



MINUTES

Ordinary Council Meeting

18 October 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 18 OCTOBER 2022 AT 2PM**

On behalf of the Mayor, Deputy Mayor Cr Cameron Lander declared the Public Forum opened at 1.30pm and welcomed the Councillors, Staff, Media, members of the gallery and those following on the Live Streaming.

(Mayor Kschenka was attending the Annual Aboriginal Students Awards held at the Narrandera Public School and joined the meeting.)

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

PUBLIC FORUM

David Hunter from Habitat Planning joined Councillors and presented an update on the Draft Narrandera Shire Housing and Employment Strategy. The Strategy was listed in Item 18.1 for Council's endorsement to place on Public Exhibition.

COUNCIL MEETING

Following conclusion of the Public Forum, the Mayor declared the Ordinary Council Meeting opened at **2.08pm**.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 ATTENDANCE

4.1 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

4.1 REQUEST TO JOIN BY AUDIO-VISUAL LINK

No requests to join via Audio-Visual Link in October 2022.

4.2 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant / Minute Taker)

5 APOLOGIES

RESOLUTION 22/230

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That apologies from Cr Kevin Morris and Cr Peter Dawson be received and accepted and that leave of absence be granted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Sue Ruffles declared a Non-Pecuniary Non-Significant Interest in Item 11.1 under the Local Government Act as *NACNET vice Chair* and will leave the meeting during discussion and voting on the matter.

Cr Tracey Lewis declared a Non-Significant Non-Pecuniary Interest in Item 11.1 under the Local Government Act as *I am a committee member* and will remain and take part in discussion and voting on the matter.

Before moving forward, the Mayor acknowledged the passing of a past Councillor of the Narrandera Shire Council; Ms Lorna Quilter.

Lorna was a well-known and very respected local resident of the Narrandera Shire farming community for many years. She was a Narrandera Shire Councillor for two Council Terms - 2000 to 2007, largely being the voice for local farmers.

If we could please have a minute silence to pay our respects to Lorna.

MINUTE SILENCE

7 CONFIRMATION OF MINUTES

RESOLUTION 22/231

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 20 September 2022 be confirmed.

CARRIED

ITEM BROUGHT FORWARD IN AGENDA

RESOLUTION 22/232

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council move Item 23.4 Audit Report 2021-22 General Purpose Financial Statements, forward to consider in conjunction with Auditor Audio-Visual presentation.

CARRIED

At this point, Dannielle MacKenzie of Crowe joining via audio-visual link and provided an overview on the 2021/2022 Financial Statement.

23.4 AUDIT REPORT 2021-22 GENERAL PURPOSE FINANCIAL STATEMENTS

RESOLUTION 22/233

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Adopts the 2021-22 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT - SEPTEMBER OCTOBER 2022

RESOLUTION 22/234

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Mayoral Report for September/October 2022.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

At 2.40pm, Cr Sue Ruffles, after earlier declaring an Interest in Item 11.1, vacated the Chambers during discussions and voting on the matter.

11.1 NOTICE OF MOTION - ART ON SHOW

RESOLUTION 22/235

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Resolves to continue its support of the Narrandera Arts and Cultural Advisory Committee in partnership with NACNET in promoting local artists through continuing the Art on Show series of exhibitions, currently activating the gallery area of the Narrandera Arts & Community Centre when it is not otherwise booked, until the relocation of the Visitor Information Centre to the new Destination and Discovery Hub.
2. Resolves to fund hire fees for the gallery room when it is utilised for a four-month extension of the Art on Show Initiative, estimated to be \$723.64, from the Mayor's/GM's donations account.
3. Notes that artists whose work is to be exhibited will continue to be required to sign an agreement prior to exhibition indemnifying Council against loss and damage and will be responsible for display and hanging of works.
4. Notes that the Arts and Cultural Committee in partnership with NACNET will contribute to the project through co-ordination and promotion of exhibitions and exhibition launches and assistance to artists with hanging and display.
5. Notes that, over the past nine months, this project showcasing local art and artists has provided a range of benefits, including increased patronage for the Visitor Information Centre, activation of the gallery space, an ongoing opportunity to increase visitor participation through exhibition attendance and promotion of Narrandera as an arts and cultural destination.

CARRIED

At 2.44pm, Cr Sue Ruffles returned to the meeting.

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 YOUTH ADVISORY COUNCIL - MINUTES - 12 SEPTEMBER 2022

RESOLUTION 22/236

Moved: Cr Braden Lyons

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 12 September 2022.

CARRIED

13.2 PARKSIDE COTTAGE MUSEUM COMMITTEE - MINUTES - 26 SEPTEMBER 2022

RESOLUTION 22/237

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum Committee held on Monday 26 September 2022.

CARRIED

13.3 ECONOMIC TASKFORCE COMMITTEE (OPEN) - MINUTES - 4 OCTOBER 2022

RESOLUTION 22/238

Moved: Cr Cameron Lander

Seconded: Cr Jenny Clarke OAM

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held **4 October** 2022.
2. Tourism Stimulus Projects (non-confidential) as at **October** 2022.
3. Economic Stimulus Projects (non-confidential) as at **October** 2022.
4. Economic Development Strategy (non-confidential) as at **October** 2022.

CARRIED

Cr Lewis recorded her Vote as Against for the Rocky Waterholes Camping section of the Economic Taskforce Committee minutes.

13.4 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 4 OCTOBER 2022

RESOLUTION 22/239

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on Tuesday 4 October 2022.

CARRIED

13.5 ARTS AND CULTURE ADVISORY COMMITTEE - MINUTES - 5 OCTOBER 2022

RESOLUTION 22/240

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Wednesday 5 October 2022.

CARRIED

13.6 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES - 23 AUGUST 2022

RESOLUTION 22/241

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Advisory Committee held on Tuesday 23 August 2022.

CARRIED

13.7 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 5 OCTOBER 2022

RESOLUTION 22/242

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 5 October 2022 in particular:

6.2 Presentation of 2021-2022 Financial Statements

That the Audit, Risk and Improvement Committee:

1. Receives and reviews the audited 2021-2022 financial statements; and
2. Recognise the provision by the external auditor of an unmodified audit opinion; and
3. Recommend that Council proceed with the publication of the 2021-2022 financial statements; and
4. Convey appreciation to the finance team of Council and the external auditor in the preparation and finalisation of the 2021-2022 financial statements.

6.4 Internal Audit Reports

That the Audit, Risk and Improvement Committee:

1. Receives the final Internal Audit report from the National Audits Group titled Review of Previous Audit Recommendations and Actions; also, the final Internal Audit report titled Building Maintenance.
2. Given that the 6 recommendations from the report titled Review of Previous Audit Recommendations are rated as LOW that they not be included within the action spreadsheet, however the National Audits Group and the Governance and Engagement Manger will continue to work on options for the monitoring of recommendations and enhanced reporting.
3. Given that the 3 recommendations from the report titled Building Maintenance are all rated as MEDIUM that they be included within the action spreadsheet until such time as they are completed.
4. ARIC noted concerns about the number of incomplete actions that are aged over 12 months.

6.6 Monitoring of audit recommendations and actions

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required that the line item be filtered to remove it from view from the document provided to ARIC

meetings. Filtering means that these completed items are to be retained for future information and reference and should be accessible on the Council Connect Portal.

CARRIED

13.8 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 5 OCTOBER 2022

RESOLUTION 22/243

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receive and note the Minutes of the Australia Day Planning Advisory Committee held on Wednesday 5 October 2022.
2. Endorses Mrs Beryl Brain's election as Chairperson.
3. Endorses committee members to undertake online Volunteer Training.
4. Endorses submission of a draft program for the Australia Day Events 2023.
 - Australia Day Venue Selection – preference Lake Talbot Water Park – 2nd preference Marie Bashir Park.
 - Narrandera Shire Australia Day Nomination Form 2023 – complete and approved by General Manager – nominations open now – close 18 November 2022 at 4pm.
 - Narrandera Shire Australia Day Ambassador Program – participating – registration completed 6/10/22.
 - Ambassador Dinner – smaller dinner with Chairperson & partner, Mayor & partner, Ambassador & partner – others will be invited at own cost.
 - Narrandera Shire Australia Day 2023 Activities Program
 - Narrandera 8am – 10am
 - Barellan 11am – Barellan Pool
 - Grong Grong 11am all day Royal Hotel Grong Grong.
 - Application for an Australia Day Grant to extend budget – no information yet.
5. Endorses the following five (5) Nomination Categories:
 - 1) Citizen of the Year
 - 2) Senior Citizen of the Year
 - 3) Junior Citizen of the Year
 - 4) Organisation of the Year
 - 5) Environmental Australia Day Award

CARRIED

14 PROCUREMENT

Nil

15 DEVELOPMENT APPLICATION

Nil

16 OUR COMMUNITY

Nil

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

18.1 DRAFT NARRANDERA LOCAL HOUSING & EMPLOYMENT ZONE LAND STRATEGY

RESOLUTION 22/244

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Adopts the draft Narrandera Local Housing & Employment Zone Land Strategy for the purpose of public exhibition for a period of 28 days.

CARRIED

19 OUR INFRASTRUCTURE

Nil

20 OUR LEADERSHIP**20.1 ADOPTION OF NEW ROAD NAME****RESOLUTION 22/245**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Supports the proposed road name of Drover Place and seeks concurrence from the Geographical Road Names Board to allocate the following name to the roadway servicing a subdivision at Red Hill Industrial Estate.
2. Commences the consultation process as required by the Roads Act 1993 for the proposed naming of Drover Place.

CARRIED

20.2 INFRASTRUCTURE SERVICES ADVISORY COMMITTEES**RESOLUTION 22/246**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Endorses and appoints the following community representatives to the Lake Talbot Advisory Committee: Graham Ashcroft, Donald (Rex) Evans, Jeff Kirk, Troy Lee.
2. Resolves to discontinue the:
 - a. Park and Gardens Advisory Committee due to lack of community interest, and
 - b. Sports Facilities Advisory Committee due to insufficient user group nominations.

CARRIED

21 POLICY

Nil

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

22.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - SEPTEMBER 2022

RESOLUTION 22/247

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Development Services Activities Report for September 2022.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

23.1 INCOME STATEMENT - SEPTEMBER

RESOLUTION 22/248

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 September 2022.

CARRIED

23.2 STATEMENT OF INVESTMENTS - SEPTEMBER

RESOLUTION 22/249

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 September 2022.

CARRIED

23.3 CAPITAL WORKS PROGRAM - SEPTEMBER**RESOLUTION 22/250**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 September 2022.

CARRIED*Item 23.4 has been considered at another section.***23.5 STATEMENT OF RATES AND RECEIPTS - SEPTEMBER****RESOLUTION 22/251**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 September 2022.

CARRIED**23.6 STATEMENT OF BANK BALANCES - SEPTEMBER****RESOLUTION 22/252**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 September 2022.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**24.1 PROPOSED SALE OF LAND FOR OVERDUE RATES AND CHARGES****RESOLUTION 22/253**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Resolves to sell the six (6) identified properties detailed within the confidential memorandum addressed to Councillors in accordance with Section 713 (2)(a) of the Local Government Act, 1993.
2. That the General Manager be granted delegated authority to review and withdraw, where deemed appropriate, those properties where payment of all overdue rates and charges is received or a satisfactory payment arrangement has been formalised by an interested party for the payment of all rates and charges.
3. Approval is given to affix the Common Seal of Council, if required, to any future documentation necessary relating to this matter.

CARRIED

24.2 ANNUAL DISCLOSURE OF PECUNIARY INTEREST RETURNS FOR COUNCILLORS AND DESIGNATED PERSONS**RESOLUTION 22/254**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Acknowledges the attached Annual Disclosure of Pecuniary Interest Returns for 2021-22 financial year lodged by both Councillors and designated persons and publishes the documents to the community via Council's website.

CARRIED

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.25pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 November 2022.



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GENERAL MANAGER



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CHAIRPERSON