



MINUTES

Ordinary Council Meeting

18 April 2023

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 18 APRIL 2023 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those following via Live Streaming.

Public Forum

Mr Mayor conducted a Citizenship Ceremony for Jason Lewis of United Kingdom, Britain, which is the last step in becoming an Australian Citizen.

Council's Deputy General Manager Infrastructure, Shane Wilson, presented an update on the East Street upgrades.

The Mayor declared the Ordinary meeting opened at **2pm**.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in April.

5 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant/Minute Taker)

6 APOLOGIES

Nil

7 DECLARATIONS OF INTEREST

Cr Sue Ruffles declared Non Pecuniary Significant Interest in Item 21.2 under the Local Government Act as *I am Secretary for Narrandera District Community Radio* and will leave the meeting during discussion and voting on the matter.

Cr Tracey Lewis declared Non Pecuniary Non Significant Interest in Item 21.2 under the Local Government Act as *I am Secretary of the Showground and one of the applications contain a support letter from myself on behalf of the Showground Land Managers Committee* and will leave the meeting during discussion and voting on the matter.

8 CONFIRMATION OF MINUTES**RESOLUTION 23/055**

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That the minutes of the Ordinary Council Meeting held on 21 March 2023 be confirmed.

CARRIED

9 MAYORAL REPORT**9.1 MAYORAL REPORT - MARCH / APRIL 2023****RESOLUTION 23/056**

Moved: Cr Neville Kschenka

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Mayoral Report for March/April 2023.

CARRIED

10 QUESTION WITH NOTICE

Nil

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 COUNCILLOR REPORTS

13.1 LEAVE OF ABSENCE - MAY ORDINARY MEETING

RESOLUTION 23/057

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Accepts Apologies from Cr Sue Ruffles and Cr Narelle Payne, for the 16 May 2023 Ordinary Council meeting, and Leave of Absence be granted.

CARRIED

14 COMMITTEE REPORTS

14.1 ABORIGINAL ELDERS LIAISON - MINUTES - 27 MARCH 2023

RESOLUTION 23/058

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 27 March 2023.

CARRIED

14.2 YOUTH ADVISORY COUNCIL - MINUTES - 13 MARCH 2023

RESOLUTION 23/059

Moved: Cr Braden Lyons

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 13 March 2023.

CARRIED

14.3 ECONOMIC TASKFORCE COMMITTEE - MINUTES - 4 APRIL 2023

RESOLUTION 23/060

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Economic Taskforce Committee held on Tuesday 4 April 2023.

CARRIED

14.4 YOUTH ADVISORY COUNCIL - MINUTES - 3 APRIL 2023

RESOLUTION 23/061

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 3 April 2023.

CARRIED

15 PROCUREMENT

Nil

16 DEVELOPMENT APPLICATION

Nil

17 OUR COMMUNITY

Nil

18 OUR ENVIRONMENT

Nil

19 OUR ECONOMY

Nil

20 OUR INFRASTRUCTURE**20.1 DRAFT STRATEGIC ASSET MANAGEMENT PLAN (SAMP)****RESOLUTION 23/062**

Moved: Cr Kevin Morris

Seconded: Cr Cameron Lander

That Council:

1. Adopt the proposed Strategic Asset Management Plan as presented for exhibition purposes for a period of at least 28 days, and
2. Deem the Strategic Asset Management Plan as adopted should no submissions be received at the conclusion of the exhibition period.

CARRIED**20.2 BARELLAN SEWER UPDATE****RESOLUTION 23/063**

Moved: Cr Sue Ruffles

Seconded: Cr Tracey Lewis

That Council:

1. Receives the information contained in this report, and
2. Approves the project budget increase of \$1,820,000 to a total project budget of \$8,300,000 for the design and construction of the Barellan sewer scheme.

CARRIED

20.3 NARRANDERA BUSINESS CENTRE MASTER PLAN – STAGE 1B – EAST STREET

RESOLUTION 23/064

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Reviews and endorses the amended Stage 1B - Narrandera Business Centre Master Plan, being East Street between Bolton and Twynam Streets, for the purpose of public exhibition.

CARRIED

20.4 SOUTH-WEST NARRANDERA SEWER EXPANSION SCOPING STUDY

RESOLUTION 23/065

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives the outcomes of the public consultation process.
2. Approves staff to proceed with implementation of the plan in the future when suitable grant funding is secured.

CARRIED

21 OUR LEADERSHIP

21.1 CONSTITUTIONAL REFERENDUMS

RESOLUTION 23/066

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council:

1. Considers the opportunities outlined in the report in terms of constitutional referendums.
2. Determines if it would like to proceed with a constitutional referendum and, if so, for what purpose and when.
3. Advises on the level of community consultation it sees as required.

LOST

Cr's Lewis and Ruffles left the meeting at 2.17pm

21.2 2023-24 FINANCIAL ASSISTANCE PROGRAM FOR COMMUNITY ORGANISATIONS

RESOLUTION 23/067

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Endorses the recommended distribution of 2023-24 financial assistance to the value of \$8,000 as per policy POL008 as follows:
 - a. Barellan United Football Club \$2,000
 - b. Barellan & District Netball Association \$2,000
 - c. Barellan Branch of the CWA \$2,000
 - d. Riverina Children's Activity Van (Barellan) \$2,000
2. Endorses the proposed distribution of 2023-24 financial assistance to the value of \$1,100 for academic awards for TAFE and schools within Narrandera Shire as per policy POL008.
3. Endorses the proposed \$9,900 reserved for the Mayor and General Manager to provide other support where necessary as per policy POL008.

CARRIED

Cr's Lewis and Ruffles rejoined the meeting at 2.19pm

21.3 2023-24 FINANCIAL YEAR STRATEGIC DOCUMENTS

RESOLUTION 23/068

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Amends the adopted Community Strategic Plan 'Our Narrandera Shire 2034', the Delivery Program 2022-26 and the Operational Plan 2023-24 to include two additional actions:
 - a. Action 5.1.18 Maintain an up-to-date Asset Management Strategy and supporting Asset Management Plans which are reflected within the 10-year capital works program; and
 - b. Action 5.1.19 Investigate solutions that will assist in the financial sustainability of Narrandera Shire Council to undertake major capital expenditure, such as a

Special Rate Variation (SRV). A SRV would enable the commencement of the major capital works project, Narrandera CBD stormwater infrastructure duplication project.

2. Adopts the following for the purpose of public exhibition for a period of 28 days:
 - a. Draft Operational Plan 2023-24 as presented.
 - b. Asset Management Strategy as presented.
 - c. 3.7% rate pegging increase for permissible yield for the 2023-24 ordinary rate.
 - d. Maximum interest penalty rate for 2023-24 to be applied to overdue rates and charges, when the rate is announced by the Office of Local Government.
 - e. Waste management charges for 2023-24 as presented.
 - f. Water charges for 2023-24 as presented for both potable and non-potable water service access and consumption.
 - g. Sewer charges for 2023-24 as presented for sewer service access, sewer usage and liquid trade waste.
 - h. Stormwater management charges for 2023-24 as presented.
 - i. Schedule of Fees and Charges for 2023-24 as presented.
 - j. 2023-33 Long Term Financial Plan as presented.
 - k. 2023-27 schedule of Capital Works as presented.
 - l. 2023-24 Fit for The Future benchmarks.
3. At the conclusion of the 28-day public exhibition period, further considers the strategic documents at the proposed extraordinary meeting 30 May 2023, in conjunction with any community comments or submissions received.

CARRIED

22 POLICY

22.1 POLICY REVIEW - POL008 FINANCIAL ASSISTANCE PROGRAM

RESOLUTION 23/069

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Adopts the revised POL008 Financial Assistance Program Policy as presented.

CARRIED

22.2 POLICY REVIEW - POL006 RISK MANAGEMENT POLICY 2023**RESOLUTION 23/070**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and endorses the revised POL006 Risk Management Policy.
2. Deems POL006 Risk Management Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - MARCH 2023****RESOLUTION 23/071**

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Development Services Activities Report for March 2023

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**24.1 INCOME STATEMENT - MARCH 2023****RESOLUTION 23/072**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 March 2023.

CARRIED

24.2 CAPITAL WORKS PROGRAM - MARCH 2023

RESOLUTION 23/073

Moved: Cr Cameron Lander
Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 March 2023.

CARRIED

24.3 STATEMENT OF RATES AND RECEIPTS - MARCH 2023

RESOLUTION 23/074

Moved: Cr Narelle Payne
Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 3 April 2023.

CARRIED

24.4 STATEMENT OF BANK BALANCES - MARCH 2023

RESOLUTION 23/075

Moved: Cr Sue Ruffles
Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 March 2023.

CARRIED

24.5 STATEMENT OF INVESTMENTS - MARCH 2023

RESOLUTION 23/076

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 March 2023.

CARRIED

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 2.30pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 May 2023.



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GENERAL MANAGER



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CHAIRPERSON