



# **MINUTES**

**Ordinary Council Meeting**

**20 June 2023**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 20 JUNE 2023 AT 2PM**

The Mayor declared the Public Forum opened at **1.35pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those following via Live Streaming.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**Public Forum**

Council's Roads Safety Officer Elizabeth Mudford, gave a Presentation on The Active Transport Plan.

The Mayor declared the Ordinary meeting opened at **2pm**.

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.*

There were no Disclosures of Political Donations received by the Chairperson.

**4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK**

No requests to join via audio-visual link in June 2023.

**5 PRESENT**

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

**In Attendance**

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Melissa Johnson (Council Administration Assistant/Minute Taker)

**6 APOLOGIES****RESOLUTION 23/096**

Moved: Cr Tracey Lewis  
Seconded: Cr Sue Ruffles

That apologies from Cr Kevin Morris be received and accepted and that Leave of Absence be granted.

**CARRIED**

**7 DECLARATIONS OF INTEREST**

Nil

**8 CONFIRMATION OF MINUTES****RESOLUTION 23/097**

Moved: Cr Cameron Lander  
Seconded: Cr Tracey Lewis

That the minutes of the Ordinary Council Meeting held on 16 May 2023 be confirmed.

**CARRIED**

**9 MAYORAL REPORT****9.1 MAYORAL REPORT - MAY / JUNE 2023****RESOLUTION 23/098**

Moved: Cr Neville Kschenka  
Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for May/June 2023.

**CARRIED**

**10 QUESTION WITH NOTICE**

Nil

**11 NOTICES OF RESCISSION**

Nil

**12 NOTICES OF MOTION**

Nil

**13 COUNCILLOR REPORTS**

**13.1 CR LANDER - ATTENDANCE AT COUNTRY MAYORS ASSOCIATION - 26 MAY 2023**

**RESOLUTION 23/099**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Notes my report on the May 2023 meeting of the Country Mayors Association.

**CARRIED**

**14 COMMITTEE REPORTS**

**14.1 YOUTH ADVISORY COUNCIL - MINUTES - 8 MAY 2023**

**RESOLUTION 23/100**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 8 May 2023.
2. Mayoral Letter of Thanks to Madeline Fraser for her involvement in the Youth Council.

**CARRIED**

**14.2 YOUTH ADVISORY COUNCIL - MINUTES - 5 JUNE 2023****RESOLUTION 23/101**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 5 June 2023.
2. Mayoral Letter of Thanks to Suzanne Litchfield for her involvement in the Youth Council.

**CARRIED**

**15 PROCUREMENT**

Nil

**16 DEVELOPMENT APPLICATION****16.1 DA-048-2022-2023 INDUSTRIAL WORKSHOP - 5 DROVER PLACE, NARRANDERA****RESOLUTION 23/102**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Approves DA-048-2022-2023, for the construction of an Industrial Workshop at Lot 70 DP 1288793 being 5 Drover Place, Narrandera, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
  - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP (as varied) and the Environmental Planning and Assessment Act 1979.
  - b. Potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Cameron Lander, Narelle Payne, Jenny Clarke OAM, Peter Dawson, Sue Ruffles, Braden Lyons and Tracey Lewis

Against: Nil

**CARRIED 8/0**

**16.2 DA-051-2022-2023 MULTI DWELLING HOUSING - 94-96 VICTORIA AVENUE NARRANDERA****RESOLUTION 23/103**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Approves DA-051-2022-2023, the multi dwelling housing at Lot 6 Section A DP665, being 94-96 Victoria Avenue, Narrandera including all variations to the Narrandera Development Control Plan (NDCP) as contained within this report, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
  - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP (as varied) and the Environmental Planning and Assessment Act 1979.
  - b. Potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Cameron Lander, Narelle Payne, Jenny Clarke OAM, Peter Dawson, Sue Ruffles, Braden Lyons and Tracey Lewis

Against: Nil

**CARRIED 8/0**

**17 OUR COMMUNITY****17.1 2023 BUSH BURSARY AND CWA PROGRAM****RESOLUTION 23/104**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Supports the NSW Rural Doctors Bursary Program and invests in two bush bursaries at a cost of \$3,000 plus GST for recipients recruited and selected by the NSW Rural Doctors Network.
2. Notes that the two bursaries can be funded from job cost 4000-0071-0001.

**CARRIED**

**18 OUR ENVIRONMENT****18.1 NARRANDERA FLORA AND FAUNA RESERVE - LICENCE FOR ENVIRONMENTAL STUDIES - KOALA SURVEYS****RESOLUTION 23/105**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Concurs with the issue of a short-term (12 months) Licence numbered 640660 received from the NSW Department of Planning and Environment – Koala Science Team for the purpose of Environmental Studies – Koala Surveys.

**CARRIED**

**19 OUR ECONOMY**

Nil

**20 OUR INFRASTRUCTURE****20.1 FUTURE PROJECTS NOMINATIONS****RESOLUTION 23/106**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Reviews and endorses the Proposed Future Community Project List within Table 2 of the report.
2. Authorises staff to include those projects within any future funding opportunities.
3. Add independent living units as a future project with scope and cost estimates to be determined.

**CARRIED**

**20.2 NARRANDERA BUSINESS CENTRE MASTER PLAN – STAGE 1B – EAST STREET****MOTION**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Resolves to defer indefinitely Stage 1B - Narrandera Business Centre Master Plan project, pending future consideration about the desire to undertake further design works.
2. Extends its appreciation to all community members for their interest and input into the project.
3. Reallocates the \$994,726 under Local Roads & Community Infrastructure Phase 3 program to the community projects detailed in Table 1 in the report.

### **AMENDMENT**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Resolves to defer indefinitely Stage 1B - Narrandera Business Centre Master Plan project, pending future consideration about the desire to undertake further design works.
2. Extends its appreciation to all community members for their interest and input into the project.
3. Reallocates the \$994,726 under Local Roads & Community Infrastructure Phase 3 program to the community projects detailed in Table 1 in the report, except for the \$450K which should be reallocated to other nominated small projects instead of Barellan Pool.

Cr Lewis recorded as against the Amendment.

The amendment when put to the meeting **Carried**

### **RESOLUTION 23/107**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

1. Resolves to defer indefinitely Stage 1B - Narrandera Business Centre Master Plan project, pending future consideration about the desire to undertake further design works.
2. Extends its appreciation to all community members for their interest and input into the project.
3. Reallocates the \$994,726 under Local Roads & Community Infrastructure Phase 3 program to the community projects detailed in Table 1 in the report, except for the \$450K which should be reallocated to other nominated small projects instead of Barellan Pool.

**CARRIED**

Cr Lewis recorded as against the Resolution.



**20.3 DRAFT ACTIVE TRANSPORT PLAN****RESOLUTION 23/108**

Moved: Cr Sue Ruffles

Seconded: Cr Tracey Lewis

That Council:

1. Reviews and endorses the Active Transport Plan for Narrandera Shire for public exhibition for a 28-day period.
2. Should no submissions be received at the end of the exhibition period, deems the Active Transport Plan adopted.

**CARRIED**

**20.4 RED HILL INDUSTRIAL ESTATE EXPANSION****RESOLUTION 23/109**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Endorses expansion of the existing Red Hill Industrial Estate project, with the concept plan being the basis of the design.
2. Supports the submission of any potential grant applications that could contribute to the construction of the expansion.

**CARRIED**

**21 OUR LEADERSHIP**

Nil

**22 POLICY**

Nil

**23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS****23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - MAY 2023****RESOLUTION 23/110**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Development Services Activities Report for May 2023

**CARRIED**

## **24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

### **24.1 STATEMENT OF INVESTMENTS - MAY 2023**

#### **RESOLUTION 23/111**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 May 2023.

**CARRIED**

### **24.2 CAPITAL WORKS PROGRAM - MAY 2023**

#### **RESOLUTION 23/112**

Moved: Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 May 2023.

**CARRIED**

### **24.3 INCOME STATEMENT - MAY 2023**

#### **RESOLUTION 23/113**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Income Statement report for the

period ending 31 May 2023.

**CARRIED**

#### **24.4 ADOPTION OF 2023-24 FINANCIAL YEAR DOCUMENTS**

##### **RESOLUTION 23/114**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Receives and considers all submissions received during the exhibition period noting that any amendments will be reflected in the Long-Term Financial Plan and Capital Works Program.
2. Adopts the proposed Operational Plan for 2023-24 as presented.
3. Adopts the proposed Revenue Policy for 2023-24 and makes the Ordinary Rates for the 2023-24 financial year as presented.
4. Adopts the maximum interest penalty rate on overdue rates and charges in accordance with Section 566 (3) of the Local Government Act, 1993 for the 2023-24 financial year.
5. Adopts the Waste Management Charges for Narrandera, Barellan and Grong Grong for the 2023-24 financial year as presented
6. Adopts the Water Charges for the 2023-24 financial year as presented.
7. Adopts the Sewer Charges for the 2023-24 financial year as presented.
8. Adopts the Stormwater Management Charges for the 2023-24 financial year as presented.
9. Adopts the Fees and Charges for the 2023-24 financial year as presented.
10. Notes a proposed external borrowing of \$5,300,000 for the 2023-24 financial year.
11. Adopts the Long-Term Financial Plan 2023-33 as presented.
12. Adopts the Capital Works Program 2023-27 as presented.
13. Notes the Anticipated Fit for the Future benchmarks for the 2023-24 financial year as presented.

**CARRIED**

#### **24.5 STATEMENT OF BANK BALANCES - MAY 2023**

##### **RESOLUTION 23/115**

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 May 2023.

**CARRIED**

## **24.6 STATEMENT OF RATES AND RECEIPTS - MAY 2023**

### **RESOLUTION 23/116**

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 May 2023.

**CARRIED**

## **25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

## **26 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil

**The Meeting closed at 3.10pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on .**

  
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**GENERAL MANAGER**

  
.....  
**CHAIRPERSON**