop for Mollys Bridge and Somerset Bridge.

Economic Affairs

- Preparation for procurement is underway for the Light Vehicles, Trucks and Trailers, Heavy Plant Sales, and other plant Capital.
- Building Renewal and Upgrades annual program is underway.
- Scope is to be determined for the design of additions for the Administration building and the Works depot new vehicle storage shed.
- Procurement is to proceed in December for the Quarry Communications Tower Static Line Replace & Structural Inspection.
- Quotes are to be called during October for the Airport Terminal painting, blinds, and improvements and to be completed by December subject to supply.
- Works are to be scheduled for the Council Chambers cleanout of storage facility.
- Waiting on construction and delivery of the new building at the works depot.
- Tidy up works are being completed for the Security and Wildlife Perimeter fencing at the airport. To be completed by end of October subject to weather.
- Further investigation for the Airport taxiway alternate pavement design is currently with the consultants. Expected to commence in December.

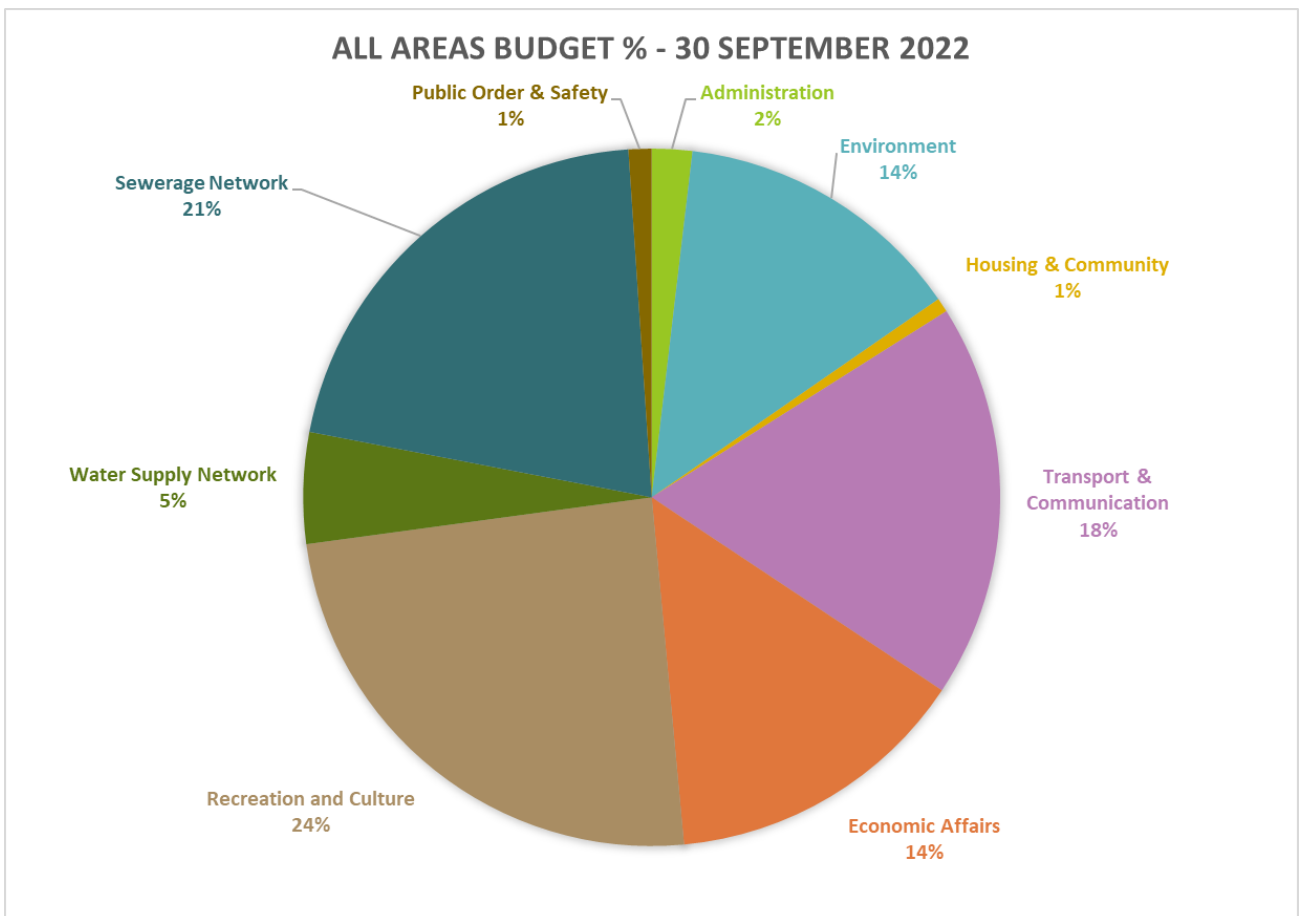
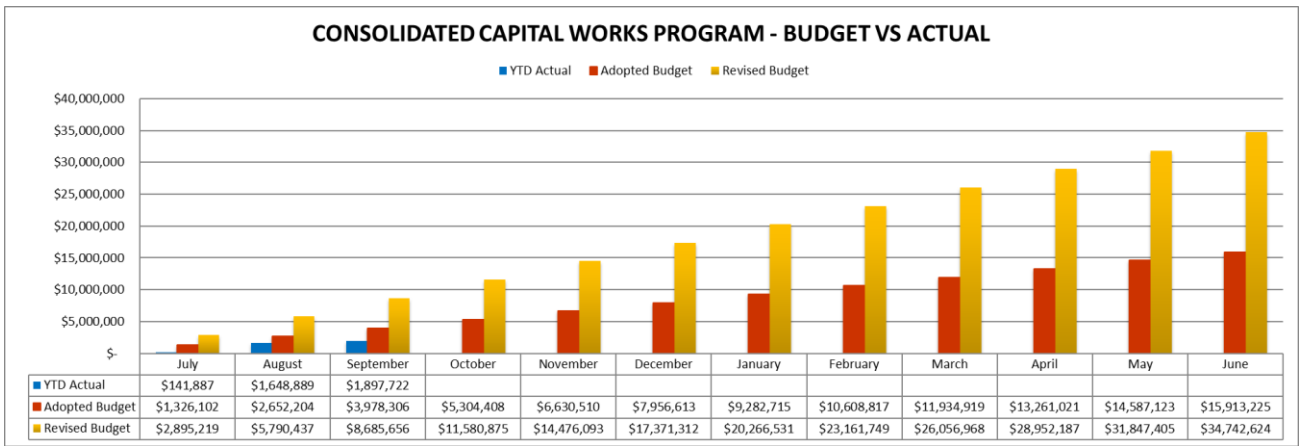
Water Supplies

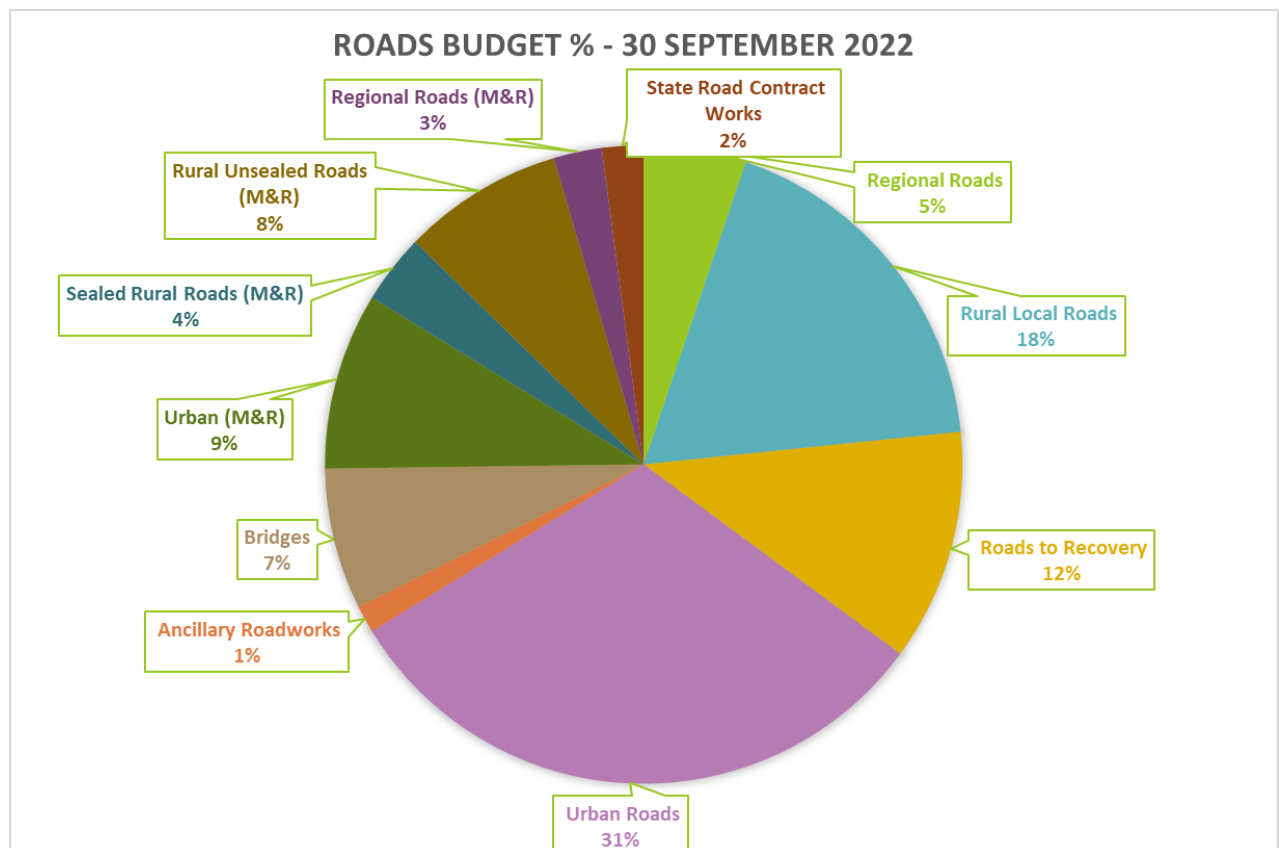
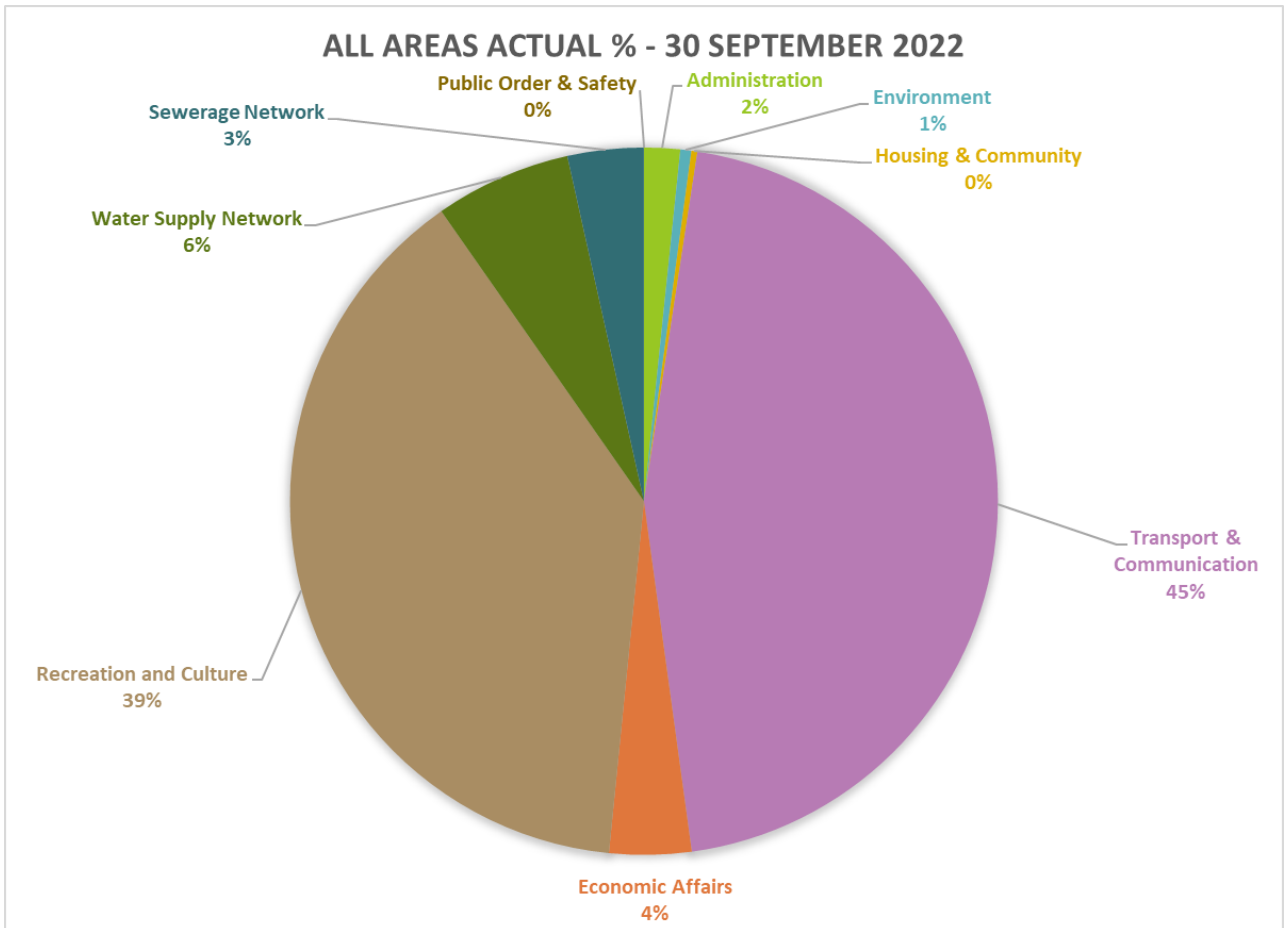
- Service replacements will be performed as required.
- Works are expected to commence in November for the Watermain replacements at Grosvenor Street.

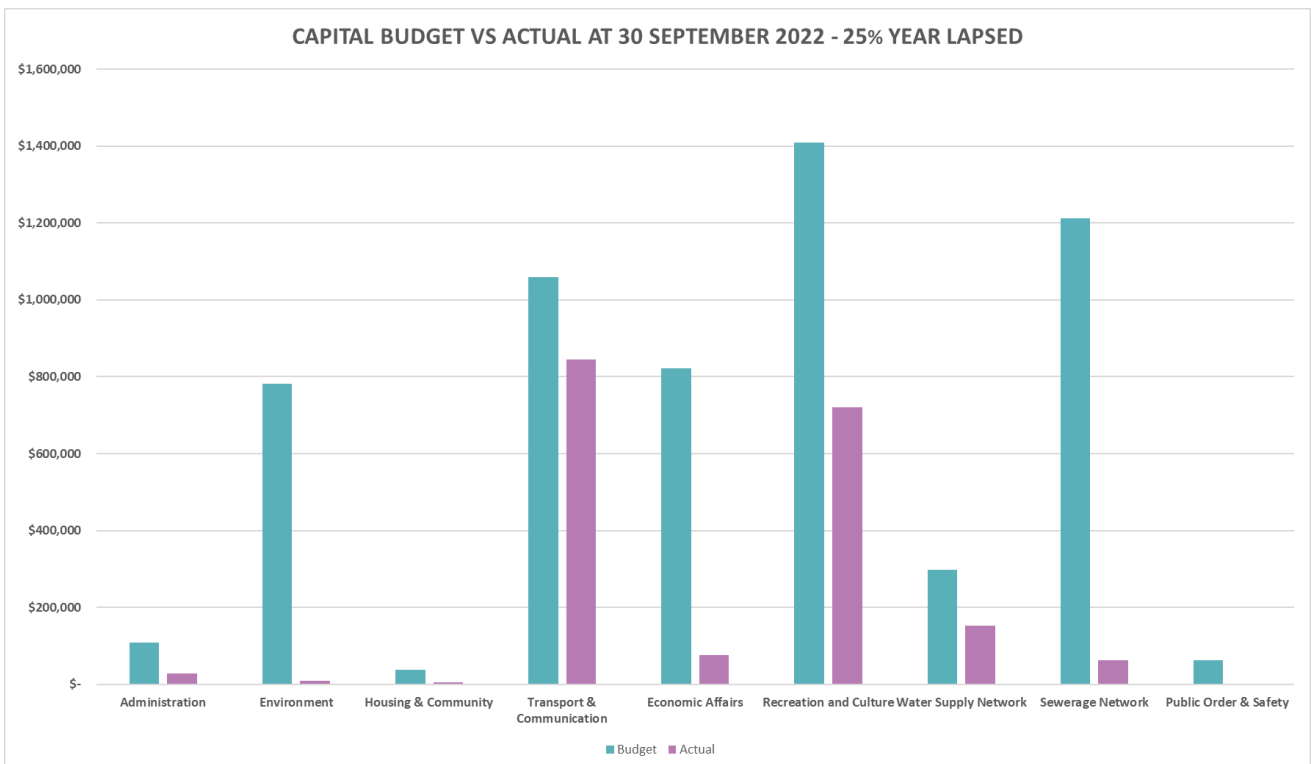
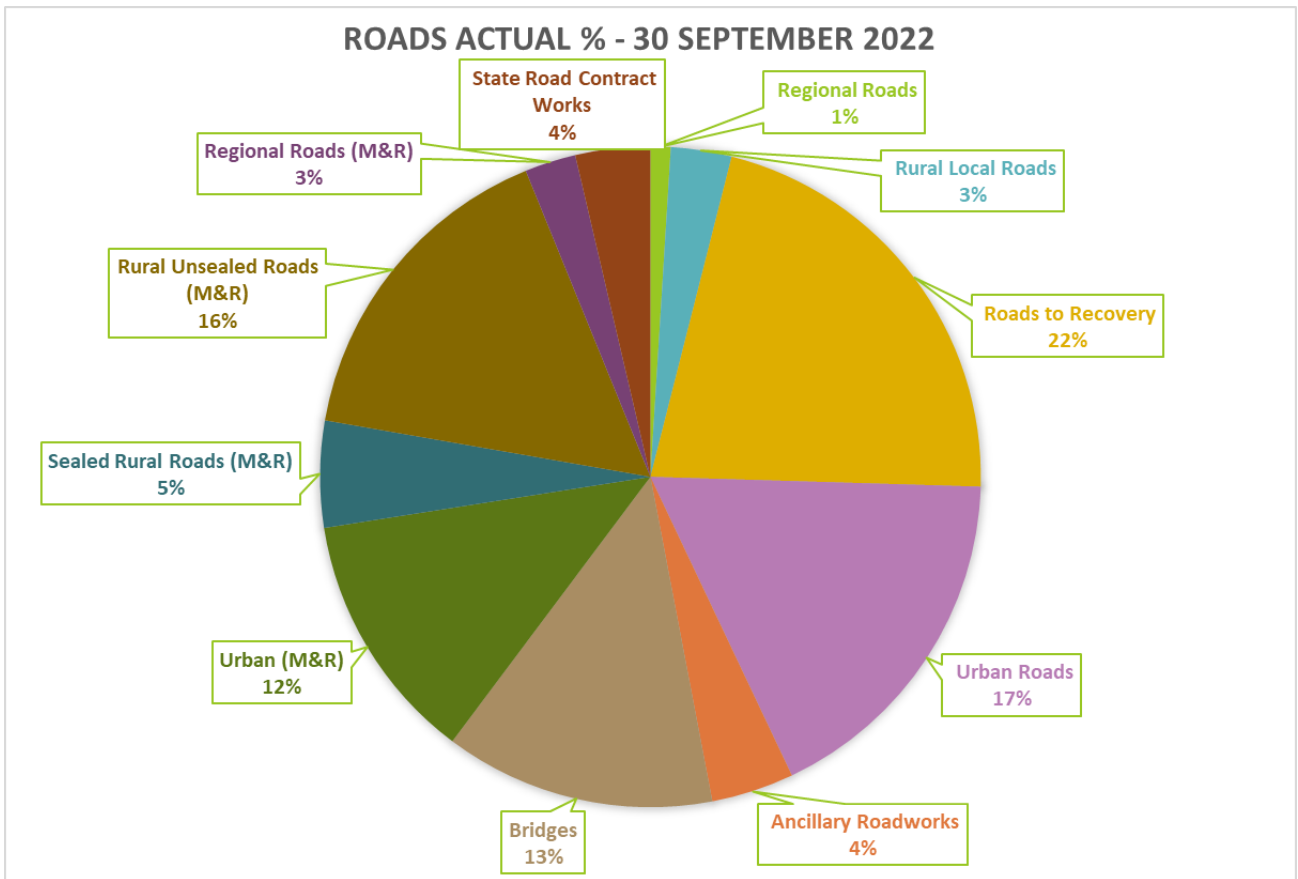
- Hydrant and Valve replacements program is being developed.
- Work on the Water Treatment Plant (WTP) filter upgrade design is to be completed in conjunction with the scoping study.
- Awaiting acceptance of the final funding deed for the Water treatment Plant (WTP) scoping study.
- The hydraulic model is complete for the North Zone Pressure Pump – low pressure issues with specifications being developed.
- The works are complete for the Pine Hill Reservoir Upgrade, awaiting final invoice.
- Procurement is underway for the Pine Hill Reservoir fencing and demolition.
- Pine Hill Pumps replacement works are to be programmed.
- Department of Planning, Industry and Environment (DPIE) concurrence for Groundwater Study has been provided for the Integrated Water Cycle Management (IWCM) Additional Works. Consultants have been engaged with study expected to be completed in November.
- Site survey has been completed for the Gordon Street fencing with procurement underway.
- Program has been completed for the cul-de-sac Ring Mains. Cost estimates have been prepared, works scheduled to begin in October.
- Tenders are being sought for the Telemetry Software and Hardware Upgrade with works to commence in January.
- Installation is to be completed in October for the Bulk Water Filling Stations.
- The Solar project is grant dependant.
- Completed Projects: King Street watermain replacement. Taggle Software and Implementation and the Household filter project.

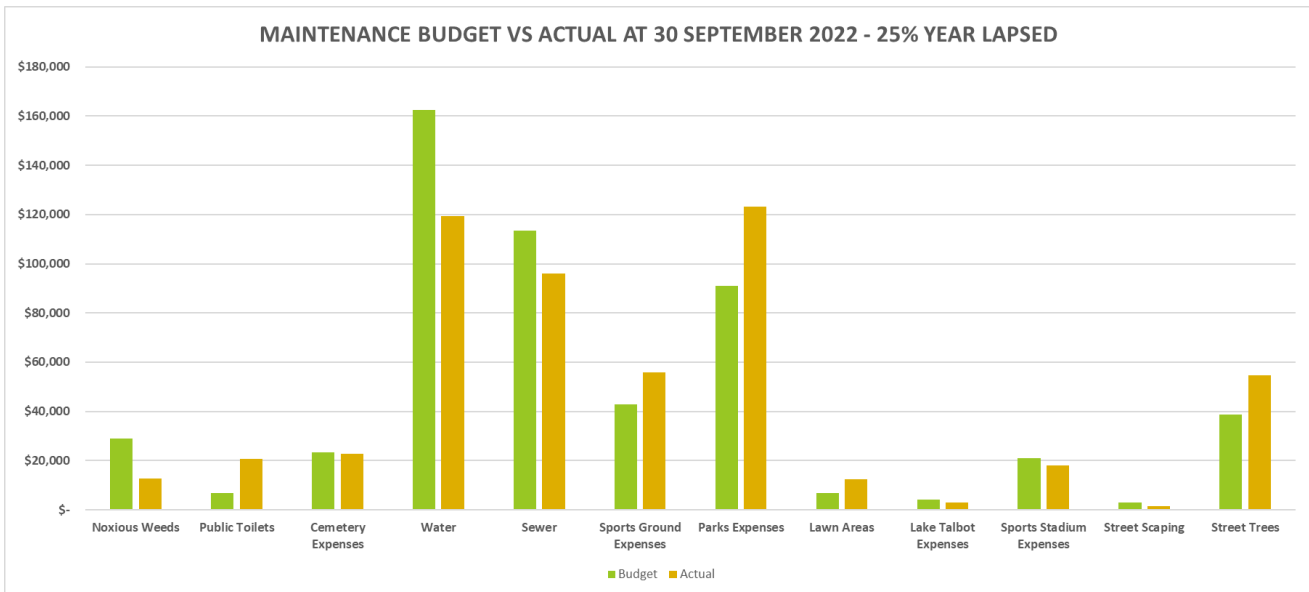
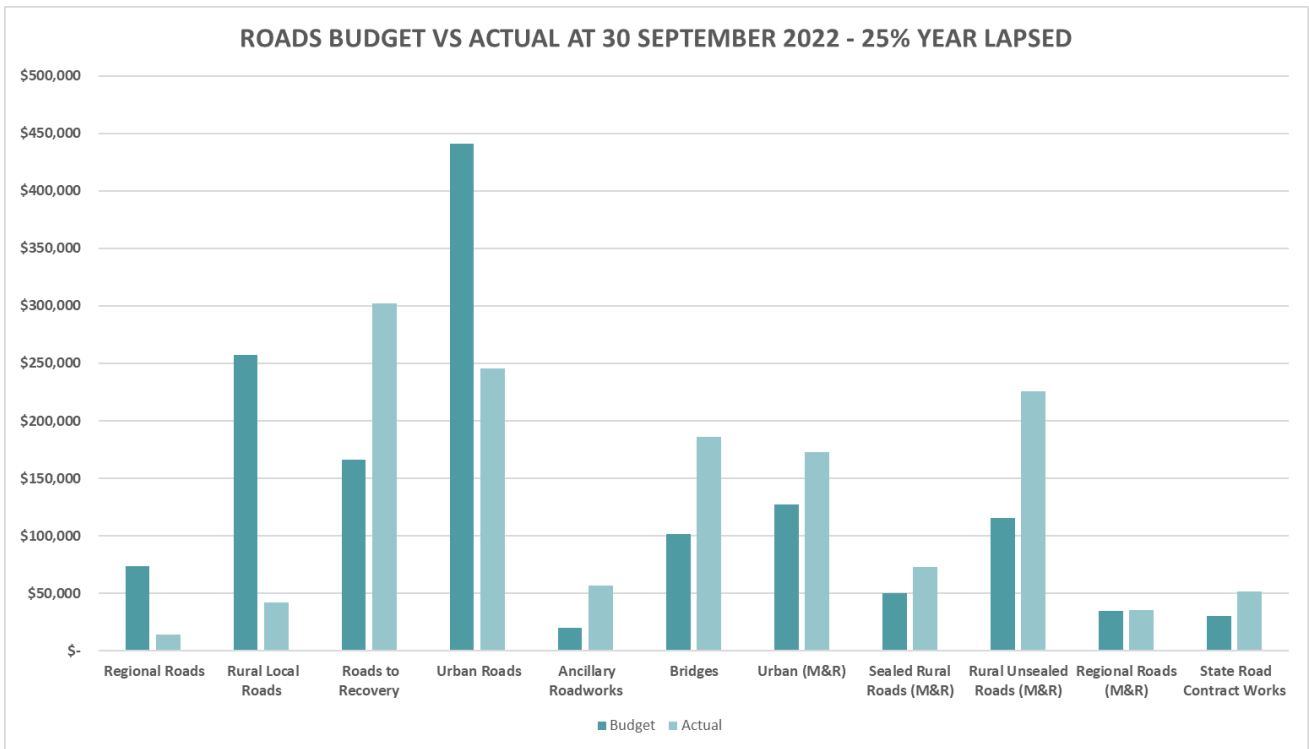
Sewerage Supplies

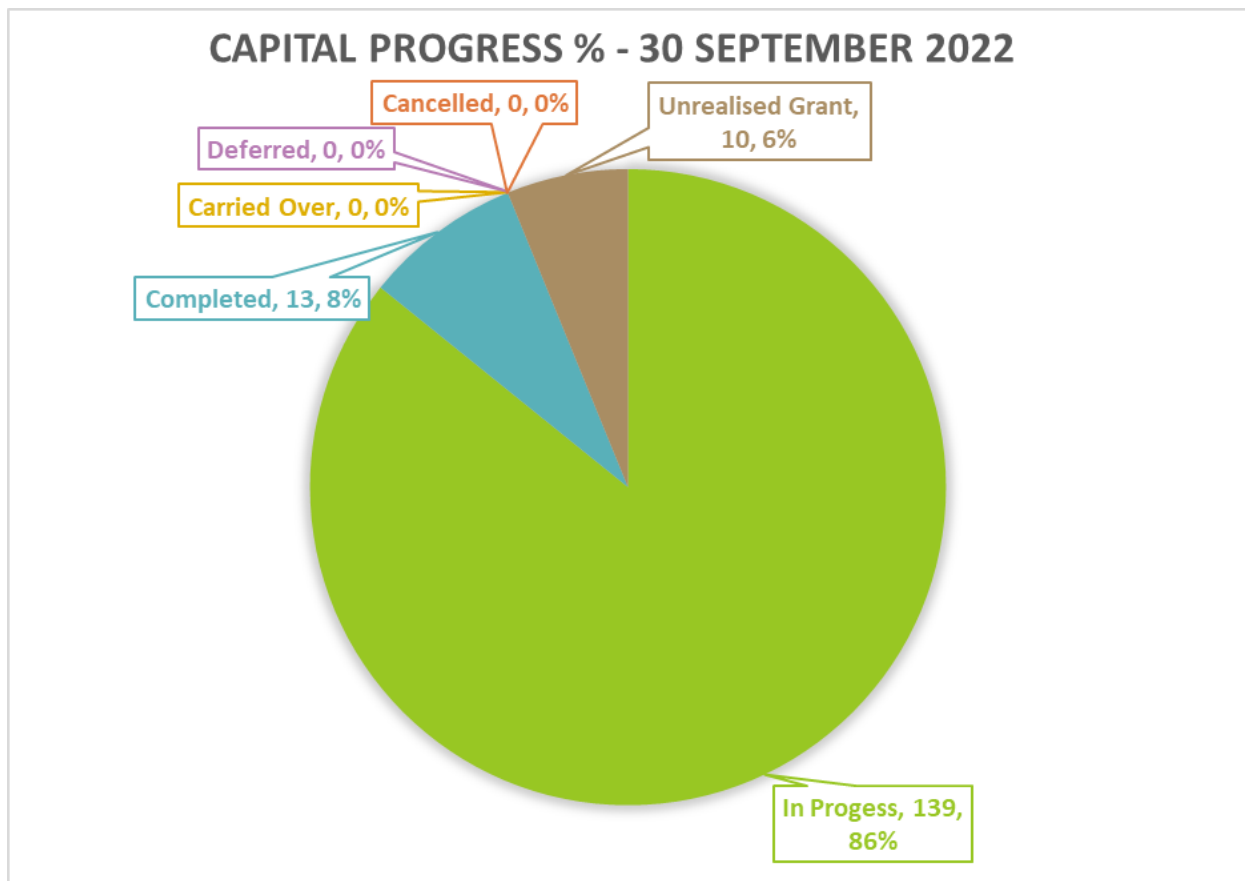
- The final design is underway for the Barellan Sewer, with construction tender to begin in February.
- Quotes have been received for the Primary Filter which are outside of the budget. Project has been delayed pending grant funding.
- Quotes for the Flow Meters for Pump stations 2,3 and 4 have been received outside of budget. A review of the scope is being undertaken.
- Public consultation is to be undertaken in October for the Narrandera West Sewer Extension.
- The Sewer Main relines are to commence in April 2023.
- Tenders are being sought for the Telemetry Hardware and Software Upgrades. Works are to commence in January.
- The Solar project is grant dependant.











TERMINOLOGY

1. This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows.

- **Ledger Number:** This is a reference number for staff to link the report to Council's accounting records.
- Capital works are funded from several sources. Codes that denote revenue sources are:
 - **Revenue:** Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
 - **Reserve:** Jobs funded from Council's reserves and unspent grants.
 - **Grant & Contributions:** Funding from other Government departments, councils, or organisations.
- **Budget:** This is the total allocation to complete the project.
- **YTD Exp:** Total expenditure allocated to project as of report date.
- **Balance:** Amount of unspent funds including commitments for each program at reporting date.
- **Graph:** The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

CONCLUSION

That Council receives and notes the information contained in this report.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 September 2022.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at September 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

25.00%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
1	Councillor iPad Project	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	Will commence in April.
2	Sophos Intercept X	15,000		\$15,000.00	\$0.00	\$15,000.00	0%	Organising Quote
3	Data Safe	2,000		\$2,000.00	\$0.00	\$2,000.00	0%	Organising Quote
4	GDA Dataset Transition	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	Will commence in March.
5	Chamber projector upgrade	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	Will commence in November.
6	Replace Desktops/Laptops	25,000	\$891	\$25,000.00	\$891.00	\$23,218.00	4%	Will commence in April.
7	Software Licencing	10,000	\$492	\$10,000.00	\$1,050.00	\$8,457.73	11%	Will review throughout the year.
8	Replace Firewall	-	\$2,324	\$26,031.00	\$26,030.97	-\$2,323.97	100%	Completed
9	Secure Wireless Network	-	\$5,241	\$3,667.50	\$0.00	-\$1,573.94	0%	Completed- waiting for final invoices
10	Replace Network Switches	10,000	\$23,030	\$40,000.00	\$680.91	\$16,289.09	2%	Will commence in December
11	Disaster Recovery Planning	-	\$5,460	\$5,460.00	\$0.00	\$0.00	0%	Started and scheduled to be completed in October.
12	Integrated Software System	400,000		\$420,000.00	\$0.00	\$420,000.00	0%	Will review throughout the year.
13	GIS Imagery	-		\$10,000.00	\$0.00	\$10,000.00	0%	Will commence in March.
14	Two Cameras at Marie Bashir Park Grandstand	4,000		\$4,000.00	\$0.00	\$4,000.00	0%	Will commence in February.
15	CCTV system for the Main Street	54,866		\$54,866.00	\$0.00	\$54,866.00	0%	Will review throughout the year.
16	Landervale Fire Shed	-		\$370,000.00	\$0.00	\$370,000.00	0%	
17	New security fencing and CCTV	150,000		\$150,000.00	\$0.00	\$150,000.00	0%	To be undertaken with Master Plan works later in 2022.
18	Masterplan works stage 1	187,000		\$321,803.91	\$7,300.00	\$314,503.91	2%	Design of transfer area underway.
19	Waste Depot Improvement Works Barellan	-	\$4,091	\$87,000.00	\$691.61	\$82,217.48	1%	The project scope of works are being reviewed, prior to the detailed design and procurement.
20	Stormwater improvement Works	100,000		\$100,000.00	\$0.00	\$100,000.00	0%	Works were delayed due to weather. Works to be re-scheduled.
21	Drainage Improvement Works	4,000,000		\$4,000,000.00	\$0.00	\$4,000,000.00	0%	This project will not be undertaken until the full funding is available.
22	Drainage Improvement Driscoll Rd	-	\$2,920	\$33,172.17	\$268.97	\$29,982.75	1%	Works delayed due to wet weather. Rescheduled subject to ground conditions.
23	Furniture - Narrandera Cemetery	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	To be ordered at the completion of the Cemetery master plan 2023.
24	Cemetery management plans and mapping software	140,000	\$38,182	\$140,000.00	\$0.00	\$101,818.18	0%	Consultant has been enlisted. Expected start October 2022.
25	Kid Zone Library Grant	-		\$35,523.00	\$0.00	\$35,523.00	0%	Procurement to commence in October.
26	Book & Resources annual replacement	31,514	\$155	\$31,514.00	\$191.55	\$31,167.87	1%	Procurement to commence in October.
27	LT Pool Renewal of BBQ Elements	6,000		\$6,000.00	\$0.00	\$6,000.00	0%	Procurement to be scheduled.
28	LTWP Additonal/Remedial Works	-	\$22,122	\$82,138.91	\$11,896.85	\$48,120.06	14%	Demolition works to remove old plant room to commence in October.
29	LT Pool Install shade structures and seating located on Plant Room	-	\$13,620	\$28,841.00	\$13,620.00	\$1,601.00	47%	Works to be completed by end of October.
30	Brln Pool Replace Café Furniture	2,500		\$2,500.00	\$0.00	\$2,500.00	0%	Procurement underway.
31	Brln Sportsground Sealing parking area/driveway	30,000		\$30,000.00	\$0.00	\$30,000.00	0%	Works at the completion of netball Court upgrade.
32	Ndra Sportsground Drainage & Soak	-		\$100,000.00	\$13,561.40	\$86,438.60	14%	Drainage components received with works to commence in October.
33	Ndra Sportsground Clubrooms - Stage 2	-	\$24,135	\$18,820.71	\$887.05	-\$6,201.34	5%	Works complete, Awaiting final invoice.
34	Ndra Park Oval Grandstand upgrade	-		\$38,077.08	\$30,425.00	\$7,652.08	80%	Construction works completed, painting activities to be completed in October.
35	Ndra Park Irrigation Management System	125,000		\$250,000.00	\$0.00	\$250,000.00	0%	systems currently under review, seeking proposals from suitable suppliers in late 2022.
36	Narrandera Playgrounds Upgrades	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	Master plan being prepared.
37	Brln Playground Upgrades and festive decorations	13,000		\$13,000.00	\$0.00	\$13,000.00	0%	scope to be discussed with shop owners and community groups

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at September 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

25.00%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
38	Brln Parks BBQ replacement	8,000		\$8,000.00	\$0.00	\$8,000.00	0%	BBQ on order.
39	Ndra Memorial Park lawn areas & garden beds	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	currently reviewing replanting options
40	Festive Light Upgrade / Renewal	14,200	\$3,251	\$14,200.00	\$0.00	\$10,948.95	0%	Scope to be determined.
41	POM - LTTP Renew Level Sites	-		\$0.00	\$0.00	\$0.00	#DIV/0!	Scope to be determined.
42	POM - Destination & Discovery Hub	-	\$1,929,537	\$2,286,486.78	\$330,249.00	\$26,700.39	14%	Construction underway, with steel framing works nearly complete.
43	POM - Extension of Bike & Hike Trails	-	\$16,244	\$61,810.36	\$0.00	\$45,566.72	0%	Procurement for new signage complete, with installation to be undertaken when access to all sites are available.
44	POM - Northbank Walking Track	-		\$13,746.18	\$0.00	\$13,746.18	0%	awaiting footbridge construction to be completed before scheduling work
45	POM - Design Pedestrian bridge Brewery Flat to East St	-	\$335,534	\$342,163.29	\$2,902.02	\$3,727.27	1%	Piles have been installed with bridge deck and approaches to be placed in the next month.
46	POM - Elevated Walk, Viewing Platform, Deck & Pedestrian Access	-	\$469,500	\$810,455.00	\$157,500.00	\$183,455.00	19%	Tender awarded with detailed design and site works progressing.
47	Biosecurity Mapping System	23,060		\$23,060.00	\$0.00	\$23,060.00	0%	potential systems currently getting assessed
48	Remote Signage	7,500	\$6,375	\$10,500.00	\$9,527.00	-\$5,402.00	91%	completed March 23
49	LRCI - Kiesling Lane Beautification	-		\$4,361.49	\$2,257.20	\$2,104.29	52%	Works Complete
50	Laneway Upgrade - Drain and seal a selected laneway.	-	\$5,165	\$21,054.12		\$15,889.08	89%	
51	Willans Lane	-		\$0.00	\$18,802.04			works to be completed early October.
52	LCRI R2 - Barellan Pump Track	-	\$32,345	\$51,038.57	\$7,344.47	\$11,348.92	14%	Site excessively wet expected installation date is October.
53	LCRI R2 - Wiradjuri Memorial Wall Stage 1	-	\$75,533	\$236,860.01	\$65,795.13	\$95,532.38	28%	Formwork and reinforcement complete, with installation in early October.
54	LCRI R2 - Brln Cemetery - Toilet	-		\$20,377.98	\$96.98	\$20,281.00	0%	Works Complete, remaining funds to be reallocated in September QBR.
55	LCRI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance	-		\$54,975.00	\$0.00	\$54,975.00	0%	Design options being finalised with delayed site works due to flood waters.
56	ECP Adventure playground inclusive space	100,000		\$175,000.00	\$0.00	\$175,000.00	0%	currently seeking proposals, completion expected December 2022
57	LRCI 3 North Narrandera Footpaths (Racecourse Rd and Watermain St Bicycle and Walking Paths)	-		\$290,000.00	\$0.00	\$290,000.00	0%	Typical design prepared with procurement to commence October.
58	LRCI 3 Narrandera Sportsground Spectator Pavilion	-		\$200,000.00	\$0.00	\$200,000.00	0%	Demolition of existing building being procured.
59	LRCI 3 Narrandera Pump Track	-		\$200,000.00	\$0.00	\$200,000.00	0%	Designs and concepts commencing October 2022
60	LRCI 3 Barellan Hall Toilet upgrade	-	\$57,920	\$60,000.00	\$1,282.30	\$797.70	2%	Works have commenced.
61	LRCI 3 Barellan Sportsground Spectator Pavilion	-		\$130,000.00	\$0.00	\$130,000.00	0%	Designs being prepared, with works to be undertaken in November.
62	LRCI 3 Grong Grong Community Improvement Project	-		\$60,000.00	\$0.00	\$60,000.00	0%	Scope of works still to be determined.
63	LRCI 3 HM Oval - Off leash dog area	40,000		\$100,000.00	\$0.00	\$100,000.00	0%	Concepts expected to be received by the end of October 2022
64	SCCF4 - Ndra Sportsground changeroom facilities upgrade	-	\$139,938	\$184,650.57	\$53,842.84	-\$9,130.42	29%	Works have commenced to be completed by mid-october.
65	SCCF4 - Barellan Netball Courts	-	\$5,745	\$273,500.00	\$4,186.36	\$263,568.19	2%	All Tenders have come in well over budget. Exploring options for subgrade issues. Consultant has been engaged.
66	SCCF4 - Narrandera Sports Stadium	-		\$67,625.00	\$0.00	\$67,625.00	0%	stage 1 of works commenced.
67	SCCF4 - Lake Talbot Water Park Entrance Upgrade / Fencing	-		\$6,696.12	\$15,621.80	-\$8,925.68	233%	Works complete, funds to be reallocated in September QBR
68	SCCF4 - Water refill Stations along walk/cycle paths (5locations)	-	\$28,824	\$49,273.16	\$1,165.73	\$19,283.43	2%	Expected completion December

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Carryover	Key Operational	Deferred

25.00%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
69	LT Rec Area Improvements	12,000		\$12,000.00	\$0.00	\$12,000.00	0%	grant submission complete, waiting on announcement if the funds will go towards the accessibility project
70	LT Rec Seating and Shelter Revamp	-		\$10,000.00	\$0.00	\$10,000.00	0%	grant submission complete, waiting on announcement if the funds will go towards the accessibility project
71	LT Rec Toilet block landscaping	-		\$20,000.00	\$130.12	\$19,869.88	1%	grant submission complete, waiting on announcement if the funds will go towards the accessibility project
72	GG Cemetery Furniture	-		\$3,834.00	\$3,128.00	\$706.00	82%	Works complete, awaiting invoice.
73	Emergency Drainage Works	-		\$106,292.68	\$0.00	\$106,292.68	0%	Works continuing between other projects
74	New Road - Red Hill Industrial Estate	-	\$147,335	\$780,000.00	\$226,309.20	\$406,355.94	29%	Awaiting gas realignment prior to seal.
75	NBCMP	-		\$1,158,855.86		\$1,158,855.86	0%	Awaiting detailed design meeting with consultants.
76	Bolton Street	-			\$0.00			
77	LRCI R3 East St between Twynam & Bolton	-			\$0.00			Detailed design commenced.
78	Urban Roads Construction	134,666		\$152,000.18		\$152,000.18	0%	To be held as potential grant contribution for FLR4
79	Urban Roads Construction - Laneways	41,945		\$41,945.00		\$41,945.00	0%	works to be scheduled
80	Urban Reseals	123,627		\$123,627.00		\$123,627.00	0%	Scheduled for Jan/Feb 2023
81	Racecourse Rd				\$0.00			Projects on hold to determine if still the highest priority
82	East Street (Audley to Larmer)				\$0.00			Projects on hold to determine if still the highest priority
83	Urban Pavement Rehabilitation	135,769		\$135,769.00	\$194.27	\$135,574.73	0%	works to be scheduled
84	Urban K&G Replacement	16,153		\$16,153.00	\$0.00	\$16,153.00	0%	works to be scheduled
85	Urban Footpath Replacement	10,769		\$10,769.00	\$0.00	\$10,769.00	0%	works to be scheduled
86	Urban Footpath Add. Funds requested - To railway overpass	-		\$100,000.00	\$0.00	\$100,000.00	0%	Design is to be undertaken in conjunction with north narrandera footpath project.
87	Rural Sealed Roads Construction	231,786		\$231,786.00		\$231,786.00	0%	\$215,000 contribution to successful grant funding on Erigolia Rd under Remote Roads Upgrade Pilot Program
88	Roads Resheeting - (Unsealed rural roads)	324,802		\$324,802.00		\$324,802.00	0%	To be held until Natural Disaster funding determined
89	FLR - Brewarrana Bridge Retrofitting	-	\$1,039	\$388,012.50		\$386,973.71		Works on hold until river levels drop
90	Rural Roads Rehab			\$10,940.99		-\$15,164.10	154%	
91	Erigolia Road (Widening)	-	\$9,219		\$16,886.09			Procurement commenced for culvert widening. Successful grant funding under Remote Roads Upgrade Pilot Program.
92	FLR Narrandera Bus Route	-	\$226,073	\$430,750.64		\$180,477.22	6%	
93	Pamandi Rd	-			\$3,038.14			minor additional signage works needed
94	Cowabbie Rd	-			\$5,927.79			awaiting warmer months for section to be resealed.
95	Mejum Park Rd	-			\$15,234.04			Sealing date delayed due to wet weather. Now scheduled for 6 October.
96	Rural Roads Reseals	157,845		\$157,845.00		\$145,756.54	0%	Scheduled for Jan/Feb 2023
97	Syme Road (New Seal)	-			\$385.30			works completed
98	Arrambee Road resheet & Seal	-	\$11,478		\$224.98			works completed
99	Fixing Country Bridges	-		\$606,966.53		\$416,388.67	31%	
100	FCB - Molly's Bridge	-	\$2,109		\$36,804.00			Works on hold until flood levels drop
101	FCB - Somerset Bridge	-	\$2,771		\$148,893.46			Works on hold until flood levels drop
102	Roads to Recovery Grant	997,362		\$997,362.00		\$672,562.46	30%	Resheet work estimate of \$635,000. Remainder to be reseals
103	Kangaroo Plains Rd - Gravel Resheet				\$86,332.46			works commenced
104	Murrell Creek Rd - Gravel Resheet				\$137,165.71			works commenced

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105	Curtis Rd - Gravel resheet				\$69.38			works to start October.
106	Euratha Rd - Gravel resheet		\$22,865		\$78,366.99			Gravel started to be hauled to site
107	Regional Roads (Capital Component of Block Grant)	268,200		\$268,200.00		\$254,397.78	5%	
108	MR243 - Canola Way to (GG, Gainain, Matong & Coolamon)				\$5,863.90			works to be scheduled
109	MR370 - To Lockhart				\$1,690.44			works to be scheduled
110	MR596 - Back Yamma Road (south-west of Morundah)				\$109.97			works to be scheduled
111	MR7608 - Barellan Road				\$6,137.91			works planned November.
112	Repair Grant (with 50 % contrib. Block Grant)	173,200		\$173,200.00	\$0.00	\$173,200.00	0%	works to be scheduled
113	SZI - Adams and Douglas Streets	-		\$15,159.99	\$55,179.81	-\$40,019.82	364%	works completed
114	SZI - Mulga St Barellan Refuge	-		\$3,929.02	\$1,502.91	\$2,426.11	38%	works completed
115	Active Transport - Cycling	50,000		\$50,000.00	\$0.00	\$50,000.00	0%	Grant successful, Procurement is underway. Budgets to be adjust in September QBR
116	Active Transport - Walking (Mulga St Barellan)	50,000		\$50,000.00	\$0.00	\$50,000.00	0%	Grant successful, budgets to be adjust in September QBR
117	Light Vehicles	415,749		\$415,749.00	\$38,687.00	\$377,062.00	9%	Preparation for procurement underway.
118	Trucks & Trailers	109,500		\$109,500.00	\$0.00	\$109,500.00	0%	Preparation for procurement underway.
119	Heavy Plant Sales	783,800		\$783,800.00	\$0.00	\$783,800.00	0%	Preparation for procurement underway.
120	Other Plant Capital	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	Preparation for procurement underway.
121	Building renewal and upgrades	146,412	\$41,197	\$152,025.84	\$27,538.93	\$83,290.10	18%	Renewal program underway.
122	Design of additions for the Administration building	50,000		\$50,000.00	\$0.00	\$50,000.00	0%	Scope to be determined.
123	Works - New vehicle storage shed	125,000		\$125,000.00	\$0.00	\$125,000.00	0%	Scope to be determined.
124	Council Chambers Cleanout of Storage Facility	-		\$5,709.14	\$0.00	\$5,709.14	0%	Works to be scheduled
125	New building at Depot	-	\$84,660	\$139,483.00	\$3,028.00	\$51,794.76	2%	awaiting construction and delivery of office
126	Quarry Comms Tower Static Line Replace & Structural Inspection	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	Procurement to proceed in December.
127	Terminal painting , Blinds and improvements	15,000		\$15,000.00	\$0.00	\$15,000.00	0%	Quotes are to be called during October improvements planned for and complete by December subject to contractor availability.
128	Security & Wildlife Perimeter fencing	-	\$4,260	\$25,106.17	\$4,728.53	\$16,117.82	19%	Tidy up works being completed 31 October expected finish subject to weather.
129	Airport Taxiway	-	\$5,450	\$2,175,326.00	\$1,996.74	\$2,167,879.26	0%	Further investigation into alternate pavement design currently with consultants. TBC but likely Nov, Dec 2022 start.
130	Services Replacements	20,000	\$2,352	\$20,000.00	\$16,502.80	\$1,144.79	83%	As required
131	WTP filter/Upgrade design	-		\$41,912.00	\$0.00	\$41,912.00	0%	Works to be completed in conjunction with scoping study.
132	North Zone Pressure Pump - low pressure issues	-		\$38,994.54	\$1,502.31	\$37,492.23	4%	Hydraulic model complete, specification being developed.
133	Water Main Replacements	300,000	\$3,105	\$395,093.33		\$318,825.30	19%	
134	King St Watermain Replacement				\$73,162.58			Works Complete
135	Grosvenor St Watermain Replace				\$0.00			To commence in November
136	Hydrant and Valve replacements	65,000		\$104,781.15	\$13,817.02	\$90,964.13	13%	Program being developed.
137	Pine Hill Reservoir Upgrade	-	\$6,710	\$15,241.63	\$9,313.25	-\$782.00	61%	Works complete, awaiting invoice.
138	Pine Hill reservoir fencing/ demolition	-		\$49,450.41	\$0.00	\$49,450.41	0%	Procurement underway.

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Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
139 IWCM Additional Works	-		\$130,774.00	\$0.00	\$130,774.00	0%	DPIE concurrence for Groundwater Study provided, consultants engaged. Study completion November 2022.
140 Taggle Software and implementation	-	\$4,540	\$0.00	\$12,471.31	-\$17,011.31		Works complete - funds to be reallocated in September QBR
141 Household Filter Project	-	\$836	\$0.00	\$1,990.17	-\$2,825.72		Works complete - funds to be reallocated in September QBR
142 Gordon St fencing	-		\$30,781.26	\$129.58	\$30,651.68	0%	Site survey complete, procurement underway.
143 Cul-de-sac ring mains	-	\$2,200	\$100,584.16	\$3,262.27	\$95,121.89	3%	Program complete and cost estimates prepared. To begin in October.
144 Telemetry software upgrade	-		\$26,993.25	\$17,103.60	\$9,889.65	63%	Tenders being sought, Works to commence in January.
145 Telemetry hardware upgrade	-		\$149,645.65	\$0.00	\$149,645.65	0%	Tenders being sought, Works to commence in January.
146 Pine Hill Pumps Replacement	-		\$28,661.22	\$1,598.25	\$27,062.97	6%	Works to be programmed.
147 WTP Scoping Study	-		\$150,000.00	\$0.00	\$150,000.00	0%	Awaiting acceptance of final funding deed.
148 Bulk Water Filling Stations	-	\$10,800	\$8,192.95	\$1,060.22	-\$3,667.27	13%	Installation to be completed in October.
149 Primary Filter (sewer)	-		\$100,736.80	\$5,537.87	\$95,198.93	5%	Quotes have been received. Outside of budget, project delayed pending grant funding.
150 Flow meters for Pump Stations 2, 3, 4	-		\$35,455.78	\$0.00	\$35,455.78	0%	Quotes received outside of budget review of scope being undertaken.
151 Barellan Sewer	3,050,000	\$35,939	\$6,132,845.66	\$56,648.52	\$6,040,258.50	1%	Final design underway with construction tender to begin in February.
152 Narrandera West Sewer Extension	-		\$11,525.71	\$0.00	\$11,525.71	0%	Public consultation to be undertaken in October.
153 Sewer Main Relines	350,000		\$350,000.00	\$0.00	\$350,000.00	0%	To commence April 23
154 Telemetry hardware upgrade	-		\$100,000.00	\$0.00	\$100,000.00	0%	Tenders being sought, Works to commence in January.
155 Telemetry software upgrade	-		\$40,000.00	\$0.00	\$40,000.00	0%	Tenders being sought, Works to commence in January.
Grant Dependant - Capital							
156 MBP seating and BBQ areas including shelters x2	40,000		\$40,000.00	\$0.00	\$40,000.00	0%	Grant dependent
157 MBP Furniture	25,000		\$25,000.00	\$0.00	\$25,000.00	0%	Grant dependent (50/50)
158 Grng Grng Park Furniture	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	Grant dependent
159 Brewery Flats landscaping, furniture, painitng etc.	8,000		\$8,000.00	\$0.00	\$8,000.00	0%	Grant dependent
160 BBR6 - Solar Panels	-		\$200,000.00	\$0.00	\$200,000.00	0%	Grant dependent
161 BBR6 - LTTP Power sites	-		\$637,806.00	\$0.00	\$637,806.00	0%	Grant dependent
162 LT Rec Viewing Platform from lookout	68,000		\$68,000.00	\$0.00	\$68,000.00	0%	grant submission complete, waiting on announcement if the funds will go towards the accessibility project
163 LT Deepening Works	2,000,000		\$2,000,000.00	\$0.00	\$2,000,000.00	0%	Grant dependent
164 Solar	-		\$500,000.00	\$0.00	\$500,000.00	0%	Grant Dependant
165 Solar	-		\$500,000.00	\$0.00	\$500,000.00	0%	Grant Dependant
Operational							
166 Grong Grong Earth Park - RMS	-		\$8,531.36	\$0.00	\$8,531.36	0%	Ongoing operational costs
167 Newell Hwy Contribution Grong Grong Reseal	-		\$0.00	\$0.00	\$0.00		Ongoing operational costs
168 Newell Hwy Contribution Grong Grong town entrance signs	-		\$0.00	\$0.00	\$0.00		Ongoing operational costs
169 Urban Roads Maintenance	761,128	\$11,645	\$761,128.00	\$201,814.39	\$547,668.81	27%	Ongoing operational costs
170 Sealed Rural Roads Maintenance	299,366	\$1,189	\$299,366.00	\$87,347.64	\$210,829.76	29%	Ongoing operational costs.
171 Rural Unsealed Roads Expenses	694,431	\$35,697	\$694,431.00	\$247,363.82	\$411,370.11	36%	Ongoing operational costs
172 Regional Roads (M&R Grant)	207,600		\$207,600.00	\$38,873.14	\$168,726.86	19%	Ongoing operational costs

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173 State Road Contract Works RMCC	179,132		\$179,132.00	\$57,631.00	\$121,501.00	32%	Ongoing operational costs
174 Noxious Weeds Expenses	174,165		\$174,165.00	\$15,251.80	\$158,913.20	9%	Ongoing operational costs
175 Public Toilets Expenses	40,035		\$40,035.00	\$23,437.66	\$16,597.34	59%	Ongoing operational costs
176 Cemetery Expenses	140,201		\$140,201.00	\$31,904.79	\$108,296.21	23%	Ongoing operational costs
177 Sports Ground Expenses	257,454		\$257,454.00	\$70,498.17	\$186,955.83	27%	Ongoing operational costs
178 Parks Expenses	538,147		\$538,147.00	\$169,634.41	\$368,512.59	32%	Ongoing operational costs
179 Lawn Areas	41,004		\$41,004.00	\$18,202.82	\$22,801.18	44%	Ongoing operational costs
180 East Street - Street Scaping	17,455	\$318	\$17,455.00	\$5,012.91	\$12,123.91	29%	Ongoing operational costs
181 Street Trees	231,547	\$5,644	\$231,547.00	\$71,239.70	\$154,663.44	31%	Ongoing operational costs (Emergency tree works due to storms included)
182 Lake Talbot Expenses	24,725		\$24,725.00	\$3,022.88	\$21,702.12	12%	Ongoing operational costs
183 Sports Stadium Expenses	126,378		\$126,378.00	\$26,229.38	\$100,148.62	21%	Ongoing operational costs
184 Bores Expenses	43,500	\$8,372	\$43,500.00	\$4,297.38	\$30,830.13	10%	Ongoing operational costs
185 Pump Station Expenses	129,800	\$6,023	\$129,800.00	\$39,951.47	\$83,825.80	31%	Ongoing operational costs
186 Mains Expenses	339,200	\$4,341	\$339,200.00	\$69,468.72	\$265,390.16	20%	Ongoing operational costs
187 Recycled Water	50,560	\$70	\$50,560.00	\$1,960.41	\$48,529.59	4%	Ongoing operational costs
188 Reservoirs Expenses	27,300	\$4,545	\$27,300.00	\$6,691.23	\$16,064.22	25%	Ongoing operational costs
189 Water Supply Licence	30,080		\$30,080.00	\$0.00	\$30,080.00	0%	Ongoing operational costs
190 Chlorine & Chemicals Expenses	23,000		\$23,000.00	\$5,257.55	\$17,742.45	23%	Ongoing operational costs
191 Meter Reading Expenses	28,710		\$28,710.00	\$5,001.74	\$23,708.26	17%	Ongoing operational costs to be rectified with the introduction of the taggle software.
192 Telemetry System Maintenance	9,030	\$1,364	\$9,030.00	\$208.96	\$7,457.40	2%	Ongoing operational costs
193 Hydrant Flushing Program	75,000		\$75,000.00	\$535.64	\$74,464.36	1%	Contractor completed works for this financial year.
194 Pump Stations Electricity Expenses	218,225		\$218,225.00	\$32,940.20	\$185,284.80	15%	Ongoing operational costs
195 Pump Station Expenses	105,450	\$227	\$105,450.00	\$16,761.86	\$88,460.87	16%	Ongoing operational costs
196 Mains Expenses	198,380	\$4,630	\$198,380.00	\$38,324.79	\$155,425.37	19%	Ongoing operational costs
197 Treatment Works Expenses	228,730	\$10,912	\$228,730.00	\$55,435.30	\$162,383.18	24%	Ongoing operational costs
198 Sewer Heating & Electricity	145,247		\$145,247.00	\$17,657.37	\$127,589.63	12%	Ongoing operational costs
199 Telemetry System Maintenance	2,035		\$2,035.00	\$0.00	\$2,035.00	0%	Ongoing operational costs

Capital Expenditure as at 30 September 2022

	Sum of Adopted Budget	Sum of Revised Budget	Sum of 22-23 Expenditure	Sum of Committed	Sum of Balance
Administration					
Information Technology	\$ 555,866.00	\$ 651,024.50	\$ 28,652.88	\$ 37,438.71	\$ 584,932.91
Environment					
Stormwater	\$ 4,100,000.00	\$ 4,133,172.17	\$ 268.97	\$ 2,920.45	\$ 4,129,982.75
Narrandera Landfill	\$ 337,000.00	\$ 471,803.91	\$ 7,300.00		\$ 464,503.91
Barellan Waste	\$ -	\$ 87,000.00	\$ 691.61	\$ 4,090.91	\$ 82,217.48
Housing & Community Amenities					
Narrandera Cemetery	\$ 145,000.00	\$ 145,000.00	\$ -	\$ 38,181.82	\$ 106,818.18
Local Roads Comm. & Infrastructure	\$ -	\$ 80,377.98	\$ 1,379.28	\$ 57,920.00	\$ 21,078.70
Grong Grong Cemetery	\$ -	\$ 3,834.00	\$ 3,128.00		\$ 706.00
Transport & Communication					
Regional Roads	\$ 441,400.00	\$ 441,400.00	\$ 13,802.22		\$ 427,597.78
Rural Roads	\$ 714,433.00	\$ 1,544,137.13	\$ 41,696.34	\$ 247,809.42	\$ 1,254,631.37
Urban Roads	\$ 462,929.00	\$ 2,646,465.84	\$ 245,305.51	\$ 152,499.90	\$ 2,267,462.47
Roads To Recovery	\$ 997,362.00	\$ 997,362.00	\$ 301,934.54	\$ 22,865.00	\$ 672,562.46
Ancillary Roadworks	\$ 100,000.00	\$ 119,089.01	\$ 56,682.72		\$ 62,406.29
Bridges	\$ -	\$ 606,966.53	\$ 185,697.46	\$ 4,880.40	\$ 416,388.67
Economic Affairs					
Airport	\$ 15,000.00	\$ 2,215,432.17	\$ 6,725.27	\$ 9,709.82	\$ 2,198,997.08
Buildings	\$ 341,412.00	\$ 1,330,023.98	\$ 30,566.93	\$ 125,857.05	\$ 1,173,600.00
Plant	\$ 1,329,049.00	\$ 1,329,049.00	\$ 38,687.00		\$ 1,290,362.00
Local Roads Comm. & Infrastructure	\$ -	\$ 54,975.00	\$ -		\$ 54,975.00
Recreation and Culture					
Lake Talbot Pool	\$ 6,000.00	\$ 116,979.91	\$ 25,516.85	\$ 35,742.00	\$ 55,721.06
Lake Talbot Recreation Area	\$ 2,080,000.00	\$ 2,110,000.00	\$ 130.12		\$ 2,109,869.88
Library	\$ 31,514.00	\$ 67,037.00	\$ 191.55	\$ 154.58	\$ 66,690.87
Marie Bashir Park	\$ 175,000.00	\$ 250,000.00	\$ -		\$ 250,000.00
Urban Roads	\$ -	\$ 290,000.00	\$ -		\$ 290,000.00
Barellan Park	\$ 21,000.00	\$ 21,000.00	\$ -		\$ 21,000.00
Narrandera Parks	\$ 155,560.00	\$ 283,560.00	\$ 9,527.00	\$ 6,375.00	\$ 267,658.00
Barellan Pool	\$ 2,500.00	\$ 2,500.00	\$ -		\$ 2,500.00
Ndra Memorial Park	\$ 34,200.00	\$ 34,200.00	\$ -	\$ 3,251.05	\$ 30,948.95
Barellan Sportsground	\$ 30,000.00	\$ 30,000.00	\$ -		\$ 30,000.00
Narrandera Sportsground	\$ -	\$ 156,897.79	\$ 44,873.45	\$ 24,135.00	\$ 87,889.34
Grong Grong Park	\$ 5,000.00	\$ 5,000.00	\$ -		\$ 5,000.00
Brewery Flats	\$ 8,000.00	\$ 8,000.00	\$ -		\$ 8,000.00
Playground on the Murrumbidgee	\$ -	\$ 3,514,661.61	\$ 490,651.02	\$ 2,750,815.03	\$ 273,195.56
Local Roads Comm. & Infrastructure	\$ 40,000.00	\$ 982,260.07	\$ 75,396.80	\$ 107,877.68	\$ 798,985.59
Stronger Country Community Funding	\$ -	\$ 581,744.85	\$ 74,816.73	\$ 174,507.60	\$ 332,420.52
Water Supply Network					
Water	\$ 385,000.00	\$ 1,791,105.55	\$ 151,913.36	\$ 30,543.79	\$ 1,608,648.40
Sewerage Network					
Sewer	\$ 3,400,000.00	\$ 7,270,563.95	\$ 62,186.39	\$ 35,938.64	\$ 7,172,438.92
Public Order & Safety					
Rural Fire Service	\$ -	\$ 370,000.00	\$ -		\$ 370,000.00
Grand Total	\$ 15,913,225.00	\$ 34,742,623.95	\$ 1,897,722.00	\$ 3,873,513.85	\$ 28,990,190.14

Key Operational as at 30 September 2022

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of 22-23 Expenditure	Sum of Committed	Sum of Balance
Housing & Community Amenities					
Noxious Weeds	\$ 174,165.00	\$ 174,165.00	\$ 14,102.86		\$ 160,062.14
Public Toilets	\$ 40,035.00	\$ 40,035.00	\$ 23,437.66		\$ 16,597.34
Cemetery Expenses	\$ 140,201.00	\$ 140,201.00	\$ 28,627.77		\$ 111,573.23
Transport & Communication					
Regional Roads	\$ 207,600.00	\$ 207,600.00	\$ 35,098.42		\$ 172,501.58
State Roads	\$ 179,132.00	\$ 179,132.00	\$ 51,328.02		\$ 127,803.98
Urban Roads	\$ 761,128.00	\$ 761,128.00	\$ 172,455.88	\$ 11,644.80	\$ 577,027.32
Sealed Rural Roads	\$ 299,366.00	\$ 299,366.00	\$ 73,120.94	\$ 1,188.60	\$ 225,056.46
Unsealed Rural Roads	\$ 694,431.00	\$ 694,431.00	\$ 225,947.92	\$ 35,697.07	\$ 432,786.01
Water Supplies					
Water	\$ 974,405.00	\$ 974,405.00	\$ 146,629.00	\$ 24,714.53	\$ 803,061.47
Sewer Supplies					
Sewer	\$ 679,842.00	\$ 679,842.00	\$ 113,046.89	\$ 15,768.63	\$ 551,026.48
Recreation and Culture					
Sports Ground Expenses	\$ 257,454.00	\$ 257,454.00	\$ 64,440.34		\$ 193,013.66
Parks Expenses	\$ 538,147.00	\$ 546,678.36	\$ 151,889.15		\$ 394,789.21
Lawn Areas	\$ 41,004.00	\$ 41,004.00	\$ 14,424.98		\$ 26,579.02
Lake Talbot Expenses	\$ 24,725.00	\$ 24,725.00	\$ 3,022.88		\$ 21,702.12
Sports Stadium Expenses	\$ 126,378.00	\$ 126,378.00	\$ 22,785.13		\$ 103,592.87
Street Scaping	\$ 17,455.00	\$ 17,455.00	\$ 5,012.91	318.18	\$ 12,123.91
Street Trees	\$ 231,547.00	\$ 231,547.00	\$ 64,950.32	5643.86	\$ 160,952.82
Grand Total	\$ 5,387,015.00	\$ 5,395,546.36	\$ 1,210,321.07	\$ 94,975.67	\$ 4,090,249.62

23.4 AUDIT REPORT 2021-22 GENERAL PURPOSE FINANCIAL STATEMENTS**Document ID: 635188****Author: Finance Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments:**

- 1. Financial Statements 2022 (under separate cover)**
- 2. Public Notice – Presentation of Financial Statements (under separate cover)**

RECOMMENDATION

That Council:

1. Adopts the 2021-22 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment

PURPOSE

The purpose of this report is to inform Council and the community that Council's Annual Financial Reports for the year ending 30 June 2022 have been completed and audited. The financial reports and auditor reports can now be presented to the public and adopted by Council.

SUMMARY

Financial reports and auditor reports can be adopted by Council and open for public submissions.

BACKGROUND

Council's General Purpose Financial Statements for 2021-22 have been audited by the NSW Auditor General.

As the Audit Office does not have the capacity to undertake audits of all councils across the state, it has contracted accounting firms to perform much of the audit for the Audit Office. In Narrandera Council's case, Crowe were contracted to undertake the audit.

The 2021-22 audit has been completed and the Audit Office has submitted their statutory reports being the Audit Opinion and Report on the Conduct of the Audit. The Auditor General's reports accompany the General Purpose Financial Reports which are available to Councillors and the public.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Statutory and Compulsory Reporting – Financial / Audit

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS**Policy**

- Nil

Financial

- Council has been assessed favourably against industry financial benchmarks

Legal / Statutory

- Compliance with Sections 418(2), 418(3) and 420 of the Local Government Act, 1993

Community Engagement / Communication

- Council will call for community submissions on the Financial Statements and Audit Reports.
- Submissions received will be considered by Council.

Human Resources / Industrial Relations

- The NSW Audit Office push towards early close off to enhance the preparation and audit of financial statements. However, early close off coincides with the completion of the Council budget for exhibition. In this circumstance, the finance team is not sufficiently resourced to run the tasks concurrently.
- Council this year moved the 2022-23 budget process forward adopting its budget in early June. This facilitated the adoption of the 2021-22 financial statements at this October meeting.

RISKS

N/A

OPTIONS

In accordance with Section 418(2) of the Local Government Act, 1993 Council is required to present its audited reports no later than five weeks after the Auditor's reports are given to the Council. This means the reports must be presented at the October meeting. Crowe and the NSW Audit Office will attend the Council meeting via virtual means to formally present the audit report and to respond to any questions.

Council has placed an advertisement notifying the public of the presentation of Financial Statements and Auditors Reports at this meeting as required. Members of the public may make a submission in writing to Council with respect to the Audited Financial Statements or the Auditors Report. Submissions close on Tuesday 25 October and any submissions received will be considered at the November meeting of Council.

CONCLUSION

That Council adopts the 2021-22 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment.

RECOMMENDATION

That Council:

1. Adopts the 2021-22 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment

23.5 STATEMENT OF RATES AND RECEIPTS - SEPTEMBER

Document ID: 636298
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 September 2022.

PURPOSE

The purpose of this report is to present to Council the Statement of Rates and Receipts as at 30 September 2022.

SUMMARY

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

BACKGROUND

Rates and Charges

Arrears as at 01.07.2022	765,360.21
22/23 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,692,295.31</u>
	9,457,655.52
Less Pensioner rebates	<u>204,037.34</u>
NET BALANCE	9,253,618.18
Less receipts to 30.09.2022	<u>3,350,712.63</u>
	<u><u>5,902,905.55</u></u>

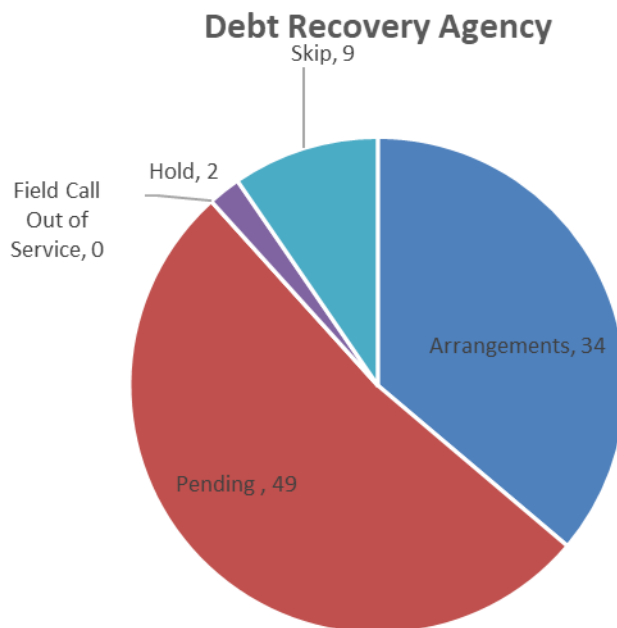
Actual % Rate Collection to Net Balance as at 30.09.2022	= <u>36.21%</u>
Comparative % Collection to Net Balance as at 30.09.2021	= <u>36.42%</u>
Anticipated % Collection Rate as at 30.06.2023	= <u>94.00%</u>

Water Consumption/Sewer Usage Charges

Arrears as at 01.07.2022	204,203.80
22/23 Water / Sewer usage charges, supplementary levies & interest	<u>1,812.96</u>
NET BALANCE	206,016.76
Less receipts to 30.09.2022	<u>69,678.26</u>
	<u><u>136,338.50</u></u>

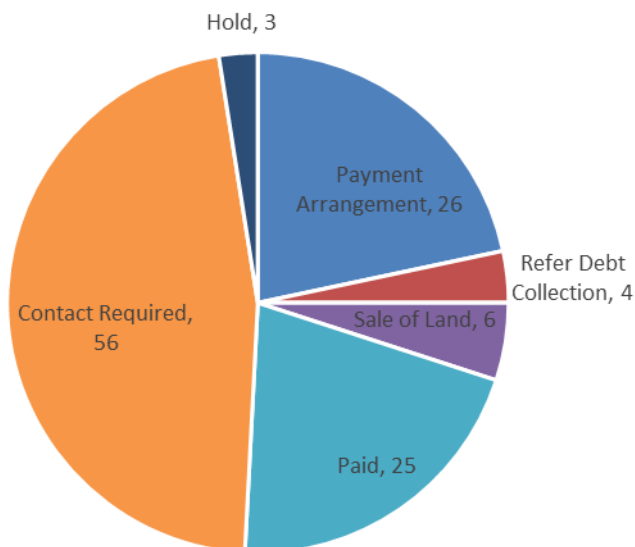
OVERDUE RATES AND CHARGES

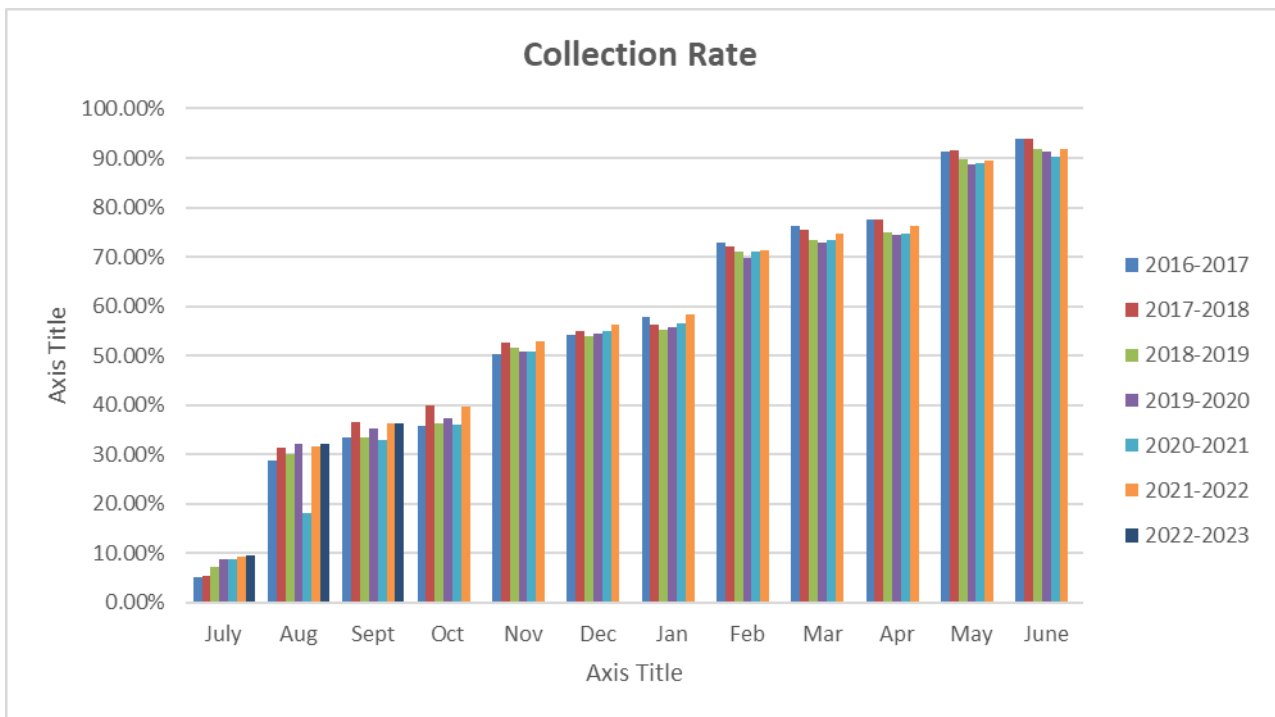
The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.

Narrandera Shire Council





RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 September 2022.

23.6 STATEMENT OF BANK BALANCES - SEPTEMBER

Document ID: 636357

Author: Costing Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 September 2022.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	649,523.01
Plus Receipt	3,920,918.06
Less Payments	3,068,754.13
Current Cashbook Balance	<u>1,501,686.94</u>
Statement Summary	
Opening Statement Balance	465,071.88
Plus Receipts	4,070,273.62
Less Payments	3,089,840.98
Current Statement Balance	<u>1,445,504.52</u>
Plus Unpresented Receipts	55,561.28
Less Unpresented Payments	-621.14
Reconciliation Balance	<u>1,501,686.94</u>
GL BALANCE	<u>1,501,686.94</u>
Unpaid Creditors	489,419.44
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

CONCLUSION

This report is to make Council aware of the amount of funds held in its operating account.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 September 2022.

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**24.1 PROPOSED SALE OF LAND FOR OVERDUE RATES AND CHARGES****Document ID: 635769****Author: Finance Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Other****Attachments: 1. Proposed Sale of Land for Overdue Rates and Charges - Confidential****RECOMMENDATION**

That Council:

1. Resolves to sell the six (6) identified properties detailed within the confidential memorandum addressed to Councillors in accordance with Section 713 (2)(a) of the Local Government Act, 1993.
2. That the General Manager be granted delegated authority to review and withdraw, where deemed appropriate, those properties where payment of all overdue rates and charges is received or a satisfactory payment arrangement has been formalised by an interested party for the payment of all rates and charges.
3. Approval is given to affix the Common Seal of Council, if required, to any future documentation necessary relating to this matter.

PURPOSE

The purpose of this report is to seek Council's approval to commence legal proceedings for the recovery of overdue rates and charges by selling the six properties identified at public auction.

SUMMARY

Section 713 (2)(a) of the Local Government Act, 1993 permits Council to sell land if a rate or charge has remained unpaid for more than five years or, in the case of vacant land, one year from the date on which it became payable.

BACKGROUND

Council has undertaken a review of properties that meet the criteria for sale of land in accordance with Section 713 (2)(a) of the Local Government Act. Details of the six (6) identified properties for sale by public auction are contained in the confidential attachment (attachment 1) issued to Councillors with the October 2022 Business Paper. Unfortunately, payments to reduce the arrears have not been made by the property owners.

Should Council resolve to proceed to sale to recover arrears, the process will run for approximately three months with the following milestones:

1. Obtain title searches and issue General Manager's Certificate to registered property owner(s).

2. Notify all interested parties of the proposal to sell the land for overdue rates and charges.
3. Seek expressions of interest from locally based licenced property auctioneers with an auctioneer appointed.
4. Publicly advertise the properties for sale by public auction through social media and newspaper methods.
5. Publicly advertise the properties for sale by public auction within the NSW Government Gazette.
6. Conduct of public auction.
7. Settlements are anticipated to occur prior to 1 June 2023.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Statutory and Compulsory Reporting – Other

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS

Policy

- POL017 Debt Recovery Policy
- POL019 Rates and Charges Financial Hardship Policy

Financial

- The process of sale of land for overdue rates and charges will reduce the amount of arrears of rates and charges payable to Council as at 30 June annually. The benchmark set by the Office of Local Government for overdue rates and charges is less than 10% for regional and rural councils. Council's position is 7.73% (2021-22), 9.25% (2020-21), 8.28% (2019-20) and 7.7% (2018-19).
- Council must remain focused on recovering overdue rates to sustain cash flow and remain within acceptable parameters for outstanding amounts. During the process, it may be necessary for Council to abandon residual arrears of rates and charges where sale proceeds do not cover the amount payable; however, a provision for such abandonments has been allowed for in the current 2022-23 budget.

Legal / Statutory

- Section 713 (2)(a) of the Local Government Act, 1993.

Community Engagement / Communication

- The community shall be advised of the forthcoming auction by way of advertisement within the local print media, Council's website and social media, and the NSW Government Gazette.

Human Resources / Industrial Relations

- The sale of land process is prescriptive with costs around legal process and sale. Undertaking this work expends considerable staff resources, however staff must pursue these debts given the extent of the arrears.

RISKS

The arrears will continue to grow should Council not address these outstanding rates and the current situation is unchanged.

OPTIONS

1. Council approves the sale of land for all properties listed in the attachment.
2. Council does not approve the sale of land for all properties listed in the attachment.
3. Council approves the sale of land for select properties listed in the attachment.

CONCLUSION

It is recommended that Council commences sale of land proceedings in accordance with Section 713 (2)(a) of the Local Government Act, 1993 upon the six identified properties. It is also recommended that the General Manager be granted delegated authority to review and withdraw, where deemed appropriate, those properties where payment of all rates and charges is received or a satisfactory repayment arrangement has been formalised by an interested party for the payment of all rates and charges.

RECOMMENDATION

That Council:

1. Resolves to sell the six (6) identified properties detailed within the confidential memorandum addressed to Councillors in accordance with Section 713 (2)(a) of the Local Government Act, 1993.
2. That the General Manager be granted delegated authority to review and withdraw, where deemed appropriate, those properties where payment of all overdue rates and charges is received or a satisfactory payment arrangement has been formalised by an interested party for the payment of all rates and charges.
3. Approval is given to affix the Common Seal of Council, if required, to any future documentation necessary relating to this matter.

24.2 ANNUAL DISCLOSURE OF PECUNIARY INTEREST RETURNS FOR COUNCILLORS AND DESIGNATED PERSONS**Document ID:** 637774**Author:** Information Systems Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Other**Attachments:** 1. Disclosures by Councillors and Designated Persons Return 2021-22 (Redacted) (under separate cover)**RECOMMENDATION**

That Council:

1. Acknowledges the attached Annual Disclosure of Pecuniary Interest Returns for 2021-22 financial year lodged by both Councillors and designated persons and publishes the documents to the community via Council's website.

PURPOSE

The purpose of this report is to table the Annual Disclosure of Pecuniary Interest Returns lodged by Councillors and designated persons for the financial year ending 30 June 2022.

SUMMARY

Council's Code of Conduct adopted 15 September 2020 requires that each Councillor and designated persons make and lodge with the General Manager a return disclosing the Councillors' or designated persons' interests within three months of 30 June (ie: by 30 September) each year.

BACKGROUND

Clause 4.25 of the Council's Code of Conduct requires that the Disclosure of Pecuniary Interest Returns be tabled by the General Manager at the first available Council meeting following the end of the reporting period.

The returns for the reporting period 1 July 2021 to 30 June 2022, including the initial returns lodged by Councillors elected in December 2021 are now attached for information and will also be made publicly available on Council's website in due course.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Statutory and Compulsory Reporting – Other

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS**Policy**

- Council's Model Code of Conduct adopted 15 September 2020

Financial

- There are no perceived financial implications

Legal / Statutory

- *Local Government Act, 1993*

Community Engagement / Communication

- By presenting this report in the Ordinary section of the business paper and publishing the declarations on Council's website

Human Resources / Industrial Relations (if applicable)

- There are no perceived implications

RISKS

Non-compliance would breach Council's Model Code of Conduct adopted 15 September 2020.

OPTIONS

As civic leaders, Councillors and designated persons must comply with the current Model Code of Conduct.

CONCLUSION

The recommendation is that Council acknowledges the annual Disclosure of Pecuniary Interest Returns for the 2021-22 financial year lodged by Councillors and designated persons and publishes them to the public via Council's website.

RECOMMENDATION

That Council:

1. Acknowledges the attached Annual Disclosure of Pecuniary Interest Returns for 2021-22 financial year lodged by both Councillors and designated persons and publishes the documents to the community via Council's website.

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil