



# **BUSINESS PAPER**

**Ordinary Council Meeting**

**19 September 2023**

## ETHICAL DECISION MAKING & CONFLICT OF INTEREST

*A Guiding Checklist for Councillors, Officers & Community Committees*

### ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council’s objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

### THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson’s definition of “corruption” – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

### AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	<a href="mailto:council@narrandera.nsw.gov.au">council@narrandera.nsw.gov.au</a>
Department of Local Government	02 4428 4100	<a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
ICAC Toll free	02 8281 5999 1800 463 909	<a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	<a href="mailto:nswombo@ombo.nsw.gov.au">nswombo@ombo.nsw.gov.au</a>

## COMMUNITY STRATEGIC PLAN THEMES

### Section 16 Our Community

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- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

### Section 17 Our Environment

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- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

### Section 18 Our Economy

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- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

### Section 19 Our Infrastructure

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- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

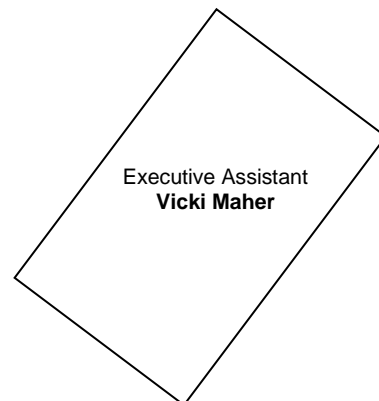
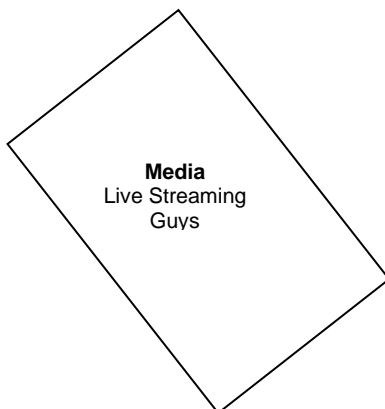
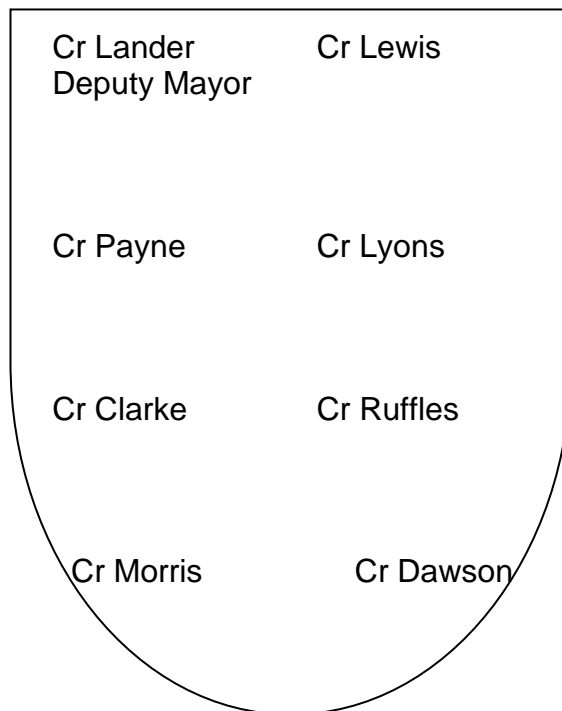
### Section 20 Our Leadership

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- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

# SEATING

General Manager <b>George Cowan</b>	<b>MAYOR</b> <b>Cr</b> <b>Kschenka</b>	Deputy General Manager Infrastructure <b>Shane Wilson</b>	Deputy General Manager Corporate & Community <b>Martin Hiscox</b>
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**Notice is hereby given that the Ordinary Meeting of the Narrandera  
Shire Council will be held in the Council Chambers on:  
Tuesday 19 September 2023 at 2pm**

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- 1      **ACKNOWLEDGEMENT OF COUNTRY**
- 2      **HOUSE KEEPING**
- 3      **DISCLOSURE OF POLITICAL DONATIONS**
- 4      **REQUEST TO ATTEND BY AUDIO-VISUAL LINK**
- 5      **PRESENT**

6      **APOLOGIES**

**RECOMMENDATION**

That leave of absence from Cr Cameron Lander be received and accepted.

7      **DECLARATIONS OF INTEREST**

8      **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 15 August 2023



# **MINUTES**

**Ordinary Council Meeting**

**15 August 2023**



**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 15 AUGUST 2023 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those following via Live Streaming

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**Public Forum**

Mr Mayor conducted a Citizenship Ceremony for Mr Michael Baylis which is the last step in becoming an Australian Citizen.

The Mayor declared the Ordinary meeting opened at **2pm**.

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.*

There were no Disclosures of Political Donations received by the Chairperson.

**4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK**

No requests to join via audio-visual link in August.

**5 PRESENT**

Mayor Cr Neville Kschenka, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

**In Attendance**

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Melissa Johnson (Council Administration Assistant/Minute Taker)

**6 APOLOGIES****RESOLUTION 23/137**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That leave of absence from Cr Cameron Lander be received and accepted and that leave of absence be granted.

**CARRIED**

**7 DECLARATIONS OF INTEREST**

Nil

**8 CONFIRMATION OF MINUTES****RESOLUTION 23/138**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That the minutes of the Ordinary Council Meeting held on 18 July 2023 be confirmed.

**CARRIED**

**9 MAYORAL REPORT****9.1 MAYORAL REPORT - JULY / AUGUST 2023****RESOLUTION 23/139**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for July/August 2023.

**CARRIED**

**10 QUESTION WITH NOTICE**

Nil

**11 NOTICES OF RESCISSION**

Nil

**12 NOTICES OF MOTION**

Nil

**13 COUNCILLOR REPORTS**

Nil

**14 COMMITTEE REPORTS**

**14.1 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES - 24 JULY 2023**

**RESOLUTION 23/140**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Advisory Committee held on Monday 24 July 2023.

**CARRIED**

**14.2 AUDIT, RISK AND IMPROVEMENT S355 COMMITTEE - MINUTES - 9 AUGUST 2023**

**RESOLUTION 23/141**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Extraordinary Audit, Risk and Improvement S355 Committee held on Wednesday 9 August 2023.

**CARRIED**

**15 PROCUREMENT****15.1 T-23-24-01 BARELLAN SEWER SCHEME CONSTRUCTION****RESOLUTION 23/142**

Moved: Cr Tracey Lewis

Seconded: Cr Kevin Morris

That Council:

1. Accepts the tender by Keane Civil for \$7,145,434 ex GST, for the Barellan Sewer Scheme Construction, in accordance with Section 55 of the Local Government Act 1993.

**CARRIED**

**16 DEVELOPMENT APPLICATION**

Nil

**17 OUR COMMUNITY****17.1 APPLICATION TO WAIVE HIRE FEES - GOLDEN BOOT TOUCH FOOTBALL CARNIVAL****RESOLUTION 23/143**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That Council:

1. Approves the request from the NSW Police Force to fund the ground hire charge of \$1,000 for use of the Narrandera Sportsground for the 2023 Police Charity Golden Boot Touch Football Carnival from the Mayor and General Manager donations funds.

**CARRIED**

**18 OUR ENVIRONMENT****18.1 APPLICATION TO RELEASE RESTRICTED FUNDS - ANNUAL KOALA COUNT****RESOLUTION 23/144**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Resolves to release \$1,600 from the restricted funds of the Narrandera Koala Regeneration Committee to assist in the running of the 2023 Annual Narrandera Koala Count.

**CARRIED**

## **19 OUR ECONOMY**

### **19.1 NOMINATION FOR MEMBERSHIP - KOALA REGENERATION ADVISORY COMMITTEE**

#### **RESOLUTION 23/145**

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Endorses and appoints Community Representative Joanne Connolly to the Koala Regeneration Advisory Committee.

**CARRIED**

## **20 OUR INFRASTRUCTURE**

### **20.1 LOCAL ROADS & COMMUNITY INFRASTRUCTURE PHASE 4**

#### **RESOLUTION 23/146**

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Approves the projects listed in Table 1 of the report, to be nominated as the project program under Phase 4 of the Local Roads & Community Infrastructure program.

**CARRIED**

### **20.2 DRAFT ACTIVE TRANSPORT PLAN**

#### **RESOLUTION 23/147**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Adopts the Active Transport Plan 2023 for Narrandera Shire Council.
2. Acknowledges and thanks all the community members who provided input and feedback during the preparation of the Plan.

**CARRIED**

### **20.3 PROPERTY ACCESS - 10755 STURT HIGHWAY, EUROLEY**

#### **RESOLUTION 23/148**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Refuses the requests by Mr Shrimpton for Council to take ownership of a Crown road and undertake construction of an all-weather road for the purpose of allowing access for future development of the land.

**CARRIED**

### **21 OUR LEADERSHIP**

Nil

### **22 POLICY**

Nil

### **23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

#### **23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - JULY 2023**

#### **RESOLUTION 23/149**

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Development Services Activities Report for July 2023.

**CARRIED**

**24.1 STATEMENT OF INVESTMENTS - JULY 2023****RESOLUTION 23/150**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 July 2023.

**CARRIED**

**24.2 STATEMENT OF BANK BALANCES - JULY 2023****RESOLUTION 23/151**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 July 2023.

**CARRIED**

**24.3 STATEMENT OF RATES AND RECEIPTS - JULY 2023****RESOLUTION 23/152**

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 01 August 2023.

**CARRIED**

**24.4 INCOME STATEMENT - JULY 2023****RESOLUTION 23/153**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 July 2023.

**CARRIED**

**24.5 CAPITAL WORKS PROGRAM - JULY 2023****RESOLUTION 23/154**

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 July 2023.

**CARRIED**

**24.6 DRAFT COUNCIL FINANCIAL STATEMENTS 2022-23 - REFERRAL FOR AUDIT****RESOLUTION 23/155**

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that it has prepared the General Purpose Financial Statements for the 2022-23 financial year ending 30 June 2023 and has formed an opinion, based on the advice of Council officers, that these reports:
  - a. Have been prepared in accordance with:
    - (i) the Local Government Act 1993 (as amended) and the Regulations made thereunder;
    - (ii) the Australian Accounting Standards and professional pronouncements; and
    - (iii) the Local Government Code of Accounting Practice and Financial



Reporting.

- b. Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2023; and
- c. Accord with Council's accounting and other records and policies
- 2. Declares that the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
- 3. Resolves that the General and Special Purpose Financial Statements be certified by the Mayor, a Councillor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
- 4. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2023 be referred for audit.
- 5. Resolves that Tuesday 17 October 2023 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2023, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
- 6. Resolves to derestrict cash of \$1,789,616.13 from the Narrandera Business Master Plan Reserve for the purpose of outstanding receivables on balance day (flood and grant works) and upon receipt of those funds they are returned to the Narrandera Business Masterplan reserve.

**CARRIED**

**25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**26 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil

**The Meeting closed at 2.17pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 September 2023.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRPERSON**

Unconfirmed

## 9 MAYORAL REPORT

### 9.1 ELECTION OF MAYOR

**Document ID:** 687455  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Theme:** Our Leadership  
**Attachments:** Nil

#### RECOMMENDATION

That Council:

1. Determines the mid-term election of Mayor be held for a term ending 14 September 2024.
2. Chooses the method of voting, either Ordinary Ballot, Preferential Ballot, or by Open Voting.
3. Holds the election in accordance with Schedule 7 Local Government (General) Regulation 2021.

#### PURPOSE

The purpose of this report is to advise Council of the requirements and due process to elect the Mayor from amongst the Councillors.

#### SUMMARY

Mayors elected by councillors normally hold their office for two years (unless a casual vacancy occurs). Because of the postponement of the last ordinary council elections to 4 December 2021, mayors elected by councillors during this term will have a shorter term than the usual two years.

Councils that elect their mayors are required under the Act to hold mid-term mayoral elections in the month of September. This means that the mid-term mayoral elections is to be held in September 2023.

The term of office of mayors elected in September 2023 will automatically expire on 14 September 2024, when their term as a councillor expires.

The election is to be undertaken in accordance with the requirements of the Local Government Act, 1993 (LGA) and Local Government (General) Regulation 2021.

Completed nomination forms are required to be lodged with the General Manager prior to or at the 19 September 2023 Ordinary Meeting.

#### OPTIONS AND PROPOSAL

Schedule 7 of the Local Government (General) Regulation 2021 outlines the voting process, and this is provided below.

#### *1 Returning Officer*

*The General Manager (or a person appointed by the General Manager) is the returning officer.*

## **2 Nomination**

- (1) A councillor may be nominated without notice for election as mayor or deputy mayor.*
- (2) The nomination is to be made in writing by 2 or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.*
- (3) The nomination is to be delivered or sent to the returning officer.*
- (4) The returning officer is to announce the names of the nominees at the council meeting at which the election is to be held.*

## **3 Election**

- (1) If only one councillor is nominated, that councillor is elected.*
- (2) If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.*
- (3) The election is to be held at the council meeting at which the council resolves on the method of voting.*
- (4) In this clause:  
“ballot” has its normal meaning of secret ballot.  
“open voting” means voting by a show of hands or similar means.*

## **Part 2 Ordinary Ballot or Open Voting**

### **4 Application of Part**

*This Part applies if the election proceeds by ordinary ballot or by open voting.*

### **5 Marking of ballot-papers**

- (1) If the election proceeds by ordinary ballot, the returning officer is to decide the manner in which votes are to be marked on the ballot-papers.*
- (2) The formality of a ballot-paper under this Part must be determined in accordance with clause 345 of this Regulation as if it were a ballot-paper referred to in that clause.*
- (3) An informal ballot-paper must be rejected at the count.*

### **6 Count—2 candidates**

- (1) If there are only 2 candidates, the candidate with the higher number of votes is elected.*
- (2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.*

### **7 Count—3 or more candidates**

- (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.*
- (2) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.*
- (3) If, after that, 3 or more candidates remain, the procedure set out in sub-clause (2) is to be repeated until only 2 candidates remain.*
- (4) A further vote is to be taken of the 2 remaining candidates.*
- (5) Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.*

- (6) *If at any stage during a count under sub-clause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.*

### **Part 3 Preferential Ballot**

#### **8 Application of Part**

*This Part applies if the election proceeds by preferential ballot.*

#### **9 Ballot-papers and voting**

- (1) *The ballot-papers are to contain the names of all the candidates. The councillors are to mark their votes by placing the numbers "1", "2" and so on against the various names so as to indicate the order of their preference for all the candidates.*
- (2) *The formality of a ballot-paper under this Part is to be determined in accordance with section 345 of this Regulation as if it were a ballot-paper referred to in that section.*
- (3) *An informal ballot-paper must be rejected at the count.*

#### **10 Count**

- (1) *If a candidate has an absolute majority of first preference votes, that candidate is elected.*
- (2) *If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.*
- (3) *A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.*
- (4) *In this clause, **absolute majority**, in relation to votes, means a number that is more than one-half of the number of unexhausted formal ballot-papers.*

#### **11 Tied candidates**

- (1) *If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal, the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.*
- (2) *If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes, the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.*

### **Part 4 General**

#### **12 Choosing by lot**

*To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed, and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.*

#### **13 Result**

*The result of the election (including the name of the candidate elected as mayor or deputy mayor) is:*

- (a) *to be declared to the councillors at the council meeting at which the election is held by the returning officer, and*
- (b) *to be delivered or sent to the Director-General and to the Secretary of the Local Government New South Wales.*

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

5 - Our Leadership

### **Strategy**

5.1 - Have a Council that provides leadership through actions and effective communication.

### **Action**

5.1.2 - Support ethical, transparent and accountable corporate governance.

## **ISSUES AND IMPLICATIONS**

### **Policy**

- Mayoral delegations are dealt with in a separate report to this meeting.

### **Financial**

- Fees payable to Mayor and Councillors are determined annually by the remuneration tribunal and allowed for in Council's annual budget.

### **Legal / Statutory**

- Sections 225 to 230, 290 and 295 of the NSW Local Government Act, 1993 and Section 394 and Schedule 7 of the Local Government (General) Regulation 2021: Section 226 of the LGA outlines the role of the mayor.
  - *The role of the mayor is as follows: -*
    - (a) *to be the leader of the council and a leader in the local community,*
    - (b) *to advance community cohesion and promote civic awareness,*
    - (c) *to be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities,*
    - (d) *to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council,*
    - (e) *to preside at meetings of the council,*
    - (f) *to ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act,*
    - (g) *to ensure the timely development and adoption of the strategic plans, programs and policies of the council,*
    - (h) *to promote the effective and consistent implementation of the strategic plans, programs and policies of the council,*
    - (i) *to promote partnerships between the council and key stakeholders,*

- (j) *to advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the council,*
- (k) *in conjunction with the general manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community,*
- (l) *to carry out the civic and ceremonial functions of the mayoral office,*
- (m) *to represent the council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,*
- (n) *in consultation with the councillors, to lead performance appraisals of the general manager,*
- (o) *to exercise any other functions of the council that the council determines.*

### **Community Engagement / Communication**

Public advertising of the mayoral elections provided in the local newspaper, on Council's website and Facebook page.

#### **RECOMMENDATION**

That Council:

1. Determines the mid-term election of Mayor be held for a term ending 14 September 2024.
2. Chooses the method of voting, either Ordinary Ballot, Preferential Ballot, or by Open Voting.
3. Holds the election in accordance with Schedule 7 Local Government (General) Regulation 2021.

**9.2 ELECTION OF DEPUTY MAYOR**

**Document ID:** 687456  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Theme:** Our Leadership  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Determines that it will elect a Deputy Mayor for the remainder of the current Council term concluding at the next Local Government Elections.
2. Chooses the method of voting to be either Preferential ballot, Ordinary ballot or by Open voting.

**PURPOSE**

The purpose of this report is to advise Council of the requirements and due process to elect the Deputy Mayor from amongst the Councillors.

**SUMMARY**

Councils may determine to elect a Deputy Mayor.

In January 2022, Council elected the current Deputy Mayor for a term that reflects the term of the Mayor, and therefore that term will expire this month.

If Council elects a Deputy Mayor, it is proposed that the term reflects the remainder of the current Council Term, concluding at the Local Government Elections scheduled to be held on 14 September 2024.

The voting options available for the election of the Deputy Mayor are Preferential, Ordinary and/or Open Voting.

Completed nomination forms are required to be lodged with the General Manager prior to or at the 19 September 2023 Ordinary Meeting.

The General Manager will be the Returning Officer and will conduct the election.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

5 - Our Leadership

**Strategy**

5.1 - Have a Council that provides leadership through actions and effective communication.



**Action**

5.1.2 - Support ethical, transparent and accountable corporate governance.

**ISSUES AND IMPLICATIONS****Policy**

- N/A

**Financial**

- The Mayor may choose to provide additional payment of allowances to the Deputy Mayor.
- Fees payable to Mayor and Councillors are determined annually by the remuneration tribunal and allowed for in Council's annual budget.

**Legal / Statutory**

- Section 231 of the Local Government Act says:
  - (1) *The Councillors may elect a person from among their number to be the deputy mayor*
  - (2) *The person may be elected for the mayoral term or a shorter term*
  - (3) *The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor*
  - (4) *The councillors may elect a person from among their number to act as deputy mayor if the deputy mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no deputy mayor has been elected.*

**Community Engagement / Communication**

- Public advertising of the Mayor and Deputy Mayor elections provided in the local newspaper (where available), on Council's website and Facebook page.

**RISKS**

If the election is not resolved at the 19 September meeting, there will be no Deputy Mayor for Narrandera Shire until a later date.

**OPTIONS AND PROPOSAL**

1. No Deputy Mayor is elected for Narrandera Shire Council.
2. A Deputy Mayor is elected for the remainder of the 2021-24 Council Term: 19 September 2023 and concluding at the Local Government Elections on 14 September 2024.

**CONCLUSION**

Determines that it will elect a Deputy Mayor for the remainder of the current Council term concluding at the next Local Government Elections.

Chooses the method of voting to be either Preferential ballot, Ordinary ballot or by Open voting.

**RECOMMENDATION**

That Council:

1. Determines that it will elect a Deputy Mayor for the remainder of the current Council term concluding at the next Local Government Elections.
2. Chooses the method of voting to be either Preferential ballot, Ordinary ballot or by Open voting.

### 9.3 DELEGATIONS TO THE MAYOR

**Document ID:** 687485  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Theme:** Our Leadership  
**Attachments:** 1. Delegation Mayor

#### RECOMMENDATION

That Council:

1. In accordance with Section 377 of the NSW Local Government Act, 1993, approves the Delegations for the Mayor as contained in Attachment 1 – Draft Mayor Delegation of Authority.

#### PURPOSE

The purpose of this report is to seek Council endorsement of the Mayoral delegations.

#### SUMMARY

Following the election of the Mayor at this meeting, it is necessary for Council to adopt fresh delegations for the Mayor.

#### BACKGROUND

The Local Government Act makes specific provisions regarding the role of the Mayor. In addition, the Mayor has a role in representing the Council, speaking to the media, acting in emergencies to approve expenditures, and the appointment of acting General Managers that should be exercised between meetings.

*Section 377 General power of the council to delegate.*

*(2) A council may, by resolution, sub-delegate to the general manager or any other person or body (not including another employee of the council) any function delegated to the council by the Departmental Chief Executive except as provided by the instrument of delegation to the council.*

#### RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

##### Theme

5 - Our Leadership

##### Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

##### Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

## ISSUES AND IMPLICATIONS

### Policy

- The delegation to the Mayor is limited to acting in accordance with adopted Council policy.

### Financial

- The delegation has a financial limit of \$2,000.00.

### Legal / Statutory

- Sec 226 of the Local Government Act 1993 describes the role of the Mayor in the following terms:
  - (a) *to be the leader of the council and a leader in the local community,*
  - (b) *to advance community cohesion and promote civic awareness,*
  - (c) *to be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities,*
  - (d) *to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council,*
  - (e) *to preside at meetings of the council,*
  - (f) *to ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act,*
  - (g) *to ensure the timely development and adoption of the strategic plans, programs and policies of the council,*
  - (h) *to promote the effective and consistent implementation of the strategic plans, programs and policies of the council,*
  - (i) *to promote partnerships between the council and key stakeholders,*
  - (j) *to advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of the council,*
  - (k) *in conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community,*
  - (l) *to carry out the civic and ceremonial functions of the mayoral office,*
  - (m) *to represent the council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,*
  - (n) *in consultation with the councillors, to lead performance appraisals of the General Manager,*
  - (o) *to exercise any other functions of the council that the council determines.*

### Community Engagement / Communication

- N/A

### RISKS

The risk is that the Mayor of the day, is expected to act on a situation and cannot do so without these delegations.

### OPTIONS

1. Council endorses the adoption of these delegations, or

2. Council approves some other form of delegation.

**CONCLUSION**

It is essential that the Mayor can carry on the business of the Council between meetings should the situation arise. Adoption of these delegations will facilitate good governance.

**RECOMMENDATION**

That Council:

1. In accordance with Section 377 of the NSW Local Government Act, 1993, approves the Delegations for the Mayor as contained in Attachment 1 – Draft Mayor Delegation of Authority.

**DELEGATION OF AUTHORITY**

SECTION 377, LOCAL GOVERNMENT ACT, 1993

**MAYOR****INTERPRETATION OF DELEGATIONS**

- a. This instrument of delegation should be construed as operating in a manner which is valid and within the powers conferred on the Council under the Local Government Act 1993.
- b. The instrument recognises that certain functions are conferred on the Mayor under Sec 226 of the Local Government Act 1993, including to be the leader of the Council and in the local community.
- c. References to the decisions of Council are references to decisions made by Council from time to time.
- d. References to policies of the Council are references to policies adopted by Council from time to time.
- e. These delegations are not intended to limit the Mayor's ability to carry out such other functions and exercise such other powers as the Council may determine from time to time or as may be functions of the Mayor under the Local Government Act 1993.

**DELEGATIONS**

Council hereby delegates to the position of **Mayor**, on an ongoing basis the functions listed below in Schedule 1 subject to the powers, authorities, duties and functions of Council, that are:

1. Reserved to the Council by Section 377 and Section 379 of the Local Government Act 1993.
2. Which are required by any legislation or instrument to be performed by the Council.
3. Delegated to the General Manager from time to time.
4. Subject to the limitations set out in Schedule 2 below.

Which powers, authorities, duties and functions are to be exercised in a manner consistent with Council's policies and decisions applicable from time-to-time.

**SCHEDULE 1****Policy and Procedure**

5. To carry out any function conferred on and duty imposed on the Mayor under any Act or regulation. If, under any other Act other than the Local Government Act 1993, a function is conferred or imposed on the Mayor of Council, the function is

**DELEGATION OF AUTHORITY  
SECTION 377, LOCAL GOVERNMENT ACT, 1993****MAYOR**

taken to be conferred or imposed on the Council and the Mayor of the Council has delegated authority to exercise and/or perform on behalf of the Council the powers, authorities, duties and functions as prescribed under that other Act.

6. To give effect to the Law, Council's adopted policies, resolutions, and directions, provided that such delegation is not sub-delegated without the specific approval of Council or as prescribed under the Local Government Act.
7. To request the General Manager to include items on the agendas for all meetings of Council and its committees respecting always any resolutions passed by Council in relation to those matters.
8. To determine who should represent Council on external organisations where Council has not determined a representative or where that representative is unavailable.
9. To sign correspondence and other documents.
10. To respond to media publicity on Council matters and to issue media releases and make statement to the media on behalf of Council in accordance with Council's media and public relations policies.
11. To refer to the General Manager any matter which is considered in need of investigation and reporting.

**Personnel Matters**

12. To approve leave arrangements of the General Manager.
13. To appoint a suitable person to the position of Acting General Manager in the event that the General Manager is absent or on leave.
14. To manage the performance review of the General Manager and where necessary engage suitable external advice to assist.
15. To accept the resignation of the General Manager and to appoint an acting General Manager where necessary.

**Civic**

16. To represent the Council, in conjunction with the General Manager, in deputations to government, inquires and other forums where it is appropriate that the Mayor should present the Council's position.
17. To preside at all meetings of the Council, Committees, Community Committees and Public Meetings convened by the Council at which the Mayor is present unless the Mayor otherwise appoints another Councillor or person to perform this function.
18. To approve and facilitate civic events.

**DELEGATION OF AUTHORITY  
SECTION 377, LOCAL GOVERNMENT ACT, 1993**

**MAYOR**

**Operational**

- 19. To authorise payments for goods, services and contracts within approved budget limits and in accordance with Council’s policies including authorising payments under the Mayor and General Manager donations fund and including the use of a Council credit card. (\$2,000 limit).

**SCHEDULE 2 (Limitations)**

- 1. The **Mayor** shall exercise the functions herein delegated in accordance with and subject to:
  - a. The provisions and limitations expressly set out in Section 377(1) the Local Government Act 1993, as amended and any other legislation relevant to the delegations;
  - b. The limitation that execution of any documents under Council Seal must be carried out in compliance with Local Government Act 1993 and Local Government (General) Regulation 2021;
  - c. The Mayor shall exercise the functions herein delegated in accordance with and subject to all and every policy and code of the Council adopted by resolution and current at the time of the exercise of the functions herein delegated;
  - d. Subject to the oversight and ultimate authority of Council.

All previous delegations of functions the subject of this Instrument of Delegation are revoked.

**END OF DELEGATION**

**Adopted 5 January 2022 - Extraordinary Meeting of Council - Minute /2022**

.....  
**Mayor**

.....  
**Date**



## 9.4 MAYORAL REPORT AUGUST / SEPTEMBER 2023

**Document ID:** 684751  
**Author:** Mayor  
**Authoriser:** General Manager  
**Theme:** Our Leadership  
**Attachments:** Nil

### RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for August/September 2023.

### BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 15 August 2023, I attended the following on behalf of our Council:

**Meetings with General Manager:** Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters.

All Councillors have the opportunity to attend a weekly Teams meeting with the General Manager.

**Media Interviews:** I have had numerous media interviews with 963 Triple M Griffith over the past reporting period covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

### AUGUST 2023

**Monday 7:** Narrandera Public School students visited the Council Chambers for Local Government Week and held a parliament session. Students represented government positions, including Prime Minister, Opposition Leader, the Speaker of the House and various ministers. I spoke with them and answered questions about our Council and the Council Chambers building.



**Wednesday 9:** I was invited to present a certificate from the Centre for Volunteering from the 2022 Awards. Narrandera Nattering Nitters are a group of likeminded people that come together every Wednesday to knit, crochet or do craft for charities or our own project.

They have knitted Wrap for Love blankets, which are sent to their head office in Sydney; Caps for Heroes that went to Afghanistan for our brave soldiers serving over there; Angel Baby Sets for the CWA; comfort teddies for our hospitals, ambulance and police services; poppies for ANZAC Day, as well as premmie baby items for Albury Hospital.

The Nattering Nitters have received donations of money from the Rotary Club, Soroptimist, and Narrandera Ex-Serviceman’s Club to buy wool, needles, wooden cotton reels and many of the other much needed supplies to keep helping charities.

Craft classes are held in the school holidays for school aged children to learn new and useful skills. Everyone is welcome to attend, even if just for company and to enjoy a cup of tea, coffee and a bickie.

**Thursday 10:** Together with fellow committee members, I attended the Australia Day Planning Committee meeting. Minutes of the meeting will be further presented to Council.

**Friday 11:** Joined the quarterly RAMJO Board meeting via zoom link with GM George Cowan, fellow Mayors and General Managers.

**Tuesday 15:** Chaired the monthly Councillors Briefing Session and Ordinary Council meeting. Unconfirmed Minutes of the Council meeting are submitted for Council’s endorsement.

**Wednesday 16:** The GM and I held our regular segment on the local Community Radio, 91.1 Spirit FM, where we advised listeners on outcomes of agenda items from the Council meeting, as well as providing any updates on current projects. This informative segment is standardly held at 8:30am on Wednesday following the monthly Council meeting.

**Friday 18:** After accepting an invitation, I attended the 49<sup>th</sup> Annual Camellia Show held at the Narrandera Ex-Serviceman’s Club. Entries were received from as far away as Wollongong and Albury and many magnificent blooms were on display. Many thanks go to the organisers for their hard work in providing a very successful event.

The Camellia Show next year will be the 50<sup>th</sup> Anniversary of the event in Narrandera and will be held in conjunction with Camellias Australia National Show. This event will be held a week later than normal to allow more exhibitors to attend and will include a dinner and meeting with the National Council for Camellias on the Friday night.



John Sullivan, Myself, Denise Di Salvia (show Manager) and Jim Powell (President Camellias Australia)



Champion Table – Champion Bloom Raspberry Glow, won by Jim Powell & Jenny Donohoe.

**Tuesday 22:** Attended the Narrandera Floodplain Risk Management Committee Meeting. Unconfirmed Minutes of the meeting are further presented to Council.

**Earlier that day,** I attended the Memorial Gardens for the ceremony commemorating the 50<sup>th</sup> Anniversary of the ending of Australia’s involvement in the Vietnam War and laid a wreath on behalf of the Council.

RSL President Peter Simpson conducted the ceremony and delivered an informative and moving speech. Over 500 Australians lost their lives in the conflict and over 3,000 were wounded. A number of Narrandera Shire residents served in the Vietnam War.



**SEPTEMBER 2023**

**Saturday 2:** After accepting an invitation from the Narrandera Show Society, I had the privilege of conducting the Official Opening of 141<sup>st</sup> Narrandera Show.

It was great to see so many people out enjoying all the show had to offer. Some of the highlights included the sideshow alley attractions, amusement rides, Old Kentucky Animal Farm, local and school displays, wool garment and quilted patchwork competitions, arts and craft display. There were also activities including a truck show, classic car display, Berkley Supertank Fishing Show, the Stockman’s Challenge and All-Star Wrestling Australia.



The grand finale was a spectacular fireworks display at 7pm. It is a huge task putting this show together and I congratulate the volunteers who brought the 141<sup>st</sup> Narrandera Show to fruition.



**Wednesday 6:** Together with GM George Cowan, I met with a local resident for discussion on health providers in our Shire.

**Friday 8:** GM George Cowan and I met with a REX Airlines representative concerning the flight schedules to and from the Narrandera/Leeton Airport.

\*\*\*\*\*

*I continue to extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.*

\*\*\*\*\*

*Until next time, Mayor Kschenk*

**RECOMMENDATION**

That Council:

Receives and notes the Mayoral Report for August/September 2023.

**10 QUESTION WITH NOTICE**

Nil

**11 NOTICES OF RESCISSION**

Nil

**12 NOTICES OF MOTION**

Nil

**13 COUNCILLOR REPORTS****13.1 CR DAWSON - ATTENDANCE AT NEWELL HIGHWAY TASKFORCE COMMITTEE MEETING**

**Document ID:** 687776  
**Author:** Councillor  
**Authoriser:** General Manager  
**Theme:** Our Leadership  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Receives and notes information provided in the report, Newell Highway Taskforce Committee meeting held Tuesday 8 August 2023 at Dubbo.

**PURPOSE**

The purpose of this report is to provide Council with information following my attendance at the Newell Highway Taskforce meeting.

**SUMMARY**

The Newell Highway Taskforce meeting was held 8 August 2023 at the Dubbo Western Plains Culture Centre which I attended with Council's Deputy General Manager Infrastructure, Shane Wilson. Minutes of this meeting have been provided to Council within their online portal Information folder.

The conference was informative and conducted in an audibly manner.

I feel that it is important to continue with our representation otherwise we might miss out on improvements which are needed in our area.

The key points from the meeting included:

1. The Newell Highway Taskforce Committee formally write to the Federal Government outlining its support for additional funding of the Newell Highway a Road of Strategic Importance (ROSI).
2. The Newell Highway Taskforce Committee formally write to Joanne Cheshire from Transport for NSW (TfNSW) requesting a presentation on the current projects along the south region of the Newell Highway at the November Newell Highway Taskforce.
3. The Newell Highway Taskforce Committee undertook a strategic workshop that identified the strategic direction for the next four years.

**EXECUTIVE SUMMARY**

Alistair Lunn, Regional Director West TfNSW provided an update on:

- The major projects either planned or under construction on the Newell Highway
- Newell Highway Flood Mitigation - West Wyalong to Forbes.

The Federal and NSW Governments have committed to flood mitigation works on the Newell Highway between West Wyalong and Forbes.

Based on comprehensive flood studies, transport is proposing to prioritise around 11km of flood mitigation treatments at Marsden as this will significantly reduce the length of time the highway is closed during and after any future flood events.

Proposed treatments include:

- Installing box culverts to allow water to pass freely under the highway
- Raising the road level and laying a more robust pavement that would remain open to traffic for longer during flood events.

### **Inland Rail Separation Program**

A total of 32 interfaces with NSW State and Regional roads exist along the inland rail corridor. 22 identified sites are being investigated and prioritised in order of development and construction.

The first of six sites for development are:

1. Harris Gates (Olympic Highway near Illabo)
2. Tichborne (Newell Highway near Parkes)
3. Castlereagh Highway (near Curban)
4. Tomingley Road (near Narromine)
5. Eumungerie Road (near Narromine)
6. Oxley Highway (near Collie)

### **Newell Highway Program Alliance Overtaking Lanes**

As of August 2023, the Newell Highway program alliance has delivered 31 overtaking lanes and all six safety projects on the Newell Highway. The alliance will deliver 38 overtaking lanes accumulating approximately 60 kilometres in length along the full length of the highway. The project is expected to be completed by end 2023.

Project status:

- 31 overtaking lanes opened to traffic
- 7 overtaking lanes in construction
- 6 shoulder widening stimulus projects completed.

Key benefits:

- The construction of approximately 60 kilometres of new overtaking lanes will improve safety, reduce travel times, allow more accurate travel planning and improve freight.

Productivity:

- The new overtaking lanes are expected to provide around 33 minutes of travel time savings along the length of the Newell Highway from the Victorian border to the Queensland border.

### **Strategic Workshop**

The Newell Highway Taskforce Committee undertook a strategic workshop that identified the strategic direction for the next four years and included the key matters relevant to Narrandera shire:

- Rest Areas - Review of the rest area requirements for the Newell Highway to identify rest area locations and also meet requirements for rest periods (reference Narrandera as an example).
- Flood Resilience - TfNSW undertake a strategic study (including a funding package) of the full length of the Newell Highway (including connecting highways) to identify priority problem flooding areas.
- Intersections - TfNSW undertake a strategic study (including a funding package) to prioritise the next ten intersections for upgrade along the Newell Highway (including connecting highways). This included Irrigation Way at Narrandera.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

4 - Our Infrastructure

### **Strategy**

4.1 - To have an improved and appropriately maintained road network.

### **Action**

4.1.2 - Plan and undertaken road maintenance and upgrades based on available funding.

### **Financial**

- Council has an annual budget for Councillor delegates to attend annual conferences

## **RECOMMENDATION**

That Council:

1. Receives and notes information provided in the report, Newell Highway Taskforce Committee meeting held Tuesday 8 August 2023 at Dubbo.



**14 COMMITTEE REPORTS****14.1 NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE - MINUTES - 22 AUGUST 2023****Document ID:** 692878**Author:** Manager Projects and Assets**Authoriser:** Deputy General Manager Infrastructure**Attachments:** 1. Narrandera Floodplain Risk Management Committee Minutes - 22 August 2023**RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Narrandera Floodplain Risk Management Committee held on Tuesday 22 August 2023.
2. Include the implementation of the Trunk Stormwater scheme as the priority one measure in the Narrandera Risk Management Plan,
3. Submit an application to fund Voluntary House Purchasing in order of interest and approve the allocation of funds to match Council's contribution if successful in gaining funding through the scheme,
4. Allocate funding to purchase or lease an easement from the property owners to secure land where the proposed levee will be established to provide protection of dwellings prior to the construction of Barellan Levee,
5. Submit an application in the 23/24 flood management program to undertake a feasibility study for the Narrandera Airport and Nallabooma estate ring levee.

**General Managers supplementary comments:**

Council has before it the recommendations of the committee following the meeting held on the 22 August 2023. In relation to each of the recommendations I make the following comments

Recommendation 1. Council can adopt the recommendation, as presented

Recommendation 2. Council can adopt the recommendation noting that funding of Councils share of the project has been included in the Long-Term Financial Plan scenario 2 and 3 on the basis that grants will be received

Recommendation 3. Council may adopt the recommendation to submit an application but has no allocation at this time in either the General Fund or in any identified reserve to meet its share. Such allocation should be included for consideration in the development of the 2024/2025 budget.

Recommendation 4. Adopting the recommendation at this time may be a little premature as Council has not yet considered the final designs or the estimate of cost for the project and it is not included in the LTFP recommended for adoption at this meeting.

Recommendation 5. Council may adopt the recommendation to submit an application but has no allocation at this time in either the General Fund or in any identified reserve to meet its share. Such allocation should be included for consideration in the development of the 2024/2025 budget.

**I recommend that the following be adopted...**

- **That Council ...**
- **Receives and notes the Minutes of the Narrandera Floodplain Risk Management Committee held on Tuesday 22 August 2023.**
- **Include the implementation of the Narrandera Stormwater Upgrade as the priority one measure in the Narrandera Risk Management Plan,**
- **Submit an application to fund Voluntary House Purchasing in order of interest and consider including an allocation of funds in future budgets for Council's contribution if successful in gaining funding through the scheme,**
- **Note the progress to date on the Barellan Flood Levee project. Receive a report from the Deputy General Manager Infrastructure on the investigation into a flood levee at Barellan including final designs, estimates, the level of flood protection proposed and the impacts/benefits on the community. The report to include financing options. If Council decides to proceed with the project, the proposal be placed on public exhibition for consideration by residents.**
- **Submit an application to fund a feasibility study for the Narrandera Airport and Nallabooma estate ring levee and consider including an allocation of funds in 2024/2025 for Council's contribution if successful in gaining funding through the scheme,**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 22 AUGUST 2023 AT 10:00**

**1 PRESENT**

DGMI Shane Wilson, Cr Neville Kschenka, Mr Steve Manwaring, Mr Craig Ronan, Mr Sam Yenamandra, Mr Fred Spain, Mr Shane Clancy, Minute Taker Fred Hammer, Mr Emil White, Kade Small.

**2 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Cr Neville Kschenka

Seconded: Mr Fred Spain

That leave of absence from Cr Cameron Lander be received and accepted.

**CARRIED**

**3 DECLARATIONS OF PECUNIARY INTEREST**

Nil

**4 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**COMMITTEE RESOLUTION**

Moved: Mr Fred Spain

Seconded: Mr Shane Clancy

That the minutes of the Narrandera Floodplain Risk Management Committee held on 21 March 2022 be confirmed.

**CARRIED**

**5 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

## 6 REPORTS

### 6.1 6.1 NARRANDERA & BARELLAN FLOODPLAIN RISK MANAGEMENT UPDATE

#### COMMITTEE RESOLUTION

Moved: Cr Neville Kschenka

Seconded: Mr Fred Spain

That the committee:

1. Receive and note the Narrandera Floodplain Risk Management Plan - Amendment Report and refer to council for implementation,
2. Recommended to Council to include the implementation of the Trunk Stormwater scheme as the priority one measure in the Narrandera Risk Management Plan,
3. Receive and note the Narrandera Detention Basin Feasibility Report and refer to council for implementation,
4. Receive and note the Narrandera Voluntary House Raising /Purchase Feasibility Study update.
5. Council submit an application to fund Voluntary House Purchasing in order of interest and approve the allocation of funds to match Council's contribution if successful in gaining funding through the scheme.
5. Receive and note the Barellan Levee Detailed Design update and confirm the project progress to the next stage of investigation.
6. Allocate funding to purchase or lease an easement from the property owners to secure land where the proposed levee will be established to provide protection of dwellings prior to the construction of Barellan Levee.
5. Council submit an application in the 23/24 flood management program to undertake a feasibility study for the Narrandera Airport and Nallabooma estate ring levee.

**CARRIED**

## 7 GENERAL BUSINESS

DGMI provided the committee with an update on the departure of Ian Draper and acknowledged his contribution in progressing Narrandera and Barellan Flood Study Plans.

#### **Narrandera Floodplain Risk Management Plan – Addendum Report**

The DGMI briefed the committee on the addendum report provided by Lyall & associates and the progress of the Narrandera Urban Stormwater design.

The concluding comments of Addendum report provided to the committee, found the proposed upgrade of the existing trunk drainage system where it runs between the CBD and the main canal has a significant benefit to the community, resulting in a sizable reduction in both extent and depth of inundation.

Mr Manwaring comment that as part of the urban design process include a maintenance program for the pumps be established.

Mr Clancy did raise a question if Council are still looking to commence a feasibility study to establish a ring levee to provide flood protection of Nallabooma and the Airport. The committee members were in favour in recommending to Council that an application should be submitted to the 23/24 flood management program to undertake the feasibility study.

### **Narrandera Detention Basin Feasibility study**

The DGMI provided the committee an update on the outcome the final Detention Basin Feasibility Study report and concluded that the establishment of the upgrade of the existing trunk drainage system would result in a review of the scope of the detention basin requirements.

### **Narrandera Voluntary House Raising / Purchase Measure**

Mr Hammer provided an update to the committee that Council at its 19 April 2023 meeting endorsed the Narrandera Voluntary Purchase and House Raising Feasibility Study. It was also confirmed that there was still interest from the landowner that was established as the highest priority in the report to participate in the purchase scheme if grant funding became available.

### **Barellan Levee Detailed Design**

Mr Hammer presented to the committee a milestone progress report on the detailed design project on the preferred levee option being conducted by Drysite Engineering. The project has progressed to the preliminary design stage and third-party impact investigations were under development.

Mr Manwaring did suggest that if there was to be a considerable time period between the completion of the detailed design phase and securing funding to undertake the construction of the levee, that Council should consider securing the levee easements that are located on private property. This is to ensure that there will be no changes to preferred levee route.

### **Flood Risk Management Manual**

Mr Manwaring made the Committee aware of the release of the new Flood Risk Management Manual. The Policy and Manual for flood liable land (2023) has recently been gazetted and replaces the Floodplain Development Manual (2005). Introductory webinars will be provided to Councils, emergency managers and land use planners.

## **8 CORRESPONDENCE**

Nil

## **9 NEXT MEETING**

To be advised

## **10 MEETING CLOSE**

**The Meeting closed at 11:30am.**

**The minutes of this meeting were confirmed at the Narrandera Floodplain Risk Management Committee held on .**

.....  
**CHAIRPERSON**

**14.2 BETTERING BARELLAN ADVISORY COMMITTEE - MINUTES - 29 AUGUST 2023****Document ID: 692406****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Bettering Barellan Advisory Committee Minutes - 29 August 2023****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Bettering Barellan Advisory Committee held on Tuesday 29 August 2023.
2. Note that Donna Robertson has been elected as Chairperson for the next term.
3. Investigate the back door security at the Hall.



# **MINUTES**

## **Bettering Barellan Committee Meeting**

**29 August 2023**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
BETTERING BARELLAN COMMITTEE MEETING  
HELD AT THE BARELLAN - TBA  
ON TUESDAY, 29 AUGUST 2023 AT 12.00PM**

**1 PRESENT**

Chairperson Donna Robertson, Members Heather White, Nola Trembath, Observers Fiona Kibble, Val Hawker, Brenda McDonald, Jane Snaith, CDM Sue Killham, Minute Taker Mel Gilmour

**2 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Member Heather White

Seconded: Member Nola Trembath

That apologies from Member Lesley Bandy and Cr Kevin Morris be received and accepted.

**CARRIED**

**3 Business Arising from Previous Minutes**

Nil

**4 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**COMMITTEE RESOLUTION**

Moved: Member Nola Trembath

Seconded: Member Heather White

That the minutes of the Bettering Barellan Committee Meeting held on 14 February 2023 be confirmed.

**CARRIED**

**5 REPORTS**

**5.1 ELECTION OF CHAIRPERSON**

**COMMITTEE RESOLUTION**

Moved: Member Nola Trembath

Seconded: Member Heather White

That the Committee:

1. Confirmed the election of Donna Robertson as Chairperson for the next term.

**CARRIED**

CDM Sue Killham took over Chairperson duties for the purpose of the election.



Donna Robertson was nominated by Nola Trembath.

Nomination seconded by Heather White

Donna accepted nomination.

All present Committee members voted and Donna was unanimously elected as Committee Chairperson for another term.

## **5.2 PROJECT AND ASSETS MANAGER REPORT**

### **COMMITTEE RESOLUTION**

Moved: Member Heather White

Seconded: Member Nola Trembath

That Committee:

1. Note the building maintenance and improvement works programmed by the Projects and Assets Manager.
2. Request Council to investigate the back door at the Hall as it opens spontaneously.

**CARRIED**

## **5.3 REVENUE & EXPENDITURE BUDGET 2022-2023**

### **COMMITTEE RESOLUTION**

Moved: Member Nola Trembath

Seconded: Member Heather White

The Committee:

1. Acknowledges the 2023-24 Budget Report as of August 2023.

**CARRIED**

## **6 GENERAL BUSINESS**

- Future meeting day to be scheduled on a Wednesday afternoon at 2pm. This day and time has been identified by Committee members to the most popular to insure quorum numbers are met
- The Committee would like a review of the current booking form for the Hall.
- Would like advice on the current pidgeon problem in the business district of the town. There is a large amount of pidgeon feaces in areas on the footpath and they are nesting within the roof of the awnings.(Customer Request generated on behalf of committee)
- Future plans and opportunities for new town signage and signage to the Barellan Showground. (Customer Request generated on behalf of Committee)

## **7 NEXT MEETING**

Wednesday 15 November 2pm, venue to be announced

**8 MEETING CLOSE**

**Meeting Closed at 12:55pm**

**The minutes of this meeting have been confirmed by Chairperson via email**

.....  
**CHAIRPERSON**

**15      PROCUREMENT**

Nil

**16      DEVELOPMENT APPLICATION**

Nil

**17      OUR COMMUNITY**

Nil

**18      OUR ENVIRONMENT**

Nil

**19      OUR ECONOMY**

Nil

## 20 OUR INFRASTRUCTURE

### 20.1 BARELLAN SEWER CHARGES

**Document ID:** 692865

**Author:** Deputy General Manager Infrastructure

**Authoriser:** Deputy General Manager Infrastructure

**Theme:** Our Infrastructure

**Attachments:** Nil

#### RECOMMENDATION

That Council:

1. Resolves that all capital works for the physical connection of existing premises to the new scheme be included within the project cost with no contribution required by property owners.
2. Allows the \$1,622.30 standard sewer connection charge to be paid by the property owner over a period not exceeding three years from the date that the charge is raised, with the charge indexed by the increase as set by Council annually.

#### PURPOSE

The purpose of this report is to consider the fees and charges to be applied to the properties connected to the upcoming Barellan Sewer Scheme.

#### SUMMARY

The Barellan Sewer project has now been awarded, with construction to commence in mid-September for completion in mid-2024. As Councillors are aware, the capital cost of connecting the existing properties to the new scheme was included within the tender process, with no costs of the capital works to be imposed on property owners for these works. This was also relayed to the community throughout the consultation period.

The charges that are to be applied, and again were advised during the community consultation, are the one-off standard sewer connection and the annual sewer rates.

The standard sewer connection charge of \$1,622.30 will apply to all properties connected when the scheme is commissioned in mid-2024 and subsequently to other properties as they connect. Council understands that this represents a significant impost on the property owners and therefore these costs may be able to be paid over an agreed time as resolved by Council. It is recommended that a payment option over a three-year period will be suitable to reduce the impacts on the property owners.

#### BACKGROUND

The Barellan Sewer project has been in the design phase since early 2020, during which time the community was widely consulted with the potential charges and costs being a large part of the conversations.

It was decided during this period to have all properties physically connected to the new scheme whilst the construction was being undertaken. This would ensure that the new system would operate effectively and there would be no future need for regulatory

enforcement to get properties to connect. These works and associated costs were included within the tender process and were not to be charged to the property owners.

The statutory fees as per the Council's fees and charges, being the standard sewer connection charge and annual sewer rate, will be payable and applied to the properties at the completion of the scheme. These fees were clearly identified during the consultation process and acknowledged by the community.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

4 - Our Infrastructure

### **Strategy**

4.3 - To improve, maintain and value-add to our essential public and recreational infrastructure.

### **Action**

4.2.1 - Implement the adopted Integrated Water Cycle Management Plan (IWCM).

## **ISSUES AND IMPLICATIONS**

### **Policy**

- Nil

### **Financial**

The capital connection costs have been included within the existing approved budget and are estimated in the tender accepted at \$5,000 per property.

Income from the payment of the one-off standard sewer connection charge of \$1,622.30 per property will, once received, be placed within the sewer reserve for future works as it is not immediately needed. This allows for the consideration of payment over time, in which the total charge will be initially raised and the payment able to be made in instalments over the agreed period.

### **Legal / Statutory**

- Local Government Act 1993
- Local Government (General) Regulation 2021

### **Community Engagement / Communication**

- Community information sessions have been held throughout the design period and projects updates sent to the community.

## **RISKS**

The main risk in this report is the potential for the required payments not being received and collection arrangements needing to be undertaken. It is hoped that the inclusion of a payment period and indexation will reduce the potential impacts on the properties and remove the need for collection activities.

**OPTIONS**

1. Resolve to allow the one-off standard sewer connection charge of \$1,622.30 to be paid over a period not exceeding three years and endorse capital works to be undertaken within the project with no cost to the property owner, as per the recommendation.
2. Amend the recommendation to reduce or remove the payment period for the standard sewer connection charge.
3. Resolve to apply all costs to the property including the capital works with or without time payment allowances.

The recommendations within the report are consistent with the message that was provided throughout the consultation process and is the most appropriate method for ensuring maximum connections to the scheme whilst reducing the financial burden on the property owners.

**RECOMMENDATION**

That Council:

1. Resolves that all capital works for the physical connection of existing premises to the new scheme be included within the project cost with no contribution required by property owners.
2. Allows the \$1,622.30 standard sewer connection charge to be paid by the property owner over a period not exceeding three years from the date that the charge is raised, with the charge indexed by the increase as set by Council annually.

**21 OUR LEADERSHIP****21.1 CONSIDERATION OF THE FINANCIAL POSITION OF COUNCIL AND THE NEED FOR A SPECIAL VARIATION****Document ID: 681375****Author: General Manager****Authoriser: General Manager****Theme: Our Leadership****Attachments:**

- 1. Strategic Asset Management Plan (under separate cover)**
- 2. Delivery Program (under separate cover)**
- 3. Community Engagement Plan (under separate cover)**
- 4. Productivity Improvement Plan (under separate cover)**
- 5. Long Term Financial Plan (under separate cover)**

**RECOMMENDATION**

That Council:

1. Endorses the revised draft Long-Term Financial Plan as part of the Updated Resourcing Strategy, appended at Attachment 5, for public exhibition for a period, commencing 21 September 2023 and ending 31 October 2023.
2. Endorses the revised draft Delivery Program, appended at Attachment 2, for public exhibition for a period, commencing 21 September 2023 and ending 31 October 2023.
3. Endorses the undertaking of community consultation on a potential application to the Independent Pricing and Regulatory Tribunal for a proposed permanent Special Variation (SV) of either a one year SV of 41.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) or a two year SV of 25.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) and 18.0 per cent in 2025-26 (including the forecasted rate peg of 2.5 per cent), representing a cumulative Special Variation of 48.1 per cent over two years, as detailed in the report
4. Receives a further report regarding community consultation undertaken to determine any final application to be made to the Independent Pricing and Regulatory Tribunal for a Special Variation.

**PURPOSE**

The purpose of this report is to: advise Council of the issues around its financial position; and to seek a resolution to proceed to community consultation on a potential application to the Independent Pricing and Regulatory Tribunal (IPART). The application would be for a proposed permanent Special Variation (SV) of either a one year SV of 41.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) or a two year SV of 25.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) and 18.0 per cent in 2025-26 (including the forecasted rate peg of 2.5 per cent), representing a cumulative Special Variation of 48.1 per cent over two years, as detailed in the body of the report.

**SUMMARY**

This report presents an analysis of Council's current and prospective financial position, outlines cause and effect, and the implications for service levels and impact on residents. Some of the causes of this position have been building progressively over a long period and some are much more recent. The need to upgrade the stormwater system in Narrandera is an important component of the challenge faced by Council, but it is only one of many factors impacting on the long-term sustainability of the organisation. The combined effects of ongoing rate pegging at levels below actual cost, fair value accounting for assets, increasing compliance cost and growing community expectations fuelled by the Integrated Planning & Reporting (IP&R) process have taken their toll.

The organisation has been through the Fit for the Future process; we have identified the factors affecting operations, fine-tuned the accounting around management of the assets and believe that the future sustainability of the Council now rests on a significant increase in income.

The IPART and both higher levels of government expect the Council to be sustainable and capable of meeting its legislative obligations and the community expectations. They have established the "Special Variation" process for councils to utilise and, whilst Narrandera has been able to avoid this option in the past, it must now be addressed. Most NSW councils have already followed this process, some more than once.

Many options have been examined and debated when considering the level of an increase and its effect on ratepayers, including the community's capacity to absorb the increase. I take this opportunity to acknowledge the tremendous efforts of Council staff and the team at Morrison Low led by Greg Smith in developing the material you have before you today.

## **BACKGROUND**

### **Historical Context**

The NSW Government commenced a process of review of local government in 2012 to ensure councils in this state were sustainable. Under the banner of "Fit for the Future", all councils underwent assessment against pre-determined criteria to establish their financial sustainability, infrastructure and service management, efficiency, scale and capacity and relative effectiveness. Performance benchmarks were established, and Narrandera Shire Council developed and implemented a "Fit for the Future Improvement Action Plan" covering many functions and initiatives.

The Council went through that process and was also measured for possible amalgamation with neighbouring councils. Those amalgamations did not proceed, as studies undertaken at the time showed that there would be little or no advantage to ratepayers in any amalgamation. Amalgamations did however proceed in other areas. Nonetheless the importance of Council being sustainable continues to be re-enforced and the current Minister for Local Government has made it his mantra.

The characteristics of sound and sustainable financial management, as outlined in the Local Government Act 1993, include:

- Responsible and sustainable spending
- Alignment of general revenue and expenditure
- Achieving a fully funded operating position
- Effective financial and asset management
- Adequate cash reserves and use of borrowings
- Responsible and sustainable infrastructure investment
- Constant monitoring of options to improve the operating position, and
- Intergenerational equity.



In 2015 Council conducted an organisational review, accompanied by service level reviews covering most of the operational areas of the organisation. The outcome was a streamlined organisation led by a General Manager and two Deputy General Managers, changes to service delivery and staffing levels in several areas. In April 2017 Council adopted a new Workforce Strategic Plan which included policies on apprenticeships, traineeships, flexible work, and reward systems. There were direct operational savings to Council because of the restructure.

However, the Long-Term Financial Plan (LTFP) General fund adopted by Council in June 2017 anticipated a net operating result of just \$9K after allowing for \$7.8M in wages and salaries costs and \$4M in depreciation. Importantly, the plan predicted the exhaustion of all internally restricted cash in the fund during the life of the plan. I was appointed as General Manager shortly after that and one of the challenges I was given was to ensure Council’s long term financial health.

Council’s performance as an organisation since that time has appeared to be very good, with community asset investments occurring across the Shire together with a healthy-looking balance sheet. This appearance masks the reality and, in fact, has been enabled by an extraordinary flow of grant funds from both State and Federal Governments that we have been warned is unlikely to continue.

The long term “squeeze” that is rate pegging manifests itself in two important areas. Firstly, as costs increase quicker than revenue, cash reserves dwindle and secondly discretionary spending and investment declines. If this was to occur over one year or perhaps several the impacts could be manageable but when it continues for decades, the results are inevitable.

The reality is that the General Fund is now under unsustainable pressure, and a substantial change in the income/expenditure balance is required. Importantly, Council’s “Own Source Revenue” (one of the Fit for the Future ratios) continues to wallow well below the 60% benchmark (forecast 2023-24 51.50%) and the asset backlog is growing (see Figure 5).

If nothing is done to address this issue, Council will have:

- An average operating deficit for 10-year forecast period estimated at \$2.0M pa, shown in the graph (Figure 2)
- Insufficient money to maintain current service levels and asset renewals
- Inadequate funding for infrastructure renewal
- Underfunding for expected growth and expanded services.

**Figure 1 – Own source operating revenue ratio**

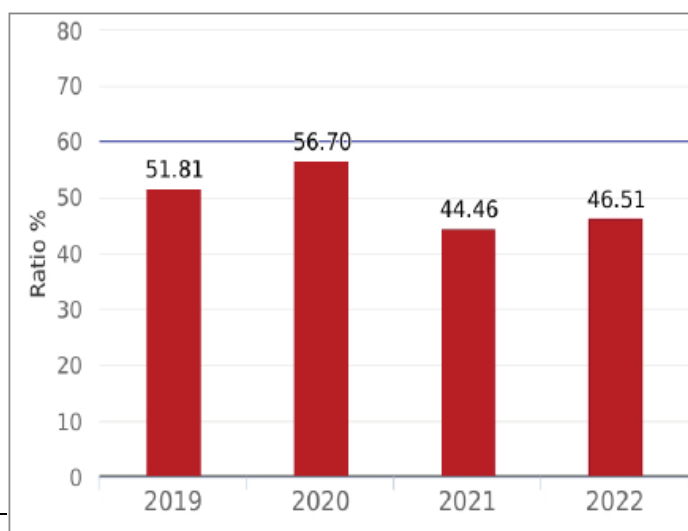
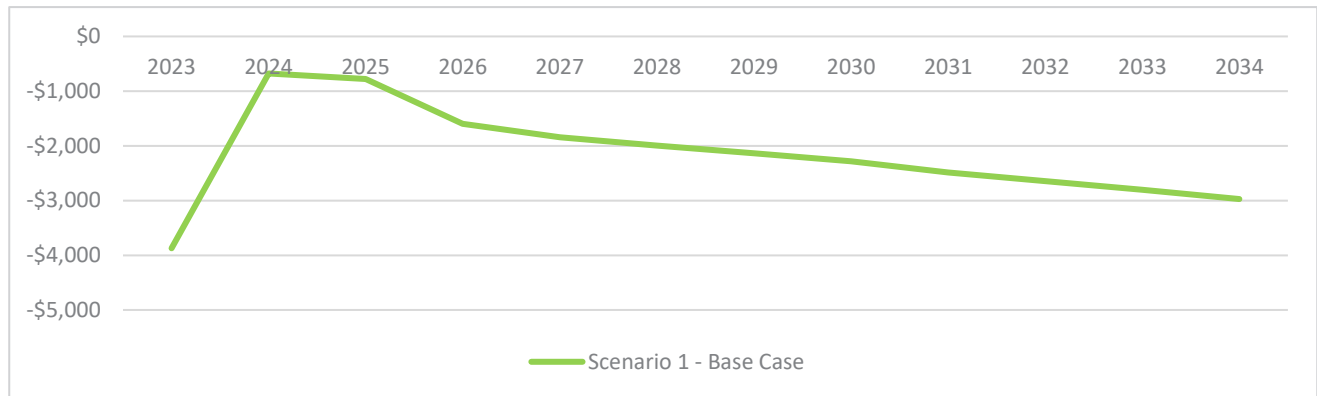


Figure 2 illustrates ongoing estimated operating deficits culminating in 2033-34 with a \$3.0M annual operating deficit. Over the same period, General Fund cash is estimated to decrease by \$8M with an average negative unrestricted cash position of \$3.6M from 2025. A negative unrestricted cash position is highly illegal and cannot be allowed to occur. It has resulted in other councils being plunged into administration.

**Figure 2 - Ongoing estimated operating deficits (excluding capital)**



**Assets**

In 2009 the local government accounting standard was amended to require councils to account for assets using “Fair Value” rather than historical cost. Essentially this means that councils must periodically revalue assets, assess their condition and life expectancy, and include the resultant numbers in their financial reports. In 2017 the NSW Auditor General was appointed as the auditor for local governments in NSW. One of the emphases of the approach has been to require councils to account more accurately for assets under their control. Narrandera Shire Council manages assets to the value of \$306.2M and has an annual depreciation cost of \$4.878M (\$241.755M and \$4.346M on its General Fund assets.)

For accounting purposes, the assets are grouped into five classes or types. Each type has its own management plan and is further split based on a condition rating (1-5) where condition 1 is the best and 5 is very poor.

The revised Draft Asset Management Plan attached estimates that in 2021-22 there was an asset backlog of \$16M, being the estimated cost to bring assets to a satisfactory standard. That challenge includes assets such as, parts of the Council chambers, some aerodrome buildings, parts of Grong Grong Hall, Barellan pool, some sealed road surfaces, water treatment plant, bores and mains. The benchmark for local government set by the Office of Local Government is 2% or in our case \$6.12M.

**Table 1**

Asset class	Asset condition (% of CRC)				
	1 - Excellent	2 - Good	3 - Satisfactory	4 - Poor	5 - Very poor
Buildings	12%	8%	39%	39%	2%
Other Structures	38%	6%	26%	25%	4%
Roads	28%	28%	29%	7%	7%
Bridges	7%	45%	43%	0%	5%
Footpaths	20%	77%	2%	0%	1%
Bulk Earthworks	100%	0%	0%	0%	0%
Stormwater	11%	45%	0%	44%	0%
Water supply network	9%	7%	46%	31%	8%
Sewerage network	37%	24%	28%	5%	6%
Swimming pools	75%	0%	0%	25%	0%
Open Space	28%	40%	15%	7%	10%
<b>Combined</b>	<b>37.6%</b>	<b>16.8%</b>	<b>25.8%</b>	<b>15.4%</b>	<b>4.4%</b>

The acquisition, renewal and/or replacement of assets is a critical part of Council's operation and a factor in determining service levels. These acquisitions are typically funded from several sources, including government grants, reserves, revenue, borrowings with repayments met by ratepayers, or a combination of those sources. In the revised LTFP and the Asset Strategy, we have assumed that Council will continue to receive some capital grants for renewals. We have also assumed that grants are less likely to be received for operational assets.

A complete review of the asset databases has been undertaken over recent months. New asset management plans have been written and there is a level of confidence about the accuracy of the data that we now have. Morrison Low recently assessed our asset data as reliable in all classes except stormwater, where estimates have been used as many assets are underground and cannot easily be inspected. Included in that review has been an assessment of the condition ratings and the "fit for purpose" standard of all the assets.

The annual depreciation expense for General Fund assets is estimated at \$4.346M and far exceeds Council's current capacity to fund from rate revenue. Council's current financial position does not allow it to fund these renewals from revenue, and grant opportunities are being pursued to meet those costs. A good example of that situation is reflected in the Narrandera tennis complex. This valuable community asset is in poor condition and in need of renewal; Council has had to wait until it received grants to undertake the works. In this instance that approach has worked, but what if the grants were unavailable?

There is no intention to recover the full cost of the asset renewals from ratepayers, but we must be able to meet our share of that cost and to match grants when received.

**Reserve Balances**

The financial reports to 30 June 2023 recently compiled show that Council held \$36,279,383 in bank accounts as at that date. The funds are held for the following purposes.

**Table 2 - Reserve Funds**

Purpose	Details	Amounts
Externally restricted cash	Waste Management	\$1,604,433
	Crown Reserves	\$301,962
	Stormwater	\$368,786

	Developer Contributions/bonds	\$524,420
	Water Fund	\$6,326,525
	Sewer Fund	\$2,669,410
	Specific purpose grants	\$8,177,963
Internally restricted cash	Plant and vehicles	\$1,891,758
	Employee Leave	\$1,178,228
	Incomplete works	\$1,197,945
	FAG Prepaid	\$6,118,620
	Asset Replacement/renewals	\$4,356,382
	Bonds, retentions and trust	\$1,348,940
Unrestricted cash	Cash at bank	\$214,006
		<b>\$36,279,382</b>

It should be noted that funds held in externally restricted cash can only be used for the purpose shown and cross subsidisation is not allowed. The table shows that there are limited funds in the internal restrictions and very little spare in unrestricted cash.

Importantly, there are also other pressures now exerting irresistible force on the General Fund.

**Governance**

**ARIC** - Whilst councils come under the management of the State Government generally, the Office of Local Government, the Minister and the Auditor General exercise day-to-day control and establish and enforce governance regulations. One such of these is a requirement that councils establish and operate Audit Risk and Improvement Committees (ARIC) and develop associated risk management strategies under guidelines issued by the Minister. Narrandera Shire has had an ARIC for several years and its operations and associated support structures are being updated to bring it in line with the regulation which takes full effect in July 2024. The cost of these changes will be between \$150-200K annually and is the result of having to split the administration of the ARIC committee and the risk management function and upgrade the operations of the ARIC itself. There is no doubt that the Council will enjoy benefits flowing from the work of the ARIC and the risk management function, but those benefits will likely be in the form of improved processes and productivity rather than in improvements to the financial position.

**Cyber** - All government organisations are subject to the threat posed by cyber-attacks and required to comply with the expectations of Cyber NSW. Council has been developing and implementing the required policy and process changes and has been able to take out suitable insurance to cover any breaches that may occur at an increase in premiums of over 100% (2021-22 to 2023-24). However, the cost of system improvements and protections has been substantial and is ongoing. Those improvements have involved new and more secure IT systems, isolated back-up systems and considerable training for staff and Councillors.

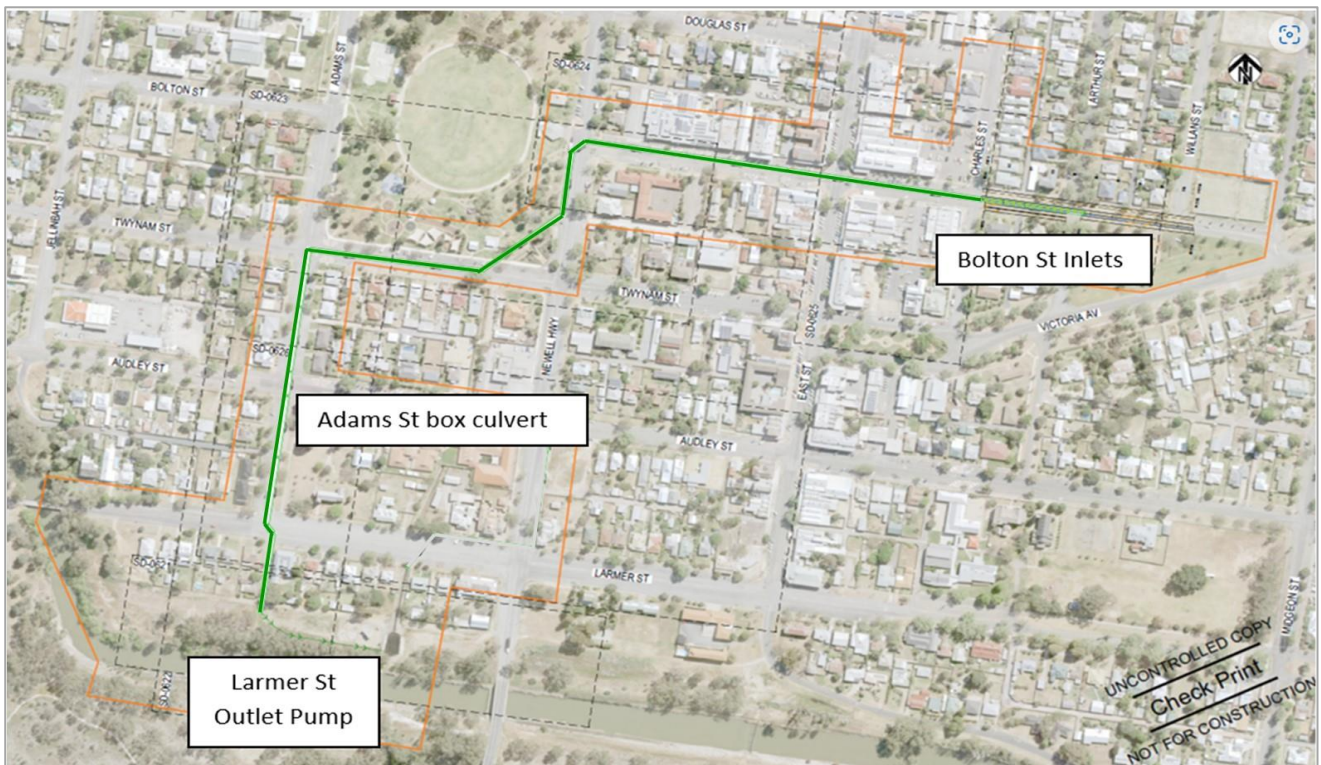
**Rural Fire Service** - Narrandera Shire is part of the Murrumbidgee District Zone for the purposes of the Rural Fire Service and, despite exercising little or no practical control over the service or its assets, is legally liable and required to account for them. This manifests itself in two ways. Firstly, there is a cash component that Council must pay to the State as its contribution to both capital and operational expenses. Secondly, the assets appear in Council's accounts along with the cost of the depreciation. In Narrandera's case those numbers are substantial. The contribution has risen from \$211,000 in 2017 to \$368,198 in 2023 – an increase of 74.5%. The depreciation expenses for RFS "Red Fleet" assets in 2022 was \$164,000.

**Staffing** – Council has a workforce strategy that provides details of the level of staffing and the policies and practices around the employment of the resources needed. Whilst staff numbers have remained relatively constant overall, the cost of employment continues to rise (\$7.8M in 2017 to \$9.7M in 2023).

It goes without saying that Council's performance as an organisation relies heavily on the quality and effort of the staff and, given the current employment environment, being competitive in the market is critical. A review of the staff salary system has been completed and revealed that NSC is currently 10-15% below the "local government employment" market in the Riverina. The review also resulted in action being taken to improve flexible working arrangements and these have been extended to make working for Narrandera Shire more attractive. We have experienced great difficulty in recruiting in several professional positions and, whilst we enjoy a relatively low turnover rate, attracting quality staff is extremely difficult.

**Stormwater** – Councillors and residents will recall the disastrous events of early 2022 when the stormwater systems in Narrandera failed to cope with heavy rain events resulting in inundation of several homes and business premises. One of the most serious impacts occurred at Teloca where residents were evacuated, some never to return. The community response to these flood events was loud and conclusive – residents found it was unacceptable that the problem had not been previously addressed and demanded that Council develops a solution to prevent this type of flooding from reoccurring. Following those events, an assessment of the system commenced which resulted in some immediate upgrade works to improve the inlets and the design of a new parallel system to be installed from around May Street through to the canal. This new system has been designed by hydrology experts and is estimated to cost \$16.5M. Staff have commenced discussions with the NSW State authorities seeking financial support and it has been included in the Narrandera Flood Mitigation as number one priority. Council's contribution could be as much as 50% of the cost of the work, or around \$8.25m.

**Figure 3 - Schematic of new drainage system**



Depending on the amount eventually borrowed, repayments will vary up to \$594K pa (loan of \$8.25M).

**Table 3 - Cost Estimates**

Activity	Description	Cost (ex GST)
Preparatory works	Clear area of existing asphalt or other road surfaces, vegetation, footpaths and miscellaneous kerbs, structures, etc and dispose of site	\$190,000
Outlet/pump station	Construction of the stormwater pumpstation south of Larmer Street including the outlet works, mechanical and electrical works	\$1,500,000
Stormwater assets	Installation of 1250m of 3.6 x 15.m box culvert from Bolton Street (Willans Street) to south of Larmer Street, including excavation and backfilling of trench, concrete base, inlet and protection works	\$9,413,500
Existing infrastructure	Allowance for works to existing services and the regrading of part of Bolton Street and reinstatement of road surfaces	\$700,000
Reinstatement of disturbed surfaces	Reinstate roads, footpaths and verges disturbed by construction of the stormwater drainage work and swale earthworks with headwalls at bottom end	\$1,250,000
Incidentals	Traffic management, contractor overheads, and preliminaries	\$1,420,000
Contingency	Contingency allowance of 12.5%	\$2,062,500
<b>Total</b>		<b>\$16,500,000</b>

**Technology** – Council has been using the Civica Practical Plus accounting system since 2001 and recently went to tender for a new integrated enterprise management system (EMS). The Practical product is no longer capable of providing Council with the range of capabilities expected of the organisation and lacks integration relative to the various elements of operation now considered essential. A good example of this is the NSW Planning Portal where all planning processes now must integrate; at Narrandera Shire those processes can only be done manually. The cost of a new EMS is estimated at \$230K annually for the purposes of this report but may in fact be considerably more as any new system will have staffing implications, as yet undetermined.

**Alternate Sources of Revenue**

During the past three years, Council has been able to realise significant additional revenue from asset sales, temporary transfer of water, industrial land sales and, in recent months, interest on investments to help meet asset renewals in several areas and to support management of operational costs.

Shares in Southern Phones and the small office building in Twynam Street were sold which, along with the proceeds of temporary transfer of water holdings, have been used to establish a reserve that funded installation of LED streetlights, Council’s share of the new taxiway at the airport, and the cost of new solar installations at six operational sites.

These cash injections are largely one-offs and will not be repeatable. Interest earned from investments of unrestricted cash fluctuates and cannot be relied upon in the long term, particularly as the level of unrestricted cash reduces.

The use of the LEDs, smart meters, tariff reviews and solar are important components of Council’s push towards net zero emissions but will also provide significant and ongoing savings in operational costs.

Despite undertaking a complete review of the fees and charges, opportunities to increase revenue from this source are very limited. In fact, the community expectation in this area is for Council to minimise and/or waive fees for the use of community facilities and/or for services rendered. In the recent past the community has been consulted on fees for entry to the Lake Talbot Water Park and for the possible introduction of a green waste service and, in both cases, the resounding response from the community was opposition to any fee increase.

Lake Talbot Water Park has the lowest entrance fees for any major facility in the region. Where fees are charged, full cost recovery is not an option and facilities such as the water park, indoor stadium and sporting fields operate at significant and increasing losses.

**Table 4 - Cost of Facilities 2022-23**

<b>Facility</b>	<b>Lake Talbot Water Park</b>	<b>Barellan Pool</b>	<b>Narrandera Indoor Stadium</b>
Operating Expenses	\$516,815	\$86,734	\$93,709
Depreciation	\$312,624	\$66,659	\$125,936
Income	(contractor)	(contractor)	-\$46,417
<b>Net Loss</b>	<b>\$829,439</b>	<b>\$153,393</b>	<b>\$173,228</b>

Each of those facilities has had some upgrading over the past three years through the critical support of the NSW and Federal governments, but the operating costs continue to grow.

**Grants** – In the last few years this council, and local government generally, has benefitted from a significant flow of grant funds. These funds have assisted in repairing and upgrading many community facilities, roads and bridges. Major elements in those grant programs have been the result of COVID-19 and flood emergency repair, both of which are exceptional circumstances and not ongoing.

The NSW Stronger Country Communities Fund has provided \$4.778M for many very valuable upgrades to community facilities and the Federal Local Roads and Community Infrastructure fund has provided \$4.312M. Council also received \$8M under the Playground on the Murrumbidgee Project. Both State and Federal governments have made significant funds available for road grants

Indications from both governments suggest that Council cannot rely on this level of grant funding to continue, and that future community and operational infrastructure must be at least partially locally funded. An assumption that Council will continue to receive some grants to fund renewal of community buildings and recreation infrastructure has been made in the modelling.

### **Future Opportunities**

In addition to the traditional role of providing services and community facilities, residents and higher levels of government expect Council to do more, to take advantage of opportunities, and to support and grow the economic and population base of the Shire. To do that the council needs capacity and resources. Some of the opportunities that are immediately available include:

- Australian Airline Pilots Academy proposal for a facility in Narrandera. Council has been improving the airport at Narrandera, provided an office for the satellite operations, and is currently working on building a parallel taxiway. For the academy to progress, Council will have to be able to support the provision of services to the site.
- With the sale of the last of the Council-owned land available in the Red Hill industrial estate, Council is working to build a new estate on land to the west. This will require a substantial investment. Grant applications have been lodged based on designs and estimates prepared and it is likely that Council will have to find 20% of the construction costs of around \$5M. Whilst this is a “build-sell-recover investment” scenario, having the available funds and approved development applications is a core requirement of the grant application. Attracting new industry to Narrandera is a stated objective of the Council and is strongly supported by the community who expect the population to grow.
- Lake Talbot is a very important local recreation facility, but it is under threat and requires deepening. Studies to get the project to a “shovel ready” stage are underway, but it is very likely that the actual work of deepening will require substantial investment by Council. Preliminary estimates put the cost of that work at \$2M and Council’s share could be at least 20%, possibly 50%
- Both the State and Federal governments have been supporting the push for more housing to be made available for social, affordable and normal use. Council has received several approaches from members of the public to provide independent living style housing. Whilst Council owns suitable land, finding the resources to respond to these challenges is problematic and largely beyond current income levels.
- The construction of a flood levee to protect Barellan from flooding of Mirrool Creek has reached an advanced stage and final design and cost estimates are being prepared. Initial estimates put the cost at \$5.5m; if accepted as part of the NSW



Government flood mitigation grants scheme, Council would be asked to contribute one seventh of that cost.

Government grants and private investment are critical to these projects going ahead, but so also is the Council financial support. In most cases an investment of between 20% and 50% is required for a successful grant application and these are multimillion-dollar projects.

### **Present Actions**

We have been getting our house in order, by:

1. Conducting a further review of operations (service levels, workforce strategies, risk management systems, computerisation)
2. Completely reviewed our asset management process, re-established the data bases, valuations, condition rating and identified what we believe are the reasonable expectations or long-term obligations on Council in terms of renewal
3. Establishing reliable design and costing information on major projects
4. Identified the shortfall in operational results.

Despite these initiatives, the reality is that at current revenue levels Council lacks the resources to:

- Continue to maintain existing service levels
- Renew those assets we know will need renewing, particularly operational assets
- Pursue the community aspirations.

As General Manager, it is my responsibility to make sure that the Council is sustainable and can meet the needs of the community into the future. To ensure the community's future success it is important that the Council is contemporary and capable of not only meeting the immediate needs of residents but also capable of responding in the event of emergencies and opportunities. The options are to achieve further cost savings by reducing operations and service levels, or to generate more revenue by increasing charges and/or rates or a combination of those things.

### **Improvement Plan**

Council is committed to continuing the process of reducing operational costs and has developed an improvement plan identifying initiatives that we believe have been and will be instrumental in achieving savings and in improving productivity. Regular reviews are undertaken to ensure that costs are being contained where possible and efficiency gains are implemented, thus providing value for money to the community. Council has found savings to date of approximately \$939K per year in financial benefits, plus an estimated \$384K in additional efficiency and productivity savings. 59 initiatives were implemented, including reduction in workers' compensation claims, an optimisation of the loan cycle by taking loans at lower rates, the installation of LED street lighting, and the review of village and road system servicing.

Moving forward, a further 33 improvement initiatives have been identified for implementation in the coming years providing an expected annual net benefit of \$388K. Council has also absorbed some key service expenditure items such as the Emergency Service Levy subsidy reduction and additional operational costs of the Barellan Swimming Pool totalling \$169,000. These improvements have been included in the updated LTFP. There are an additional six improvement opportunities identified that need to be further assessed and costed before implementing, which are not included in the updated LTFP.

Council has also identified additional costs that it must incur to ensure its ongoing organisational sustainability. These include investing in an updated technology solution to address operational and cyber security issues, and an adequate remuneration system to attract and retain staff across the whole organisation over the long term. These additional costs average \$1.04M per year, including a one-off cost of \$780K for the IT solution, have been included in the updated LTFP.

Further details on these improvement initiatives and organisational sustainability requirements can be found in the Council’s Productivity Improvement Plan Report (March 2023).

While these changes will lead to an improvement in sustainability, alone they will not be sufficient for Council to become financially sustainable.

**Rate Capping**

The NSW State government introduced rate capping over 40 years ago and, whilst the mechanism for setting the annual rate cap has varied over time, essentially the cap sets the maximum amount by which a council can increase its general rate revenue. Rate capping does not apply to other rates and charges such as water, sewerage and or waste.

**Table 5 - Rate cap for NSW councils since 2017**

Year	Amount
2017	1.5%
2018	2.3%
2019	2.7%
2020	2.6%
2021	2.0%
2022	0.7% (2.0% ASV)
2023	3.7%

Narrandera Shire Council has increased the general rates by the maximum allowable on each occasion, although the impact on individual ratepayers varies based on fluctuations in relative land values.

IPART is the body that provides the government with a recommendation on the allowable increase, and it is currently reviewing the methodology employed in that process. For councils that wish to exceed the allowable limit, the legislation makes provision for a Special Variation whereby an application can be lodged and approved by IPART based on the circumstance of that council. The application requires an assessment of the council’s financial position, a review of the relevant cost pressures, service levels, asset management, the community’s capacity to pay and the level of consultation undertaken.

**What is a Special Variation?**

There are two types of Special Variation (SV):

- A temporary SV for a fixed amount over a fixed period
- A permanent SV for a fixed amount over a fixed period that remains in the rate base.

When a temporary SV expires, rates return to the original level at the conclusion of the approval period. Temporary SV are usually approved to fund specific one-off projects like infrastructure renewal or reducing the infrastructure backlog. Narrandera Shire Council’s financial challenges are more general, and a temporary SV would not solve the problem.

Permanent SVs can be for a single year or every year for an approved period. Council intends to make application for a permanent SV. Council must apply to IPART for approval to increase rates through an SV. With rate capping, almost all NSW councils will be faced with having to apply for a special rate variation at some point.

**What SV is proposed for Narrandera Shire Council?**

An SV is an essential element in the solution to the Council’s financial sustainability challenges, noting that, outside of the ASV in 2021-22 Narrandera Shire Council has *never previously* applied for an SV.

To achieve financial sustainability and maintain fit for purpose infrastructure, Council requires a permanent cumulative rate increase of 41.5% from 1 July 2024. This includes the expected rate peg increases by which Council would have otherwise increased rates.

Having considered several options, the preferred option is a one-year SV of 41.5% including rate peg. The following table details the options.

**Table 6 – Special Variation options considered**

SV Options	2024-25	2025-26	Cumulative increase over SV period	Comparison Rate at Year 2
Base Case – Rate Peg only	3.5%	2.5%		6.1%
Option 1: One-year SV including rate peg	41.5%	2.5%	41.5%	45.04%
Option 1: One-year SV excluding rate peg	38.0%	0.0%	38.0%	
Option 2: Two-year SV including rate peg	25.5%	18.0%	48.1%	48.1%
Option 2: Two-year SV excluding rate peg	22.0%	15.5%	40.9%	

IPART determines the annual rate peg that councils receive each year, based on the increase in the local government cost index - cost of a selection of goods and services that NSW councils purchase. This calculation looks back over the past year of cost increases and applies the rate peg to the next financial year. The 2024-25 rate peg will be based on cost increases experienced in 2022-23. The rate peg increases for 2024-25 and 2025-26 have been forecast at 3.5%, and 2.5% respectively. Further details on these assumptions are outlined in Council’s updated LTFP.

**What do these proposed changes mean for ratepayers?**

The impact on an individual’s rates will be different depending on the unimproved land value of the property. The following table provides an indication of the annual rates increase likely to be experienced by the average land value for each rating category. The increases include the forecast rate peg.

**Table 7 - Estimated average rates to 2025-26 under each scenario.**

Rate Category	Average Rate 2023-24	Average Rate Cumulative 2024-25	Average Rate Cumulative 2025-26
<b>Residential</b>			
No SV – rate peg only	\$743	\$769	\$788
<b>1 Year SV</b>	<b>\$743</b>	<b>\$1,051</b>	<b>\$1,078</b>
2 Year SV	\$743	\$932	\$1,100
<b>Business</b>			
No SRV – rate peg only	\$1,265	\$1,309	\$1,342
<b>1 Year SV</b>	<b>\$1,265</b>	<b>\$1,790</b>	<b>\$1,835</b>
2 Year SV	\$1,265	\$1,588	\$1,873
<b>Farmland</b>			
No SRV – Rate peg only	\$3,957	\$4,095	\$4,198
<b>1 Year SV</b>	<b>\$3,957</b>	<b>\$5,599</b>	<b>\$5,739</b>
2 Year SV	\$3,957	\$4,966	\$5,860

Table 7 details the estimated average rates to 2025-26 with the application of the preferred one-year option. Where known, any approved SV or proposed SV has been included for other councils. Narrandera Shire Council’s average residential rates will increase slightly higher than the group average; for business rates they remain well below the group average. The average farmland rate remains relative to other councils in terms of its ranking; however, the amount has increased well above the group average.

If the property is one of those on the minimum rate, then the impact will be different and less as shown in the following table. To maintain equity an application to apply the proposed SV options evenly across the rating structure will need to be made to IPART. The current and proposed minimums are detailed in the following table.

Under the one-year option, the increase in general rates for all 382 properties currently on the minimum rate will be \$212. Almost all these properties are located in Grong Grong and/or Barellan.

**Table 8 Proposed minimum rates**

Rate Category	Current Minimum Amount	Minimum for 2024-25	Minimum for 2025-26
Residential Ordinary – 1 year SV	\$510	\$720	\$740
Residential Ordinary – 2 year SV	\$510	\$640	\$755
Business Ordinary – 1 year SV	\$510	\$720	\$740
Business Ordinary – 2 year SV	\$510	\$640	\$755
Business Narrandera – 1 year SV	\$570	\$810	\$825

Business Narrandera – 2 year SV	\$570	\$715	\$845
Farmland Ordinary – 1 year SV	\$510	\$720	\$740
Farmland Ordinary – 2 year SV	\$510	\$640	\$755

### How do my rates compare to other councils?

The Office of Local Government groups councils with other similar councils for comparison. Narrandera Shire Council is in Group 10 with 22 other councils. This group of councils represents a diverse cross-section of geographies and communities across NSW. The neighbouring councils of Leeton and Griffith have also been included for comparative purposes.

Firstly, the below table reflects the average rates by category paid by residents of similar councils in 2021-22. When compared with rates paid by other like-size councils, Narrandera Shire Council's average residential and business rates are currently clearly lower than most other councils; farmland rates are marginally above the average.

**Table 9 – 2021-22 Average residential, business and farmland rates compared to other councils.**

2021/22 Average Rates: Group 10 councils	Average Residential Rate (\$)	Average Business Rate (\$)	Average Farmland Rate (\$)
Berrigan	771	1,427	2,351
Blayney	1,280	1,134	3,110
Cobar	1,552	1,165	1,683
Dungog	1,272	1,319	3,254
Edward River	1,051	2,089	3,319
Forbes	890	2,823	2,628
Glen Innes Severn	881	1,596	3,189
Gwydir	769	1,702	5,771
Junee	829	2,106	3,303
Kyogle	1,134	1,422	1,974
Lachlan	570	735	3,449
Liverpool Plains	819	1,433	4,774
<b>Narrandera</b>	<b>688</b>	<b>1,233</b>	<b>3,669</b>
Narromine	778	1,948	4,235
Oberon	959	1,094	2,019
Temora	660	1,481	2,228
Tenterfield	637	1,388	1,629
Upper Lachlan	575	1,450	1,910
Uralla	715	680	4,027
Walgett	398	766	4,840

Warrumbungle	625	1,717	3,186
Wentworth	793	6,237	1,777
<b>Leeton</b>	<b>1,112</b>	<b>976</b>	<b>3,714</b>
<b>Griffith</b>	<b>1,078</b>	<b>2,865</b>	<b>3,815</b>
<b>Average Group 10</b>	<b>848</b>	<b>1,679</b>	<b>3,106</b>
<b>Median Group 10</b>	<b>785</b>	<b>1,430</b>	<b>3,187</b>

Table 10 2024/25 Estimated average residential, business and farmland rates compared to other councils.

2024-25 Average Rates: Group 10 councils	Estimated Average Residential Rate (\$)	Estimated Average Farmland Rate (\$)	Estimated Average Business Rate (\$)
Berrigan	848	2,587	1,570
Blayney	1,408	3,421	1,247
Cobar	1,719	1,865	1,291
Dungog	1,409	3,604	1,461
Edward River	1,157	3,655	2,301
Forbes	979	2,891	3,105
Glen Innes Severn	973	3,521	1,763
Gwydir	964	7,236	2,134
Junee	912	3,634	2,316
Kyogle	1,248	2,172	1,565
Lachlan	715	4,330	923
Liverpool Plains	1,235	7,201	2,162
<b>Narrandera</b>	<b>1,051</b>	<b>5,599</b>	<b>1,790</b>
Narromine	855	4,659	2,143
Oberon	1,055	2,221	1,204
Temora	1,009	3,403	2,261
Tenterfield	701	1,792	1,527
Upper Lachlan	633	2,101	1,595
Uralla	786	4,431	748
Walgett	438	5,325	843
Warrumbungle	687	3,505	1,889
Wentworth	873	1,955	6,862
<b>Leeton</b>	<b>1,223</b>	<b>4,086</b>	<b>1,074</b>
<b>Griffith</b>	<b>1,260</b>	<b>4,461</b>	<b>3,350</b>
<b>Average Group 10</b>	<b>971</b>	<b>3,580</b>	<b>1,921</b>
<b>Median Group 10</b>	<b>969</b>	<b>3,506</b>	<b>1,693</b>

How does this improve Council's financial sustainability?

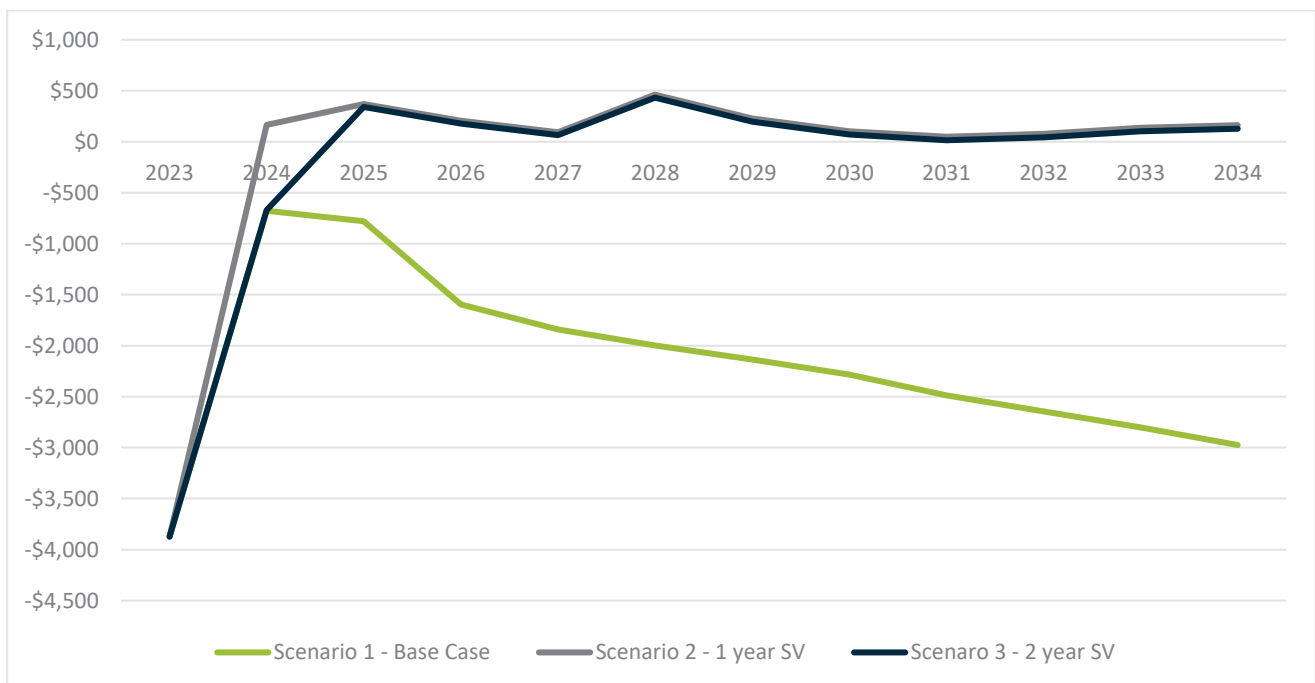
The draft LTFP has been prepared in accordance with the *Integrated Planning and Reporting Guidelines* issued by the Office of Local Government and prescribed under the Act and includes three (3) financial modelling scenarios. In addition to a base case scenario, the LTFP models two (2) Special Variation scenarios to address Council's ongoing financial sustainability. The two SV options were designed to ensure Council can successfully:

- Generate an operating surplus, before capital income
- Fully fund all required asset renewals and maintenance
- Return to and maintain a positive unrestricted cash position, and
- Deliver all improvement program initiatives.

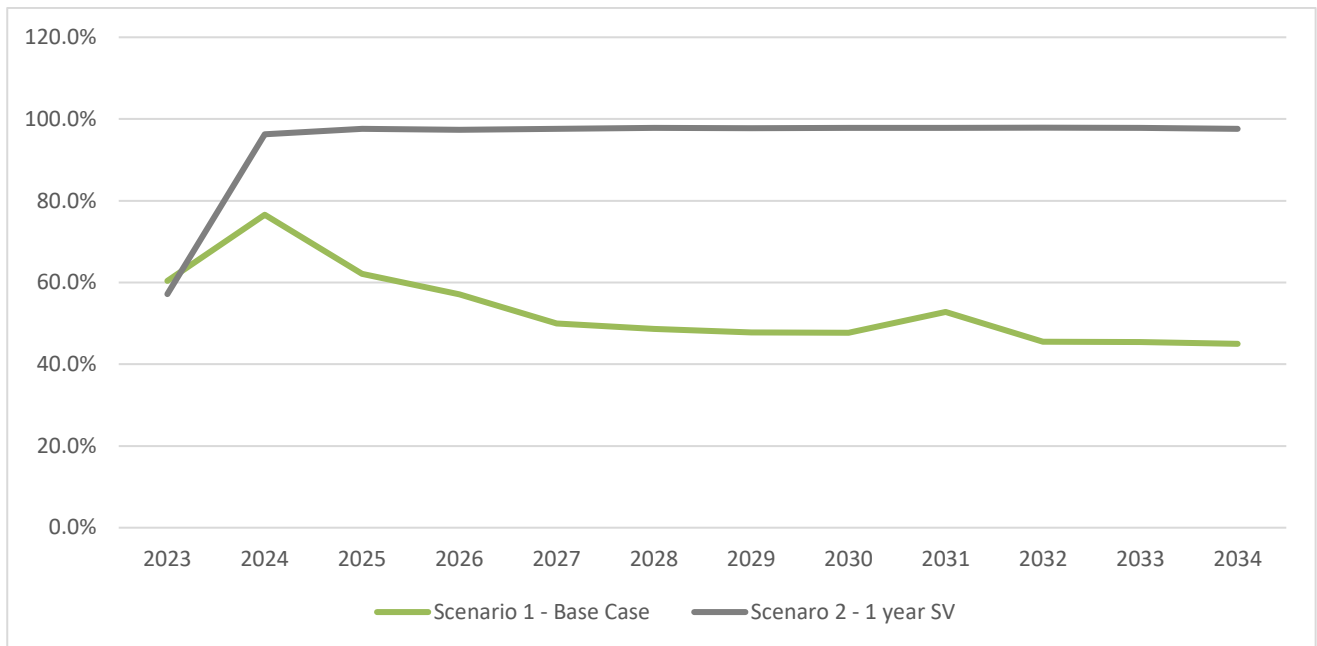
The proposed SV increases in each of the two (2) scenarios are largely similar; the key difference is the number of years required to implement the full extent of the rate increase. Of the above scenarios, the **Sustainability Scenario – one year SV** is the preferred option as it balances Council's sustainability needs with having a lower overall increase in rates for household budgets through implementing the SV. However, following the community consultation Council will determine if it will apply to the IPART for a permanent cumulative rate increase and what option is preferred from 1 July 2024.

A combination of the savings from the improvement plan and proposed Special Variation will enable Council to deliver current services and improve assets to the community, while becoming financially sustainable over the longer term. The proposed Special Variation arrests the ongoing deficits seen in the base case and allows Council to maintain surpluses; that is revenues will fully cover expected operating expenditure. Scenarios 2 and 3 include receipt of some capital grants to renew community assets at a reduced level.

**Figure 4 - General Fund forecast operating result**

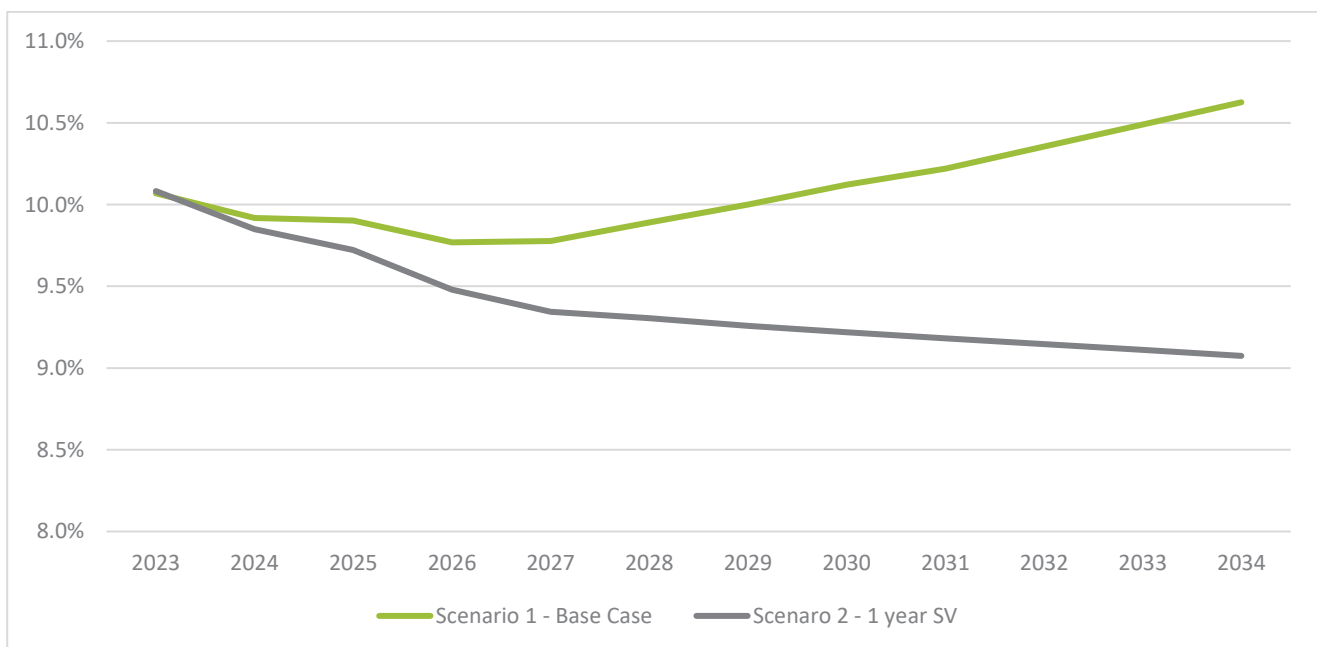


**Figure 5 - Forecast asset renewal ratio**



With a forecast modest surplus, Council can borrow to invest in its asset upgrade and renewal and start to address the backlog of infrastructure that is below a satisfactory condition. Over the 10-year forecast, Council would be able to sustain an asset renewal rate averaging 100%, equivalent to the benchmark. As a result, Council would be able to reduce its backlog (cost to bring asset to a satisfactory level) from approximately 10.6% of its total asset value to 9.1% over the ten-year forecast period.

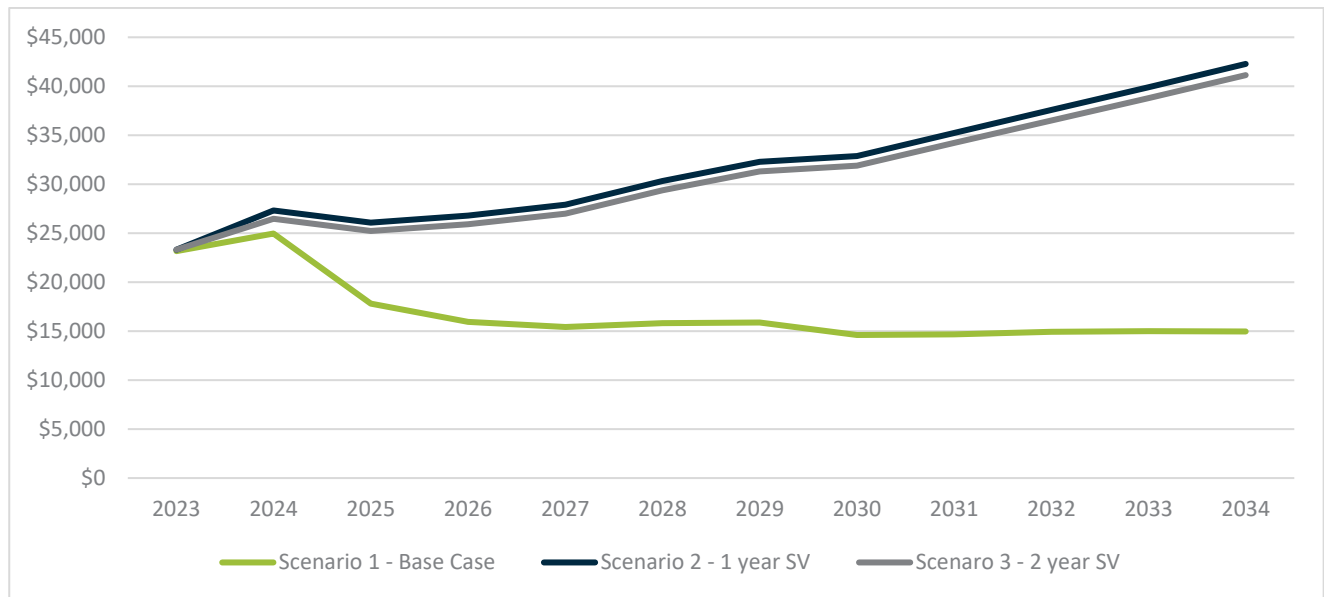
**Figure 6 - Forecast backlog ratio**



Addressing the operating deficits, will also resolve the cash position, in particular the unrestricted cash position (from a negative \$3.6M annual average to \$2.7M annual average). General funds overall estimated cash position is detailed in the following chart.



**Figure 7 - General Fund forecast total cash position.**



Councils need to hold sufficient unrestricted cash to fund day-to-day operations. This is particularly so at the end of the financial year and in the first months of the new year before rate collections are received. Council is always carrying “receivables” and cannot dip into externally restricted cash to fund operations.

Sound financial management encourages planning for modest operating surpluses and building of unrestricted cash reserves over time. This enables councils to respond to events that cannot be predicted or planned for in their LTFP. Narrandera Shire Council has experienced these events and, while what exactly will occur in the future is somewhat unpredictable, it is prudent that it plans for similar “unknown or unplanned” expenditure. A typical example of this occurred with 2022 flood events, whereby Council has carried out extensive restoration works which we expect will be approved and reimbursed by the government but has not yet been reimbursed. The above forecast unrestricted cash position does not consider any movements in internal restrictions. As Council builds its cash balances over time, it will gain some flexibility in managing its available cash reserves.

Council has updated its LTFP to show the impacts of both the base case (no SV) and the proposed SV case scenario. This will be on exhibition during the SV consultation period.

**What would happen if Council does not increase its rates by the proposed amounts?**

Council’s current base case is not financially sustainable as it involves significant General Fund deficits of an average of approximately \$2.0M over the 10-year forecast. On its current path, Council would likely run out of unrestricted cash to fund its day-to-day operations in 2024-25.

If Council could not increase its rates revenue through an SV, it would need to cut its operating costs by around \$2.0M pa and continue not to adequately fund its asset renewal. Council would be faced with the decision to stop or significantly reduce discretionary services such as cultural or recreational services and facilities. Council’s infrastructure would also continue to deteriorate without sufficient funds to maintain them fit for purpose.

**Can the increase be afforded?**

As part of this process, Morrison Low was engaged to undertake a study and prepare a report on affordability which will be placed on public exhibition and will form part of the application to the IPART and is attached to this report.

The Capacity to Pay report concludes that there is an uneven spread of relative advantage and disadvantage across the shire and the relative level of advantage is notably lower than both the regional and state averages. The report also notes, and I refer to Table 17 on p21, that the average household disposable income increased by 14% in the five years to 2021-22 and the net savings almost doubled during the same period. The most disadvantaged in our community are those renting public housing and are unlikely to be affected by the rate increase.

As indicated earlier in the report most residential properties in Grong Grong, Barellan and in fact Narrandera will have an increase of less than the average.

Council has recently reviewed and has in place a Rates Charges Hardship Policy that applies to all residential properties. The Capacity to Pay report also discusses the results of the 2021 Community Satisfaction Survey in which there was an emphasised desire from the community for Council to increase investments across ten services and facilities.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

5 - Our Leadership

**Strategy**

5.1 - Have a Council that provides leadership through actions and effective communication.

**Action**

5.1.15 - Maximise the revenue streams of Council.

**ISSUES AND IMPLICATIONS****Policy**

- Narrandera Shire Community Strategic Plan
- Narrandera Shire Delivery Plan
- Rates Charges Financial Hardship Policy 2022

**Financial**

- Revised Asset Management Plans and LTFP embodying the financial aspects of the recommendations are attached.
- Capacity to Pay Report

**Legal / Statutory**

- Local Government Act 1993 and General Regulation
- OLG guidelines
- IPART SV Applications guidelines

**Community Engagement / Communication**

- A Community Engagement Plan has been prepared and is attached to this report. The plan describes the extensive engagement proposed and includes:
  - Phase 1 – Create community awareness and provide information.
  - Phase 2 – Consultation
  - Phase 3 – Public Exhibition.
- Consultation will move into full strength with live-streaming of the Council meeting and the decision whether to proceed to consultation. Utilising the full range of media platforms and personalised individual letters to ratepayers, coupled with information sessions planned across the shire, the process will conclude with an outcomes report to the November Council meeting.

**Human Resources / Industrial Relations**

- Council staff involved in the preparation of the application and associated documents.
- Morrison Low consultants appointed to advise on the application.

**RISKS**

The risk posed by this process is manifest in several aspects.

- Firstly, the Council could decide to not proceed with the application or to proceed to apply for a lesser amount of an increase. Either outcome would require significant change to Council operations in the long-term as available funds fail to meet the ongoing expenses of Council. It would also mean, in all likelihood, that the stormwater project could not proceed, placing businesses, residences and Teloca House at risk of flooding in the future and other opportunities would be lost.
- Secondly, the application could be unsuccessful and that would also require significant change to Council operations in the long-term as available funds fail to meet the ongoing expenses of Council. It would also mean, in all likelihood, that the stormwater project could not proceed, placing businesses, residences and Teloca House at risk of flooding in the future and other opportunities would be lost.
- Thirdly, there is a risk that the successful implementation of the increase will cause hardship amongst a small number of residents. That risk has been discussed in full in the Capacity to Pay Report and can be mitigated using the hardship policy.

**OPTIONS**

1. The recommended option of consulting on taking the proposal for a potential application to IPART for a permanent special variation of either a one year SV of 41.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) or a two year SV of 25.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) and 18.0 per cent in 2025-26 (including the forecasted rate peg of 2.5 per cent), representing a cumulative Special Variation of 48.1 per cent over two years, as detailed in the report.
2. To proceed to consultation for a lesser amount which is not preferred.
3. To proceed to consultation for a similar amount but implemented over more than one year.
4. To not proceed with community consultation at this time

**CONCLUSION**

This report has presented in detail an analysis of Council's current and long-term financial position and outlines the drivers for those outcomes. It also identifies implications for service levels and impact on residents. The need to upgrade the stormwater system in Narrandera is just one component of the challenges faced and is one of many factors impacting on the long-term sustainability of the organisation.

Narrandera Shire residents enjoy the standard of roads, recreation facilities and community infrastructure equal to any in the region. To continue to renew those assets at that level is entirely dependent upon an increase in rate income.

The community demands and expects more than just the basic traditional Council services. It, and higher levels of government, expects a council that can do much more – contemporary in its outlook and capable of providing modern services, leading the community in responding to future challenges and opportunities. Importantly, for that to be possible a change in the income expenditure balance is required.

**RECOMMENDATION**

That Council:

1. Endorses the revised draft Long-Term Financial Plan as part of the Updated Resourcing Strategy, appended at Attachment 5, for public exhibition for a period, commencing 21 September 2023 and ending 31 October 2023.
2. Endorses the revised draft Delivery Program, appended at Attachment 2, for public exhibition for a period, commencing 21 September 2023 and ending 31 October 2023.
3. Endorses the undertaking of community consultation on a potential application to the Independent Pricing and Regulatory Tribunal for a proposed permanent Special Variation (SV) of either a one year SV of 41.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) or a two year SV of 25.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) and 18.0 per cent in 2025-26 (including the forecasted rate peg of 2.5 per cent), representing a cumulative Special Variation of 48.1 per cent over two years, as detailed in the report
4. Receives a further report regarding community consultation undertaken to determine any final application to be made to the Independent Pricing and Regulatory Tribunal for a Special Variation.

## 21.2 LGNSW ANNUAL CONFERENCE

**Document ID:** 689894  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Theme:** Our Leadership  
**Attachments:** Nil

### RECOMMENDATION

That Council:

1. Receives and notes the report noting that the LGNSW Annual Conference will be held 12-14 November 2023.
2. Endorses attendance by the Mayor and Deputy Mayor of the day and General Manager.
3. Considers nominating one (1) additional Councillor to attend.
4. Identifies any matters it considers should be included in Draft Motions for consideration by the conference.

### PURPOSE

The purpose of this report is to inform Council of the staging of the LGNSW Annual Conference and to endorse attendance.

### BACKGROUND

#### Conference

LGNSW holds an Annual Conference attended by Narrandera Shire Council delegates. The 2023 conference will run from Sunday 12 to Tuesday 14 November at Rosehill Gardens Racecourse, Sydney.

POL015 Councillor Expenses and Facilities Policy states that “*Council shall be represented at the annual conference of the Association by the Mayor, Deputy Mayor, General Manager, and their accompanying person. Costs for accompanying persons are to cover registration and conference dinner only. Additionally, Council shall provide a once only opportunity for a Councillor/s, to a maximum of two Councillors only for each Annual Conference, to attend the annual conference during the four-year term of the Council*”.

Endorsements are sought for the Mayor and Deputy Mayor of the day, General Manager and up to one (1) Councillor who has not attended a LGNSW Annual Conference in the past to attend.

Due to the rising costs involved in attendance at conferences, nomination is also sought for one (1) Councillor, who has not previously attended, to attend.

#### Motions

Each year, LGNSW members submit a range of motions to the Annual Conference. These motions relate to strategic local government issues which affect members state-wide and

introduce new or emerging policy issues. They are debated and resolved by Conference delegates, with successful resolutions guiding LGNSW's advocacy priorities for the year ahead.

Members have the opportunity to submit motions to the Annual Conference by Friday 15 September 2023 to allow for preparation of the Business Paper before the Conference. Under the LGNSW Rules, the latest date motions can be accepted for inclusion in the business paper is Sunday 15 October 2023.

The Board of LGNSW has resolved that motions will be included in the Business Paper for the Conference only where they:

1. are consistent with the objects of LGNSW (see Rule 4 of the Association's rules),
2. relate to or concern local government as a sector in NSW and/or across Australia,
3. seek to establish or change policy positions of LGNSW and/or improve governance of the Association (noting that the LGNSW Board is responsible for decisions around resourcing any campaigns or operational activities, and any necessary resource allocations will be subject to the LGNSW budgetary process),
4. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws),
5. are clearly worded and unambiguous in nature, and
6. do not express preference for one or several members over one or several other members.

### **Reasons for a Motion to be Excluded**

The Board will not include motions in the Business Paper which do not advance the local government policy agenda. Therefore, a motion will not be included if it is operational, rather than strategic; not local government business; focused on a local issue only or if the motion is consistent with longstanding actions of LGNSW and the Local Government and Shire's Association.

Further, for a motion to be included in the Conference Business Paper, the submitting member needs to provide accompanying evidence of its support for the motion.

Such evidence may include an extract of the minutes of the meeting at which the member resolved to submit the motion for consideration by the Conference.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

5 - Our Leadership

### **Strategy**

5.1 - Have a Council that provides leadership through actions and effective communication.

### **Action**

5.1.2 - Support ethical, transparent and accountable corporate governance.

## ISSUES AND IMPLICATIONS

All members can put forward motions for consideration at the Conference. Members are invited to submit motions online from mid-year using the “LGNSW Conference Business Sessions Submissions Form” on the Annual Conference page of the LGNSW website.

Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions.

Members are encouraged to review the Action Reports from previous conferences before submitting motions for the 2023 Conference, which are available on the Annual Conference page of the LGNSW website.

Motions that restate LGNSW policy or do not fit the criteria are unlikely to find their way into the conference agenda.

### Policy

- The strategic plans of the Council all include actions that involve the Council in making representations to the State Government on behalf of the community
- Narrandera Shire Council Code of Meeting Practice
- POL015 Councillor Expenses and Facilities Policy

### Financial

- Council provides funding in its yearly budget for the attendance of delegates to the Local Government NSW Annual Conference

### Legal / Statutory

- Local Government Act, 1993

### Community Engagement / Communication

- N/A

### Human Resources / Industrial Relations

- Executive Assistant, on part of duties for arranging bookings to conferences including accommodation and travel arrangements.

## RISKS

There is a risk that Draft Motions submitted will not be considered.

## OPTIONS

### Conference

1. Endorse no attendance in 2023.
2. Endorse attendance by the Mayor and Deputy Mayor of the day and General Manager only.
3. Endorse attendance by the Mayor and Deputy Mayor of the day, General Manager and one (1) Councillor who has not attended a LGNSW Annual Conference in the past.

### Motions

1. Endorse to not submit any motions in 2023.

2. Identify appropriate draft motions for endorsement and submission prior to Sunday 15 October 2023.

## **CONCLUSION**

It is appropriate that Council is represented at the Annual Conference and submits motions on any topics that meet the criteria set by the LGNSW.

## **RECOMMENDATION**

That Council:

1. Receives and notes the report noting that the LGNSW Annual Conference will be held 12-14 November 2023.
2. Endorses attendance by the Mayor and Deputy Mayor of the day and General Manager.
3. Considers nominating one (1) additional Councillor to attend.
4. Identifies any matters it considers should be included in Draft Motions for consideration by the conference.



**21.3 DELIVERY PROGRAM 2022-26 - HALF YEAR PERFORMANCE REVIEW - 30 JUNE 2023****Document ID: 691564****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Leadership****Attachments: 1. Delivery Program 2022-26 - Half Year Performance Review 30 June 2023 (under separate cover)****RECOMMENDATION**

That Council:

1. Adopts the Delivery Program 2022-26 half year performance review at 30 June 2023 as presented and publishes the report to the community via Council's website.

**PURPOSE**

The purpose of this report is for Council to adopt the Delivery Program 2022-26 half year performance review at 30 June 2023.

**SUMMARY**

The attached half year performance review contains updated actions at 30 June 2023 from the Delivery Program 2022-26. The Executive Leadership Team endorsed this half-year report at its 31 August 2023 meeting.

**BACKGROUND**

Section 402 of the Local Government Act 1993 (the Act) requires each local government area to have a Community Strategic Plan (CSP) that contains the visions and aspirations of the community and Council for at least a 10-year horizon. Supporting the CSP are several strategic documents, including a Resourcing Strategy, Delivery Program, an Operational Plan and Asset Management Plans. The Delivery Program contains the strategies, goals and actions to achieve the objectives contained within the CSP.

Section 404 of the Act requires the General Manager to provide regular reports at least every six months to Council on the progress of actions within the Delivery Program. This report provides action statements and percentage completion indicators for those strategies contained within the Delivery Program 2022-26 from 1 January 2023 to 30 June 2023.

There are 57 actions contained within the Delivery Program 2022-26, with the status of these actions at 30 June 2023 being:

- 13 actions or 22.81% have been completed
- 11 actions or 19.30% have an ongoing commitment
- 33 actions or 57.89% are progressing.

Generally, at 1 July each year the action status for each line item is reset to zero with each six-monthly reporting period measured according to progress or completion; however,

there are some line items, such as communication and animal registration, where there is an ongoing commitment.

Key points from the 1 January 2023 to 30 June 2023 reporting period are:

- Council continues to work on the new Wiradjuri Honour Wall located in Marie Bashir Park. This project is a memorial wall to the Wiradjuri people of the Narrungdera nation. The project consists of curved concrete walls with granite etched inlays and a central metal sphere feature. This project is funded by Local Roads & Community Infrastructure Grant and Narrandera Shire Council. Council continues to meet regularly with the Aboriginal Elders Liaison Group to discuss matters impacting the Aboriginal community.
- The General Manager attended two further Council of Australian Governments (GOAG) meetings held by the Murrumbidgee Local Health District (MLHD) and lobbied for the renovation of the former nurses' quarters in Narrandera for onsite accommodation for staff and visiting medical officers. The issue of dialysis services was also raised with the incoming government. Council resolved to continue to fund the Rural Doctors Network Scholarships to the value of \$3,000 and supported the hosting of two trainees in February 2023. Quarterly meetings organised by the MLHD were also attended.
- In line with the Narrandera Shire Council, Climate Action Strategy (Efficiency, renewable energy and emissions reduction short to medium action plan), Council has engaged Energus to design and construct behind the meter photovoltaic (PV) solar systems at a number of key sites that will be either carport, ground and/or roof mounted systems. It is predicted that this will provide for a total of 230KW of energy generation and the capacity to store energy at two sites with the installation of 35kWh of battery storage. This project is scheduled to be completed by mid-October 2023.
- Council has begun preparing the 2023-26 Economic Development Strategy (EDS), focussing on achieving positive economic outcomes and long-term economic growth to support businesses and residents of Narrandera Shire. Council has engaged Urban Enterprise (a tourism, planning and economics consultancy) to assist in the preparation of the EDS. The development of our 2023-26 EDS will assist in providing a framework to help identify and develop targeted campaigns to attract industry and business, therefore enabling Council to leverage our strengths in agriculture and highlighting the competitive advantages of Narrandera Shire. Through the strategy Council and the community can effectively showcase the opportunities available to potential investors and businesses.
- Council has completed:
  - 54.5 kilometres of scheduled gravel resheet works (approximately 218% of regular scheduled works)
  - 452 kilometres of maintenance grading (approximately 112% of regular scheduled works)
  - 1.7 kilometres of sealed road rehabilitation (approximately 70% of scheduled works)
  - 550 metres of new industrial road construction (100% of scheduled works).

Included in these figures, Council has undertaken Emergency Works (EW) and Immediate Reconstruction Works (IRW) to 41.6 kilometres of road network as part of Natural Disaster AGRN1034 (September 2022 onwards) and Essential Public Asset Reconstruction Works (EPA-RW) gravel resheet works of 21.5 kilometres of road network as part of Natural Disaster AGRN1001 (January 2022).

- Volunteer numbers for both community and cultural services remains steady, however availability can be an issue with a recruitment campaign in place. Volunteer work varied, such as driving for Community Transport, data entry for Community Services, helping with Library and Visitor Centre tasks, opening and closing of museums, overseeing exhibitions and events at the Arts & Community Centre, also assisting with the management of community halls at Grong Grong and Barellan. Volunteer hours for Narrandera Shire during 2022-23 remained high with Community Services at 8,800 hours, Cultural Services at 4,077 hours and Visitor Services recording 132 hours. Council is now required to provide a monetary figure in its annual financial statements for volunteer hours: for 2022-23 a conservative calculation of \$529,486 has been included. In recognition of their valuable contribution to the Shire community, all volunteers are acknowledged and celebrated with both thank you functions and small gifts.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

5 - Our Leadership

### **Strategy**

5.1 - Have a Council that provides leadership through actions and effective communication.

### **Action**

5.1.2 - Support ethical, transparent and accountable corporate governance.

## **ISSUES AND IMPLICATIONS**

### **Policy**

- Nil

### **Financial**

- Nil

### **Legal / Statutory**

- *Local Government Act 1993*
- *Local Government (General) Regulation 2021*
- Integrated Planning and Reporting Guidelines published September 2021

### **Community Engagement / Communication**

- Achieved by discussing the 30 June 2023 half year review of the Delivery Program 2022-26 in the 19 September 2023 Ordinary Business Paper

### **Human Resources / Industrial Relations (if applicable)**

- Nil

**RISKS**

- Nil

**OPTIONS**

That Council:

1. Adopts the 30 June 2023 half year performance review of the Delivery Program 2022-26 as presented and publishes the document to the community via Council's website; or
2. Not adopt the 30 June 2023 half year performance review of the Delivery Program 2022-26 as presented and requires identified amendments to be made before publishing the document to Council's website.

**CONCLUSION**

The attached half year performance review at 30 June 2023 contains a comprehensive update of actions from the Delivery Program 2022-26.

It will be recommended that Council adopts the Delivery Program 2022-26 performance review dated 30 June 2023 as presented and publishes the document to Council's website.

**RECOMMENDATION**

That Council:

1. Adopts the Delivery Program 2022-26 half year performance review at 30 June 2023 as presented and publishes the report to the community via Council's website.

**22 POLICY**

Nil

**23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

**23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - AUGUST 2023**

**Document ID: 691922**

**Author: Administration Assistant**

**Authoriser: Deputy General Manager Infrastructure**

**Theme: Statutory and Compulsory Reporting – Development Services**

**Attachments: Nil**

**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for August 2023.

**PURPOSE**

The purpose of this report is to inform Council of Development Applications and other development services provided during August 2023.

**BACKGROUND**

**Development & Complying Development Applications**

A summary of Development and Complying Development Applications processed during the reporting month detailed in the following table:

<b>Stage Reached</b>	
Lodged	4
Stop-the-Clock / Under Referral / Awaiting Information	2
Determined	6

The value of Development and Complying Development Applications approved by Council during the reporting month is detailed in the following tables:

Development Type	2023-24			
	August		Year to Date	
	Number	Value \$	Number	Value \$
Residential	3	\$ 200,000	3	\$ 200,000
Industrial	-	-	0	\$ -
Commercial	1	\$ 3,000,000	3	\$ 3,001,110
Rural Residential	1	\$ 69,000	1	\$ 69,000.00
Subdivisions	-	-	2	\$ 10,000.00
Other	-	-	0	\$ -
<b>TOTAL</b>	<b>5</b>	<b>\$ 3,269,000</b>	<b>9</b>	<b>\$ 3,280,110</b>

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during the reporting month.

No	Type	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
057-22-23	I (TfNSW)	1802 Newell Hwy GRONG GRONG	Grain Storage Expansion	Conditionally Approved	-	36
002-23-24	L	103 Bolton St NARRANDERA	Dual Occupancy & manufactured home	Conditionally Approved	-	9
003-23-24	L	265 Pine Hill Rd NARRANDERA	Shed	Conditionally Approved	-	11
004-23-24	L	1-3 Bamblett St NARRANDERA	Manufactured home and shed	Conditionally Approved	-	9
005-23-24	L	9 Paynters Siding Rd NARRANDERA	Shed	Conditionally Approved	-	7

Type explanation

Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.

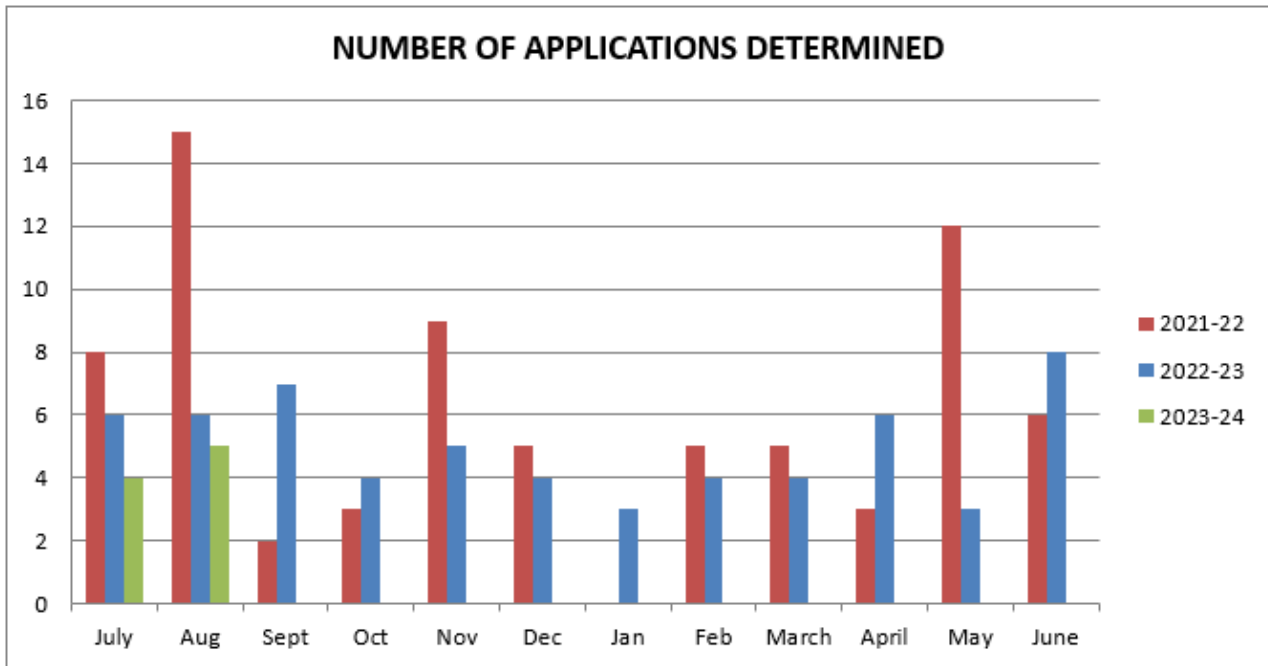
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

Comparison determination times

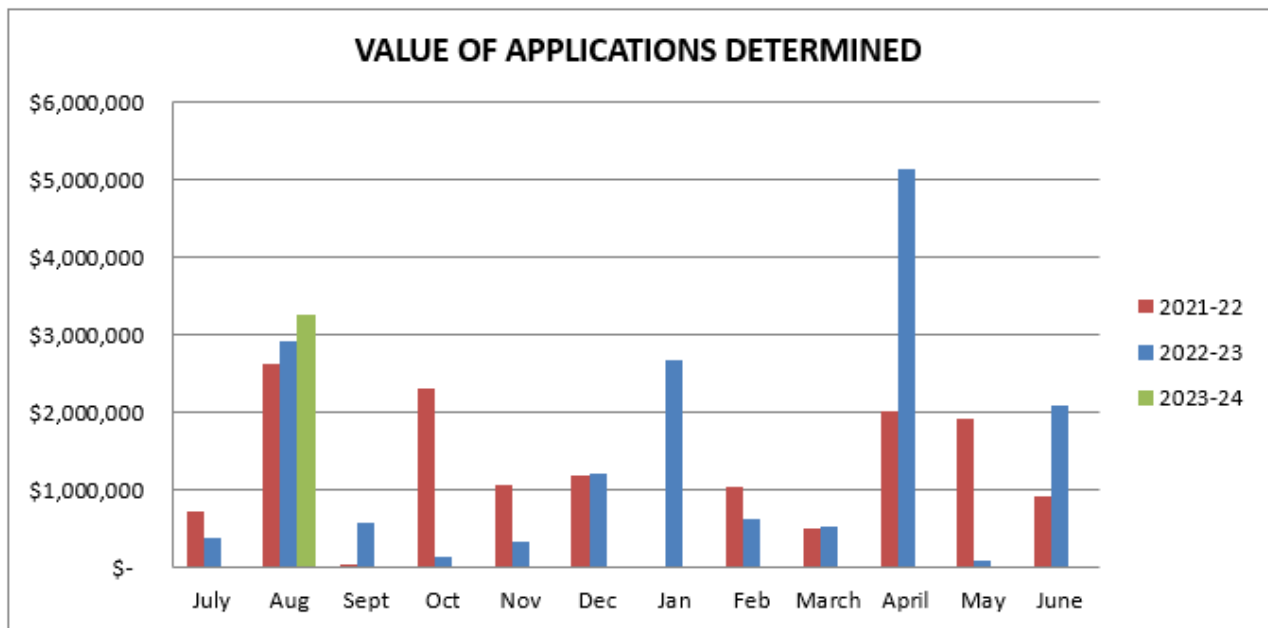
2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average	18.6 days
2023-24	Narrandera Shire Council average YTD	14.4 days



This graph details the comparative number of Development and Complying Development Applications determined by month since 2021-22.



This graph details the comparative value of Development and Complying Development Applications determined by month over the past three years.



**\*2021-22 August figures exclude \$13,915,445 for 2 micro solar farms**

**\*2022-23 June figures exclude \$14,200,758 for industrial workshop**

**Certificates Issued**

A summary of other development services activities undertaken during the reporting month is detailed in the following table:

<b>Certificate Type</b>	<b>July</b>
Construction Certificates	5
Building Certificates	1
Subdivision Certificates	1
Occupation Certificates	1
Section 10.7 (previously 149) Certificates	21
Swimming Pool Compliance Certificates	1
On-Site Septic Management System Certificates	-
S68 Approvals	-

**Construction Activities**

A summary of Critical Stage building inspections undertaken during the reporting month is detailed in the following tables:

<b>Building Surveyor Inspections</b>	
Critical Stage Inspections	10

**Compliance Activities**

A summary of compliance services activities undertaken during the reporting month is detailed in the following tables:

<b>Companion Animal Activity – Dogs</b>	
Impounded	8
Returned	1
Rehomed	7

<b>Companion Animal Activity – Cats</b>	
Impounded	17
Returned	0
Rehomed	3

<b>Compliance Activity</b>	
Call outs	13
Infringement warnings/fines issued	0
Menacing/Dangerous dog incidents	0

**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for August 2023.

## **24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

### **24.1 INCOME STATEMENT - AUGUST 2023**

**Document ID:** 691999

**Author:** Finance Manager

**Authoriser:** Deputy General Manager Corporate and Community

**Theme:** Statutory and Compulsory Reporting – Financial / Audit

**Attachments:** 1. August 2023 Income Statement

#### **RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 August 2023.

#### **PURPOSE**

The purpose of this report is to present Council with the Statement of Income for the period ending 31 August 2023.

#### **SUMMARY**

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

#### **BACKGROUND**

##### **Adopted Budget**

The original budget was adopted by Council on 20 June 2023. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

##### **Rates & Annual Charges**

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2023-24 were issued on 5 July 2023.

##### **Depreciation**

Depreciation is run on a quarterly basis.

##### **Major Variations to Budget**

The Financial Assistance Grant has seen 100% of the 2023-24 allocation paid in advance.

##### **Interest and Investment Revenue**

Interest revenue is showing at the end of August a negative amount of \$175,000 this is due to the reversal of accrued interest for the 2022-23 financial year.

**Grants and Contributions provided for Capital Purposes**

Grants and Contributions provided for capital purposes is showing at the end of August as a negative amount of \$1,423,000. This is due to the reversal of accrued grants and contributions for the 2022-23 financial year.

**CONCLUSION**

Council receives and notes the information contained in the Income statement report for the period ending 31 August 2023.

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 August 2023.

## Narrandera Shire Council

### Consolidated Income Statement for the period ending 31 August 2023

	Original Budget	Actual YTD
<b>Income from continuing operations</b>		
Rates and annual charges	8,966	9,040
User charges and fees	2,948	16
Other revenues	2,083	324
Grants and contributions provided for operating purposes	7,647	145
Grants and contributions provided for capital purposes	6,609	(1,423)
Interest and investment revenue	907	(175)
Other income	233	51
Net gain from the disposal of assets	92	-
<b>Total income from continuing operations</b>	<b>29,485</b>	<b>7,978</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	8,872	1,337
Materials and services	6,242	1,340
Borrowing costs	55	-
Depreciation and amortisation	6,622	-
Impairment of receivables	6	3
Other expenses	425	55
Net loss from the disposal of assets	-	-
<b>Total expenses from continuing operations</b>	<b>22,222</b>	<b>2,735</b>
<b>Operating result from continuing operations</b>	<b>7,263</b>	<b>5,243</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>7,263</b>	<b>5,243</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>654</b>	<b>6,666</b>

**Narrandera Shire Council**

**General Fund Income Statement**  
for the period ending 31 August 2023

	Original Budget	Actual YTD
<b>Income from continuing operations</b>		
Rates and annual charges	6,519	6,562
User charges and fees	1,481	120
Other revenues	2,083	324
Grants and contributions provided for operating purposes	7,647	145
Grants and contributions provided for capital purposes	6,291	(1,105)
Interest and investment revenue	609	(111)
Other Income	233	51
Net gain from the disposal of assets	92	-
<b>Total income from continuing operations</b>	<b>24,955</b>	<b>5,986</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	8,169	1,226
Materials and services	4,128	1,214
Borrowing costs	18	-
Depreciation and amortisation	5,523	-
Impairment of receivables	6	3
Other expenses	425	55
Net loss from the disposal of assets	-	-
<b>Total expenses from continuing operations</b>	<b>18,269</b>	<b>2,498</b>
<b>Operating result from continuing operations</b>	<b>6,686</b>	<b>3,488</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>6,686</b>	<b>3,488</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>395</b>	<b>4,593</b>

Narrandera Shire Council

Water Fund Income Statement

for the period ending 31 August 2023

	Original Budget	Actual YTD
<b>Income from continuing operations</b>		
Rates and annual charges	887	903
User charges and fees	1,289	(112)
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	10	5
Interest and investment revenue	276	(45)
Other income	-	-
Net gain from the disposal of assets	-	-
<b>Total income from continuing operations</b>	<b>2,462</b>	<b>751</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	355	47
Materials and services	1,401	73
Borrowing costs	-	-
Depreciation and amortisation	691	-
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
<b>Total expenses from continuing operations</b>	<b>2,447</b>	<b>120</b>
<b>Operating result from continuing operations</b>	<b>15</b>	<b>631</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>15</b>	<b>631</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>5</b>	<b>626</b>

Narrandera Shire Council

Sewer Fund Income Statement  
for the period ending 31 August 2023

	Original Budget	Actual YTD
<b>Income from continuing operations</b>		
Rates and annual charges	1,560	1,575
User charges and fees	178	8
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	308	(323)
Interest and investment revenue	22	(19)
Other income	-	-
Net gain from the disposal of assets	-	-
<b>Total income from continuing operations</b>	<b>2,068</b>	<b>1,241</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	348	64
Materials and services	713	53
Borrowing costs	37	-
Depreciation and amortisation	408	-
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
<b>Total expenses from continuing operations</b>	<b>1,506</b>	<b>117</b>
<b>Operating result from continuing operations</b>	<b>562</b>	<b>1,124</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>562</b>	<b>1,124</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>254</b>	<b>1,447</b>



**24.2 STATEMENT OF INVESTMENTS - AUGUST 2023**

**Document ID: 692001**

**Author: Finance Manager**

**Authoriser: Deputy General Manager Corporate and Community**

**Theme: Statutory and Compulsory Reporting – Financial / Audit**

**Attachments: Nil**

**RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 August 2023.

**PURPOSE**

The purpose of this report is to present to Council the investments held as of 31 August 2023.

**SUMMARY**

<b><u>Fund Balance (GL)</u></b>	
General	23,295,396.12
Water	6,535,341.97
Sewerage	3,032,893.41
Trust	55,489.63
	<b>32,919,121.13</b>

**BACKGROUND**

The actual interest income to 31 August 2023 is \$245,239 and compares favourably with the budget of \$142,600.

The income statement reports the actual cash received for the year and varies to the amount reported here.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

**a. Council Investments**

<b>Council Term Deposits</b>					
<b>Borrower</b>	<b>Value</b>	<b>%</b>	<b>Yield</b>	<b>Rating</b>	<b>Maturity</b>
National Australia Bank (On call	1,163,631.51	3.54%	1.35%	A-1+	31 Aug 2023
National Australia Bank	1,000,000.00	3.04%	4.45%	A-1+	29 Sep 2023
National Australia Bank	1,000,000.00	3.04%	4.05%	A-1+	5 Oct 2023
National Australia Bank	1,000,000.00	3.04%	4.90%	A-1+	27 Nov 2023
National Australia Bank	1,000,000.00	3.04%	4.20%	A-1+	5 Dec 2023
National Australia Bank	1,000,000.00	3.04%	5.44%	A-1+	27 Dec 2023
National Australia Bank	1,000,000.00	3.04%	4.77%	A-1+	15 Jan 2024
National Australia Bank	200,000.00	0.61%	5.55%	A-1+	1 Jul 2024
National Australia Bank	1,000,000.00	3.04%	5.40%	A-1+	12 Jul 2024
Commonwealth Bank	1,000,000.00	3.04%	4.92%	A-1+	27 Oct 2023
Commonwealth Bank	1,000,000.00	3.04%	4.88%	A-1+	20 Dec 2023
Commonwealth Bank	750,000.00	2.28%	4.81%	A-1+	2 Jan 2024
Commonwealth Bank	1,000,000.00	3.04%	4.61%	A-1+	6 Feb 2024
Commonwealth Bank	1,000,000.00	3.04%	5.06%	A-1+	27 Feb 2024
Commonwealth Bank	1,000,000.00	3.04%	4.76%	A-1+	8 Mar 2024
Commonwealth Bank	1,000,000.00	3.04%	4.40%	A-1+	18 Apr 2024
Commonwealth Bank	1,000,000.00	3.04%	4.66%	A-1+	15 May 2024
Commonwealth Bank	1,000,000.00	3.04%	5.20%	A-1+	7 Jun 2024
Commonwealth Bank	1,000,000.00	3.04%	5.26%	A-1+	20 Jun 2024
IMB	1,000,000.00	3.04%	4.95%	A-2	30 May 2024
Suncorp	1,000,000.00	3.04%	5.46%	A-1	25 Mar 2024
Suncorp	1,000,000.00	3.04%	5.46%	A-1	24 Apr 2024
Suncorp	1,000,000.00	3.04%	5.40%	A-1	25 Jul 2024
Bendigo Bank	1,000,000.00	3.04%	5.40%	A-2	28 Jun 2024
Westpac Bank	1,000,000.00	3.04%	4.17%	A-1+	1 Sep 2023
Westpac Bank	1,000,000.00	3.04%	4.28%	A-1+	23 Oct 2023
Westpac Bank	750,000.00	2.28%	4.18%	A-1+	5 Nov 2023
Westpac Bank	1,000,000.00	3.04%	4.36%	A-1+	22 Nov 2023
Westpac Bank	1,000,000.00	3.04%	4.78%	A-1+	8 Jan 2024
Westpac Bank	1,000,000.00	3.04%	5.20%	A-1+	29 Feb 2024
Westpac Bank	1,000,000.00	3.04%	4.40%	A-1+	20 Mar 2024
Westpac Bank	1,000,000.00	3.04%	4.37%	A-1+	12 Apr 2024
Westpac Bank	1,000,000.00	3.04%	4.90%	A-1+	30 May 2024
Westpac Bank	1,000,000.00	3.04%	5.12%	A-1+	26 Aug 2024
<b>Total Council Funds</b>	<b>32,863,631.51</b>	<b>100%</b>			
<b>Trust Term Deposits</b>					
<b>Borrower</b>	<b>Value</b>	<b>%</b>	<b>Yield</b>	<b>Rating</b>	<b>Maturity</b>
National Australia Bank (Art)	55,489.62	100.00%	5.25%	A-1+	1 Aug 2024
<b>Total Trust Funds</b>	<b>55,489.62</b>	<b>100%</b>			

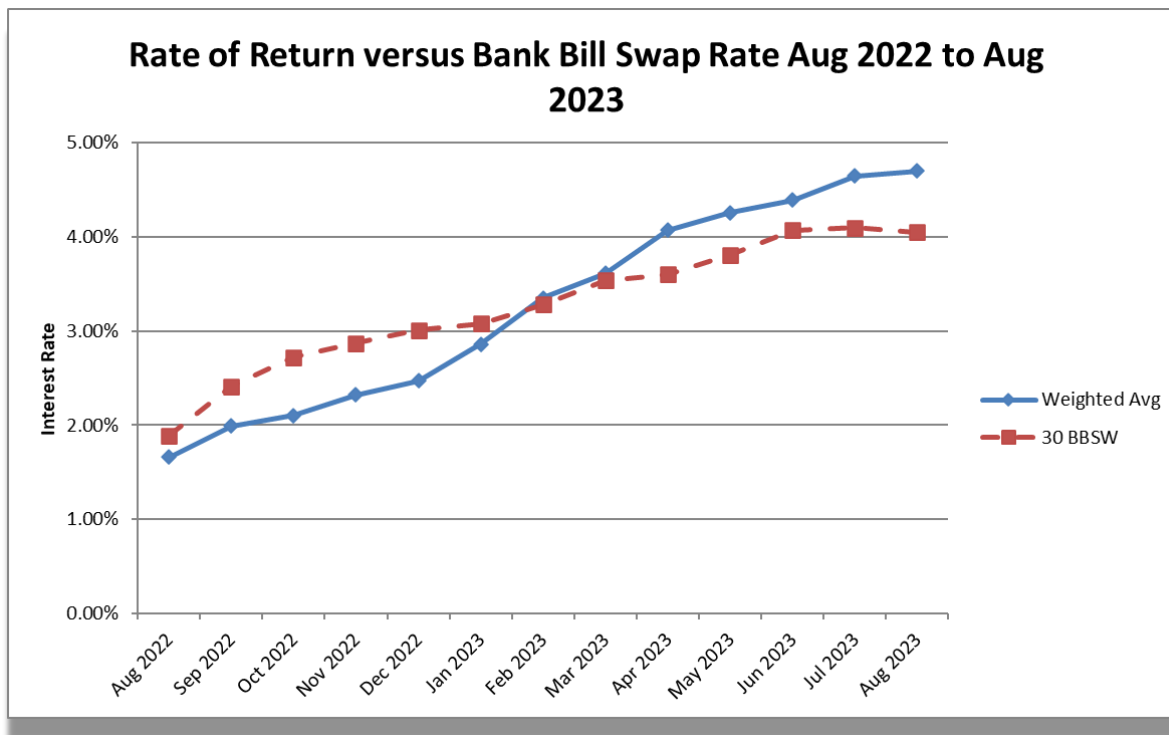
Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,000,000.00	3.0%	<b>Max 10%</b>
Elders Rural Bank	BBB+	A2	\$ -	0.0%	<b>Max 10%</b>
IMB	BBB	A3	\$ 1,000,000.00	3.0%	<b>Max 10%</b>
NAB	AA-	A1+	\$ 8,419,121.13	25.6%	<b>Max 35%</b>
Suncorp	A+	A1	\$ 3,000,000.00	9.1%	<b>Max 25%</b>
StGeorge	AA	A1+	\$ -	0.0%	<b>Max 35%</b>
Macquarie Bank	A+	A1	\$ -	0.0%	<b>Max 25%</b>
Commonwealth Bank	AA-	A1+	\$ 9,750,000.00	29.6%	<b>Max 35%</b>
Westpac	AA-	A1+	\$ 9,750,000.00	29.6%	<b>Max 35%</b>

**b. Application of Investment Funds**

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,535
	Sewer Supply	\$ 3,033
	Developer Contributions	\$ 524
	Domestic Waste	\$ 1,604
	Unexpended Grants	\$ 5,444
	Stormwater	\$ 369
	Crown Lands	\$ 302
Internally Restricted	Discretion of Council	\$ 14,894
Unrestricted	Allocated to current budget	\$ 214
<b>Total</b>		<b>\$ 32,919</b>

**c. Investment Portfolio Performance**

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
Aug 2022	28,634,622.31	1.66%	1.89%	-0.23%
Sep 2022	27,735,436.96	1.99%	2.41%	-0.42%
Oct 2022	27,716,692.46	2.10%	2.72%	-0.62%
Nov 2022	26,517,775.04	2.32%	2.87%	-0.55%
Dec 2022	25,358,386.76	2.47%	3.01%	-0.54%
Jan 2023	25,258,754.16	2.86%	3.08%	-0.22%
Feb 2023	27,790,001.35	3.35%	3.28%	0.07%
Mar 2023	27,759,832.57	3.61%	3.54%	0.07%
Apr 2023	26,779,805.06	4.07%	3.60%	0.47%
May 2023	28,781,495.69	4.26%	3.81%	0.45%
Jun 2023	35,733,211.80	4.39%	4.07%	0.32%
Jul 2023	33,935,792.36	4.65%	4.10%	0.55%
Aug 2023	32,919,121.13	4.70%	4.05%	0.65%



**d. Investment Commentary**

The investment portfolio decreased by \$1,016,671 for August, with the next investment reaching maturity on 1 September 2023.

The investment portfolio is diversified across various institutions to minimise credit risk and reviewed regularly to maximise investment performance. The range of investment types that the Council holds includes term deposits and an on-call account.

The reserve bank has kept interest rates relatively stable. However, central banks and markets still have conflicting reports on future interest rate movements.

**Responsible Officer Certification**

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council’s POL025 Investment Policy.

Council’s Investment Policy was reviewed and adopted on 22 February 2022.

**RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 August 2023.

**24.3 STATEMENT OF BANK BALANCES - AUGUST 2023**

**Document ID: 692098**

**Author: Finance Officer**

**Authoriser: Deputy General Manager Corporate and Community**

**Theme: Statutory and Compulsory Reporting – Financial / Audit**

**Attachments: Nil**

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 August 2023.

**PURPOSE**

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

**BACKGROUND**

Opening Cashbook Balance	848,648.16
Plus Receipt	5,326,096.96
Less Payments	4,176,341.27
Current Cashbook Balance	1,998,403.85
Statement Summary	
Opening Statement Balance	771,699.13
Plus Receipts	4,847,989.48
Less Payments	4,177,566.26
Current Statement Balance	1,442,122.35
Plus Unpresented Receipts	555,830.20
Less Unpresented Payments	-451.30
Reconciliation Balance	1,998,403.85
GL BALANCE	1,998,403.85
Unpaid Creditors	1,043,333.84
Overdraft Limit arranged with Bank 01/01/1989	350,000

**CONCLUSION**

This report is to make Council aware of the amount of funds held in its operating account.

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 August 2023.

**24.4 STATEMENT OF RATES AND RECEIPTS - AUGUST 2023**

**Document ID:** 692534  
**Author:** Revenue Officer  
**Authoriser:** Deputy General Manager Corporate and Community  
**Theme:** Statutory and Compulsory Reporting – Financial / Audit  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 August 2023.

**PURPOSE**

The purpose of this report is to present to Council the Statement of Rates and Receipts as at 31 August 2023.

**SUMMARY**

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

**BACKGROUND**

Arrears as at 01.07.2023	738,051.91
23/24 Rate levies & supplementary levies (excl. postponed amounts)	<u>9,036,776.45</u>
	9,774,828.36
Less Pensioner rebates	<u>200,804.73</u>
NET BALANCE	9,574,023.63
Less receipts to 31.08.2023	<u>3,097,192.42</u>
	<u>6,476,831.21</u>

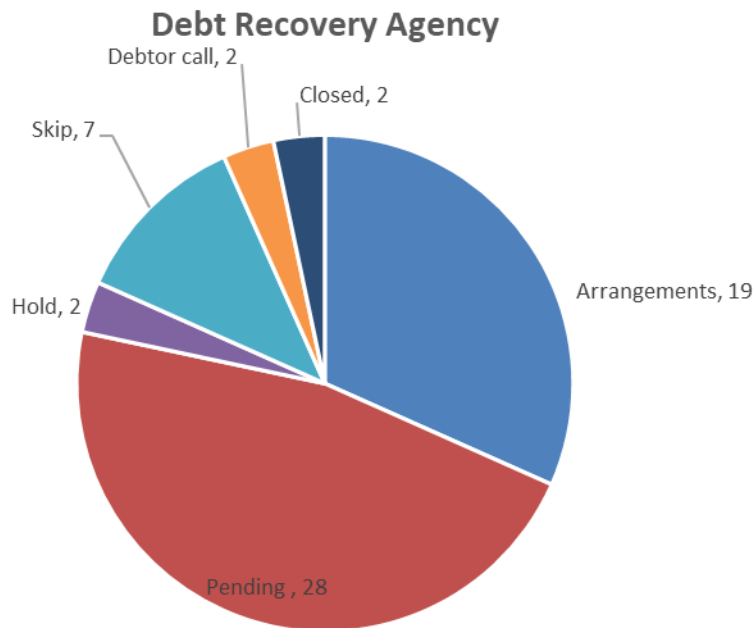
<b>Actual % Rate Collection to Net Balance as at 31.08.2023</b>	= <b><u>32.35%</u></b>
<b>Comparative % Collection to Net Balance as at 31.08.2022</b>	= <b><u>32.08%</u></b>
<b>Anticipated % Collection Rate as at 30.06.2024</b>	= <b><u>94.00%</u></b>

**Water Consumption/Sewer Usage Charges**

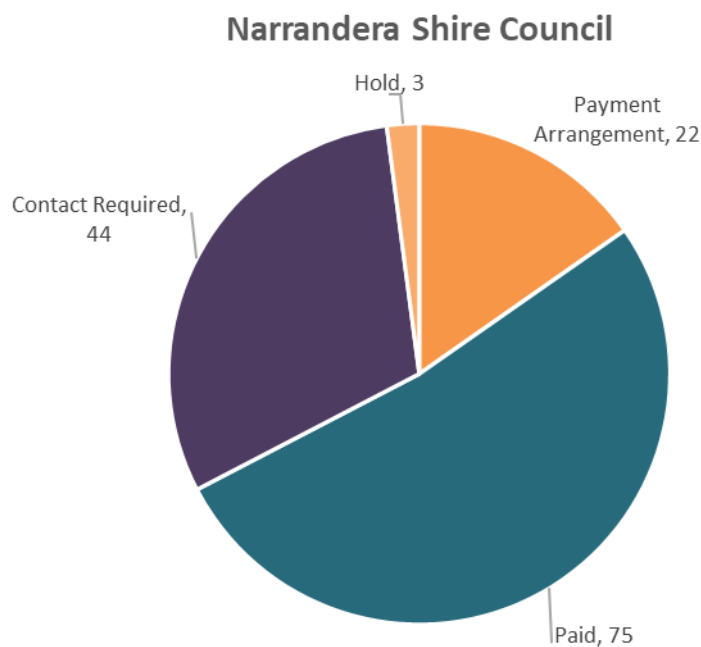
Arrears as at 01.07.2023	200,781.96
22/23 Water / Sewer usage charges, supplementary levies & interest	<u>-226.40</u>
NET BALANCE	200,555.56
Less receipts to 31.08.2023	<u>43,862.85</u>
	<u>156,692.71</u>

**OVERDUE RATES AND CHARGES**

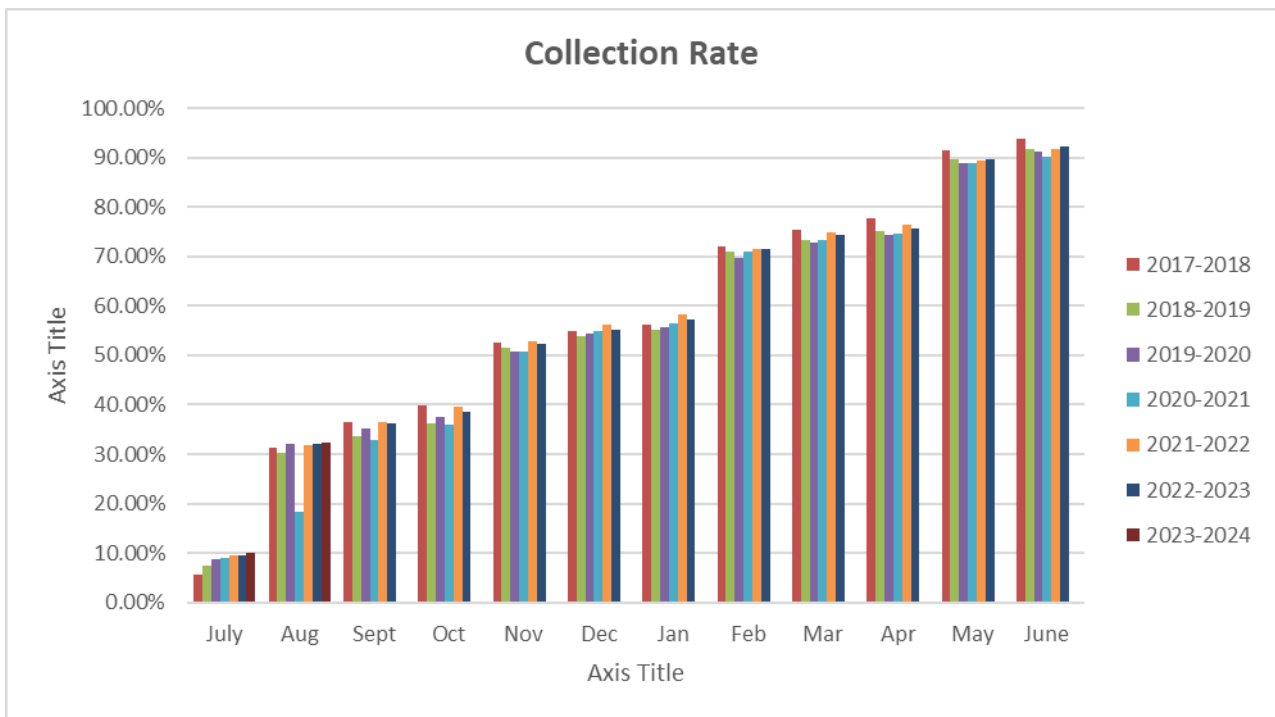
The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.







**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 August 2023.

**24.5 CAPITAL WORKS PROGRAM - AUGUST 2023****Document ID:** 692559**Author:** Finance Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:**

1. August 2023 Capital Program
2. August 2023 Capital Expenditure
3. August 2023 Operating Expenditure

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 August 2023.

**PURPOSE**

The purpose of this report is to enable Council to track the progress of capital works programs for the period ending 31 August 2023.

**BACKGROUND**

Works listed in the attachment are for works against new budgeted projects for the 2023-24 fiscal year. Key operational expenses are also included in this report and have been highlighted separately.

**PROGRESS TO DATE IN EACH AREA****Grant Dependent**

- Narrandera Cemetery furniture, Barellan Cemetery furniture, Barellan Sportsground lighting upgrades, Barellan Sportsground storm water drainage works, MBP paths and uplighting, Barellan park furniture, Barellan main street planter boxes, Barellan main street BBQ shelter replacement, MBP power point vendor sites, Adventure Playground upgrade infants area, Grong Grong Park furniture, Narrandera Park lighting and uplighting memorials and trees, Narrandera Stadium and sports master plan, Get NSW Active Walking and Sewer Primary Filter project.

**Administration**

- Projects being reviewed throughout the year include the Councillor iPad Projects, Sophos Intercept X, Data Safe, GDA Dataset Transition, Replacement Workgroup Printers, Software Licencing, and Two Cameras and Marie Bashir Park Grandstand
- Projects with planned commencement dates include Server Backup System Replacement (September), Chambers Access Control System Replacement (November), Chambers Network Cabling replacement (January) and Replace Desktops/Laptops (May).
- The Replace Network Switches equipment is on backorder.
- The Integrated Software System project has commenced and will continue throughout the year.

**Public Order & Safety**

- Works are well underway for the Landervale Fire shed with framing now complete.

**Environment**

- Tender documents are being finalised for the new security fencing and CCTV at the Narrandera Waste Depot.
- Purchase of the new Traxcavator for the Narrandera Waste Depot is in the early planning phase.
- Works have commenced for the transfer area retaining wall at the Narrandera Waste depot.
- The new waste cell is being constructed for the Barellan Waste Depot Improvement works.
- Further scoping is being undertaken for the Stormwater Improvements Works project.
- The Urban Stormwater Upgrade detailed design works are well underway.

**Housing & Community Amenities**

- The Cemetery management plans are being developed and mapping software is being scoped.

**Recreation & Culture**

- The Book and Resources Annual replacement procurement is ongoing.
- The Library service desk replacement is in the early planning phase.
- The scope and procurement for the Lake Talbot Pool remediation has commenced.
- The pump and drainage are complete for the Narrandera Sportsground Drainage and Soak project.
- Narrandera Playground upgrades planning is underway.
- Procurement has commenced for the Festive Light Upgrade and Adventure Playground inclusive space.
- Planning reports are being prepared for the Lake Talbot deepening works project.
- Quotes are being sought for the Lake Talbot Area Accessibility project.

**Playground on the Murrumbidgee**

- The Destination and Discovery Hub is nearing completion with handover expected mid-September.
- Extension of Bike and Hike Trails signage is complete.
- The Elevated Walk, Viewing Platform, Deck and Pedestrian Access walk is well underway, with the Skywalk complete and decking being finalised. Fencing and landscaping is being undertaken.
- Early planning has commenced for the remote signage with options being assessed.

**Disaster Recovery Funding**

- The projects under the Disaster Recovery Funding are awaiting approval from the Office of Local Government.

**Local Roads & Community Infrastructure**

- Installation of the pump track at Barellan is complete, awaiting landscaping and fencing completion.

- Wiradjuri Memorial Wall Stage 1 signage and the light ball is to be installed mid-September.
- Materials for the Narrandera Flora and Fauna reserve entrance upgrade have been procured with installation to occur mid-September.
- Project assessment is underway for the Brewery Flats Boat ramp and toilet works, Brewery Flat Connecting Walkway, Town signage and Barellan Sportsground scoreboard.
- Tender has been called for the Narrandera Tennis Club Upgrade stage 2 and will be determined late September.
- Request for Quotation has commenced for the Senior Citizens Building and Aerodrome Air League Building.
- Renewal works have commenced at the Barellan Museum
- Final designs have been approved for the Tiger Moth Building, awaiting architect's documents.
- Works are continuing for the North Narrandera Footpaths (50% complete) and Barellan Sportsground Spectator Pavilion (75% complete).
- Henry Mathieson Oval off leash dog area works are continuing.

### **Crown Reserve Improvement Program**

- Works are being scoped for the Lake Talbot Reserve upgrade.

### **Stronger Country Community Funding**

- Works will commence for the Barellan Netball courts when the netball season is complete.
- Tender documents are being finalised for the Community Safety Upgrade Program.
- Installation for the Playground for the Water Tower Recreation upgrade will commence in September.

### **Transport & Communication**

- The Emergency Drainage works are continuing between other projects.
- Roads projects in the early planning phase include Urban Roads Construction, Urban Roads – Laneways, Urban Reseals, Urban Pavement Rehabilitation, Urban Kerb & Gutter Replacement, Urban Footpath Replacement, Rural Sealed Roads Construction, Rural Road reseals, Regional Roads, and Roads Resheeting.
- Roadworks are continuing at the Red Hill Industrial Estate (Drovers Road).
- Works to commence for the Urban Footpath to railway overpass upon completion of the North Narrandera Footpaths project.
- Molly's Lagoon and Back Yamma Roads resheeting projects are in progress and will be completed during the final bridge works.
- Works are being scheduled for AGRN1001 Flood damage repairs.
- Works are underway at Strontian Road under the Regional & Local Roads Repair Program.
- Planning is continuing for the Erigolia Road Widening project, request for quote to be undertaken in September.

### **Fixing Local Roads**

- Procurement of additional materials is underway for the Brewarrana Bridge Retrofitting. Works are being scheduled for low water levels.
- Review is being undertaken for additional works under the Narrandera Bus Route project.
- Planning is in progress for the Old Wagga Road Rehab project.

### **Fixing Country Bridges**

- Mollys and Sommerset Bridges are nearing completion with approach and guardrail work remaining.

### **Roads to Recovery**

- Works have commenced for Mannings and Orams Roads resheeting.
- Curtis Road gravel resheeting works are being scheduled.
- Completed projects: Grong Grong Station, Bulloak Tank and Centenary Roads.

### **Economic Affairs**

- Design work is to commence for the Red Hill Industrial Expansion Design and Sewer.
- The Gateway/Entrance signs project is being reviewed.
- Scoping and procurement has commenced for the Lake Talbot Tourist Park reseal driveways scope and Building renewal and upgrades.
- Procurement for Light Vehicles, Trucks & Trailers, Heavy Plant and Other Plant will continue throughout the year.
- Footings have been poured for the Works New vehicle storage shed, frame to be erected in the next month.
- Installation has commenced for the Solar Panel project.
- New Building at the Depot project is nearing completion with the entry and IT being finalised.
- Tender is being prepared for the Airport Taxiway project.

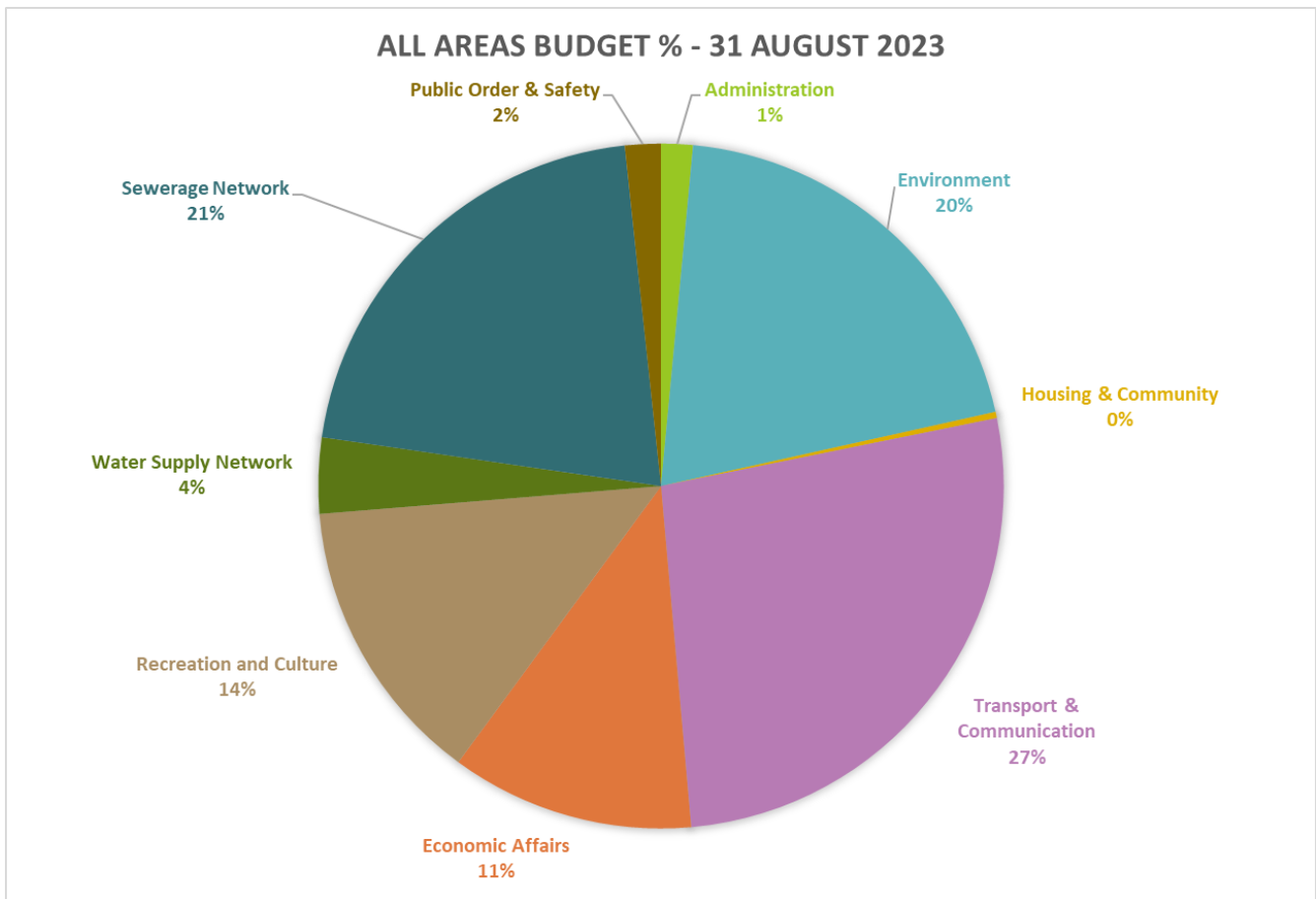
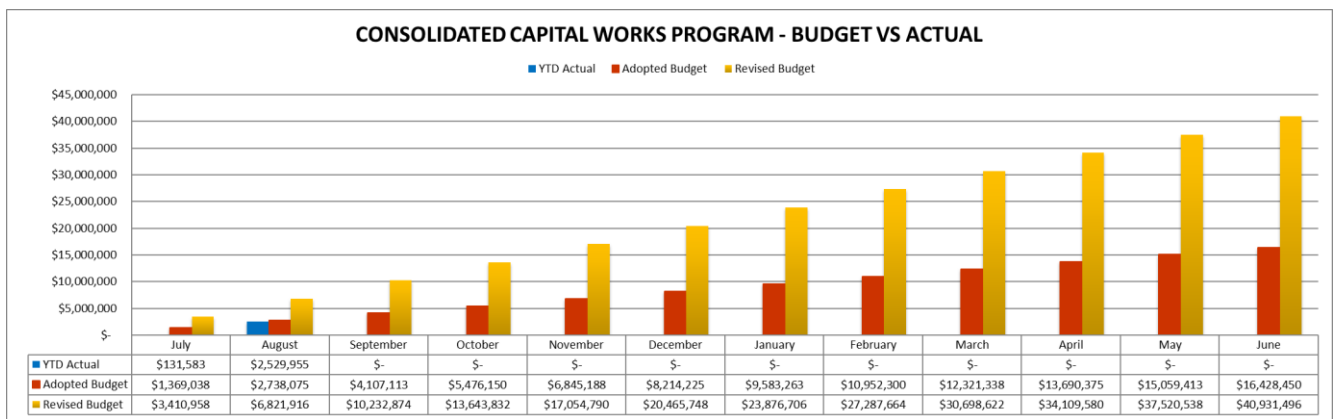
### **Water Supplies**

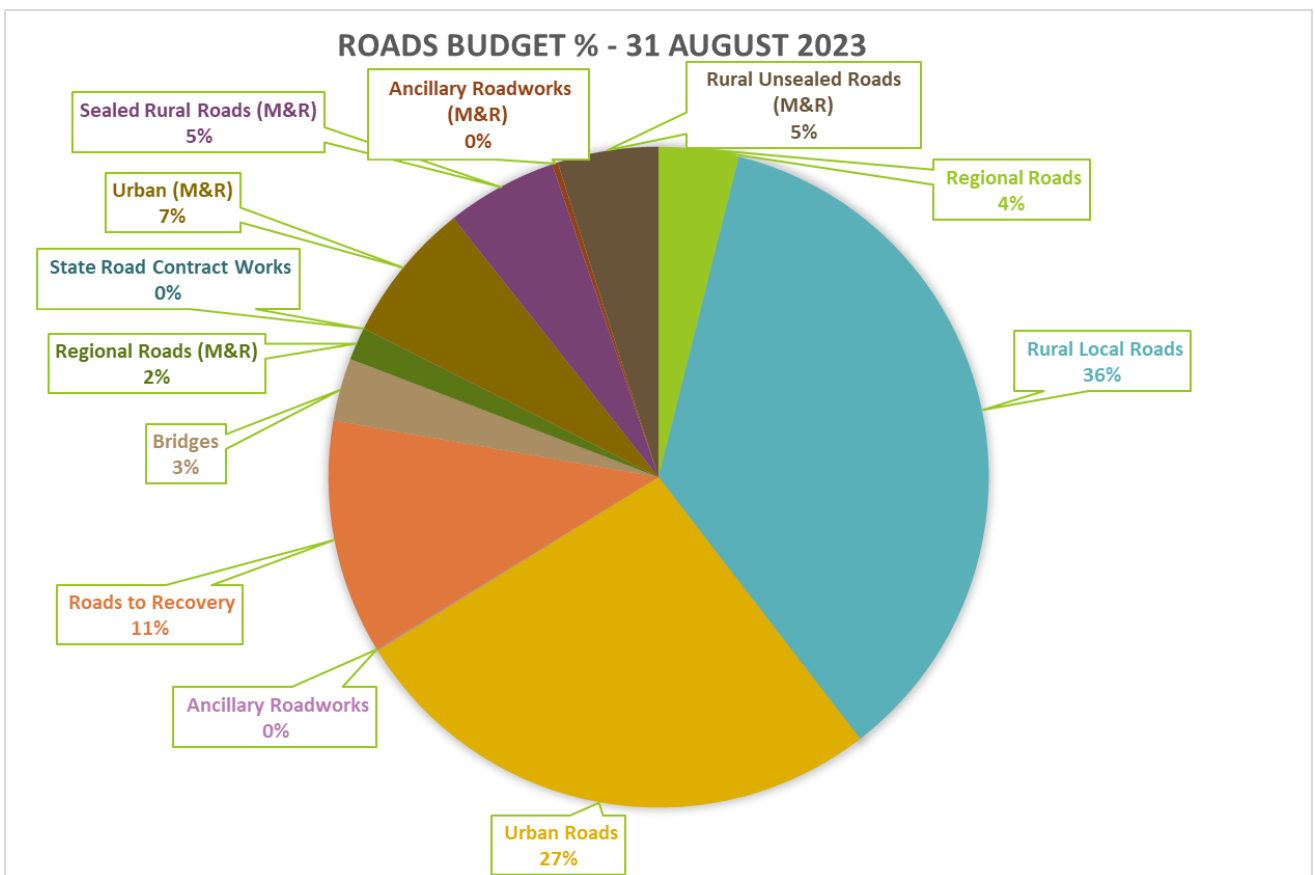
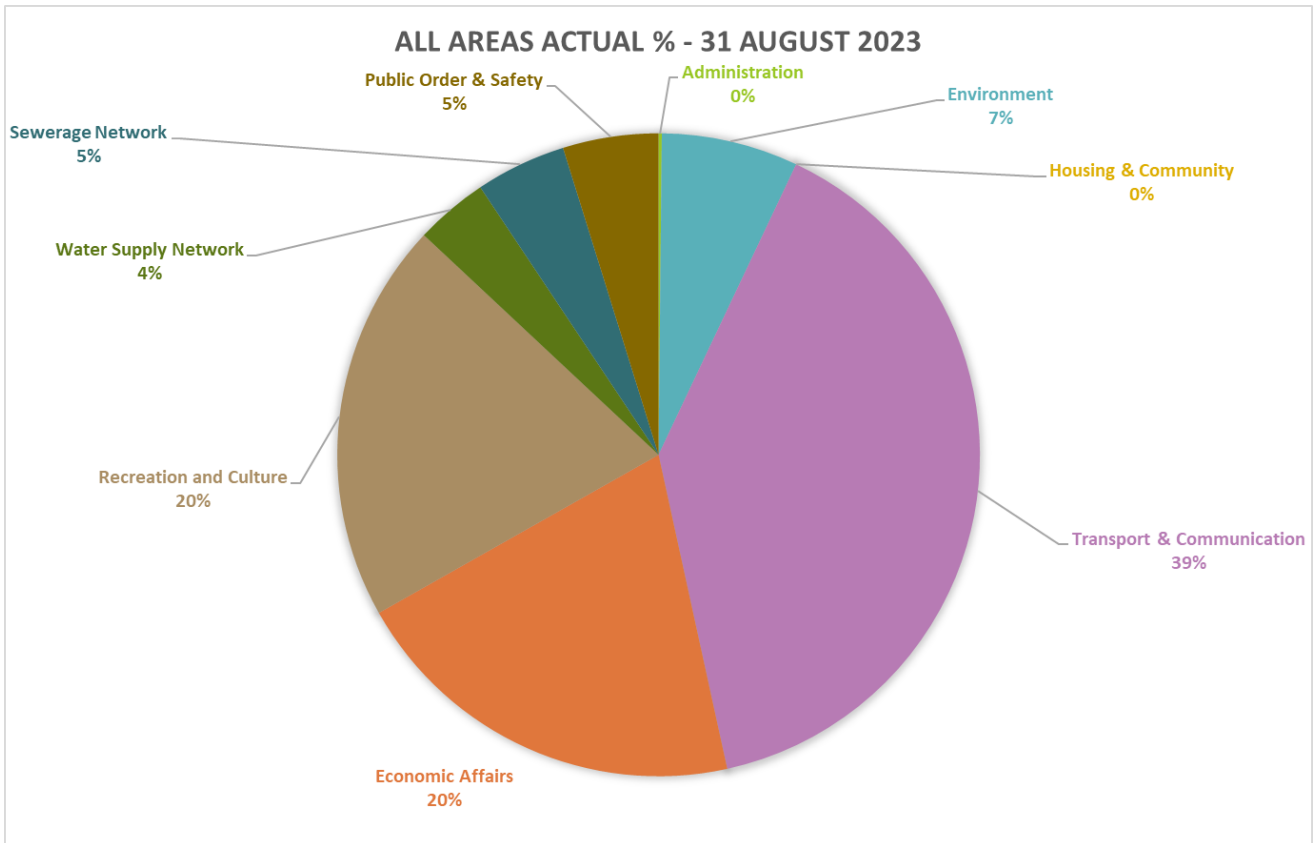
- Works to be scheduled include North Zone Pressure Pump, Hydrant and Valve replacements, Main replacements and Pine Hill Pumps Replacement.
- Grosvenor Street Watermain replacement works are underway with an anticipated completion date in October.
- Water Treatment Scoping Study is underway, with testing to be undertaken during September and October.
- The Integrated Water Cycle Management additional works will commence upon the completion of the Water Treatment scoping study project.
- Final installations are being undertaken for the Household Filter Project.
- Cul-de-sac ring mains project is scheduled to commence in November.
- The telemetry hardware upgrade will be tendered early 2024.
- Completed projects: Pine Hill reservoir fencing/demolition.

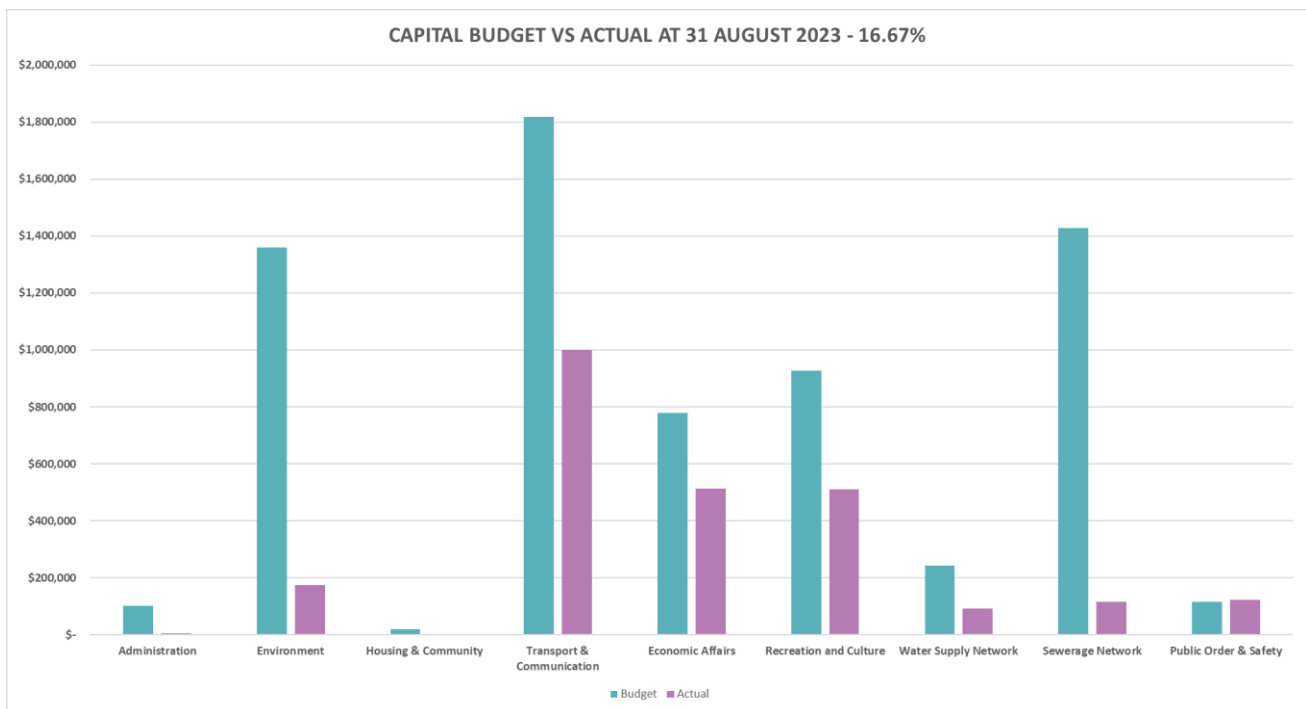
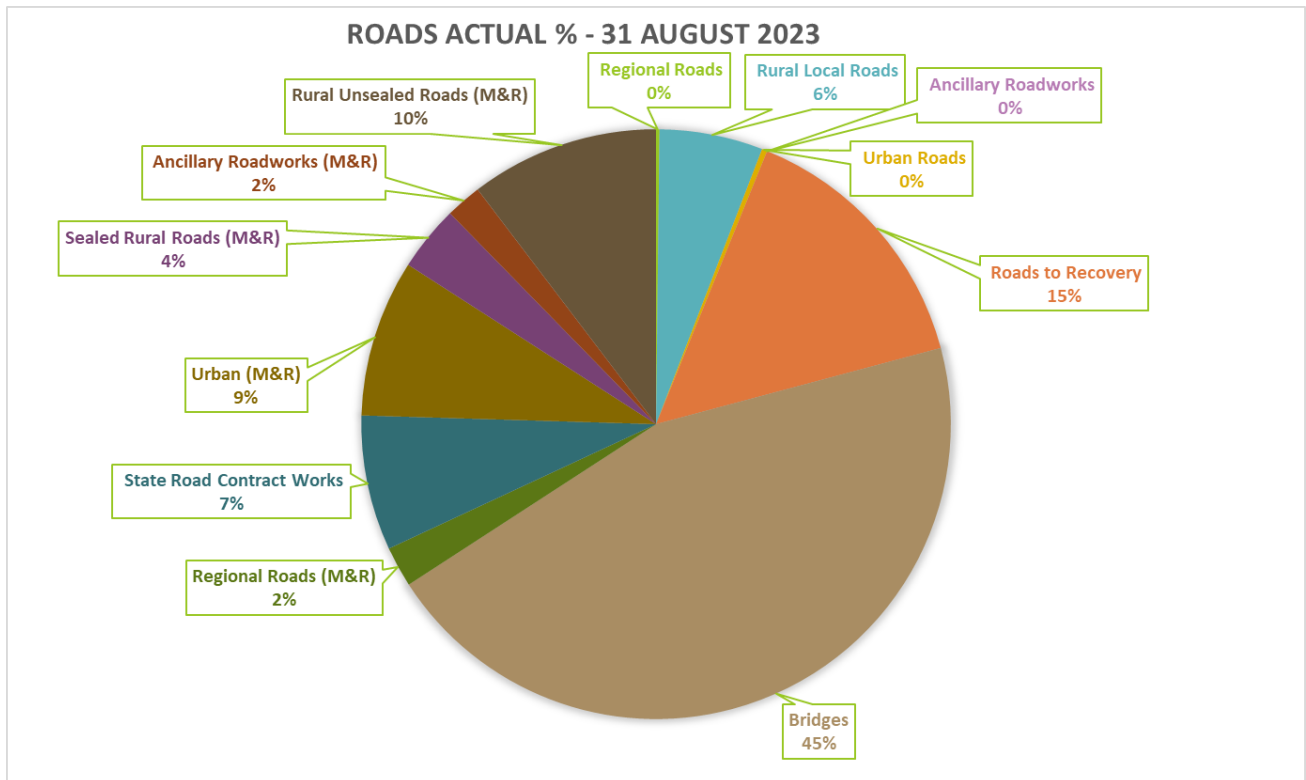
### **Sewerage Supplies**

- Contract tender is underway for the Barellan sewer project.
- The telemetry hardware and software upgrade will be tendered in early 2024.

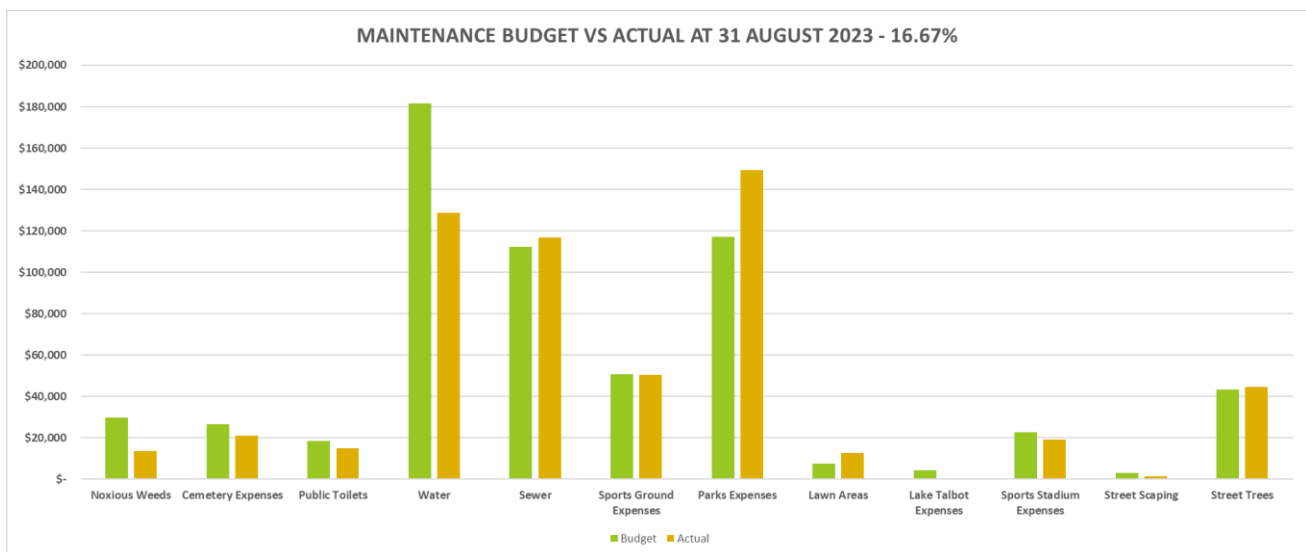
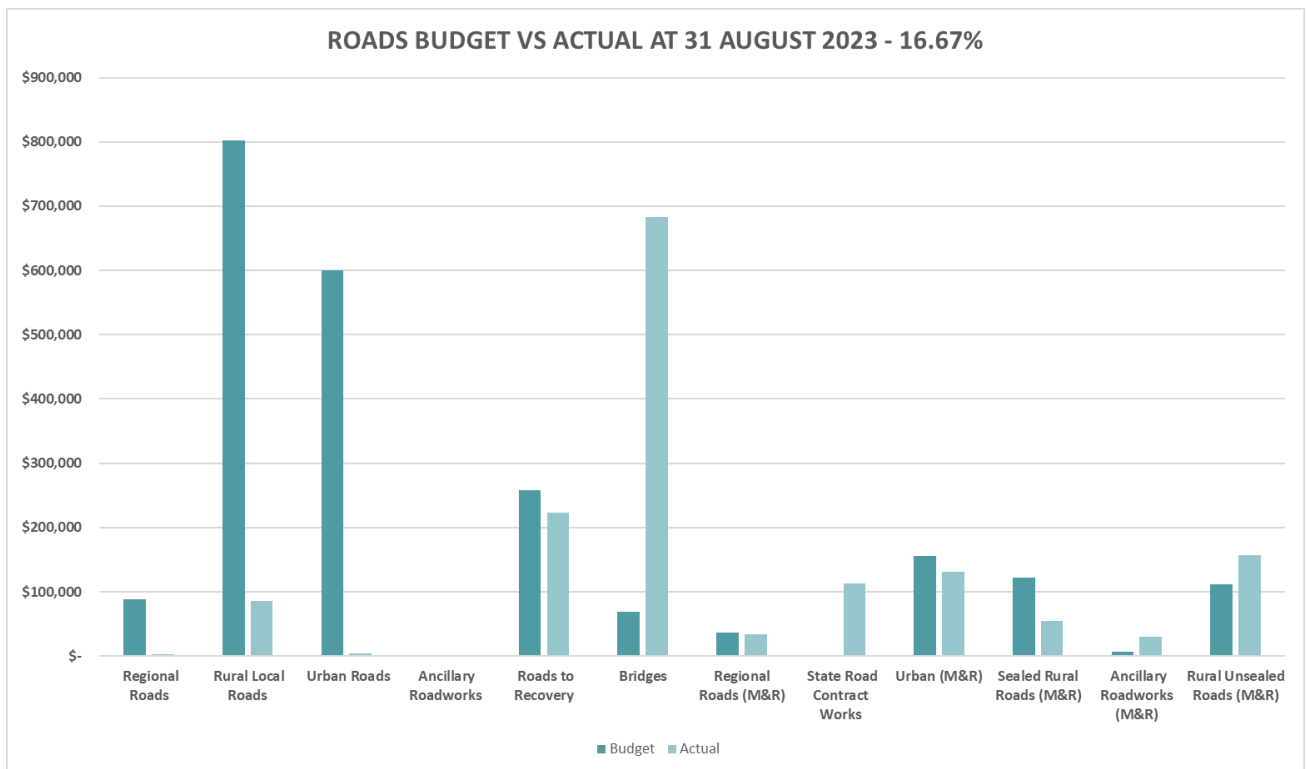
- Procurement will commence in September for the Sewer main relines project.

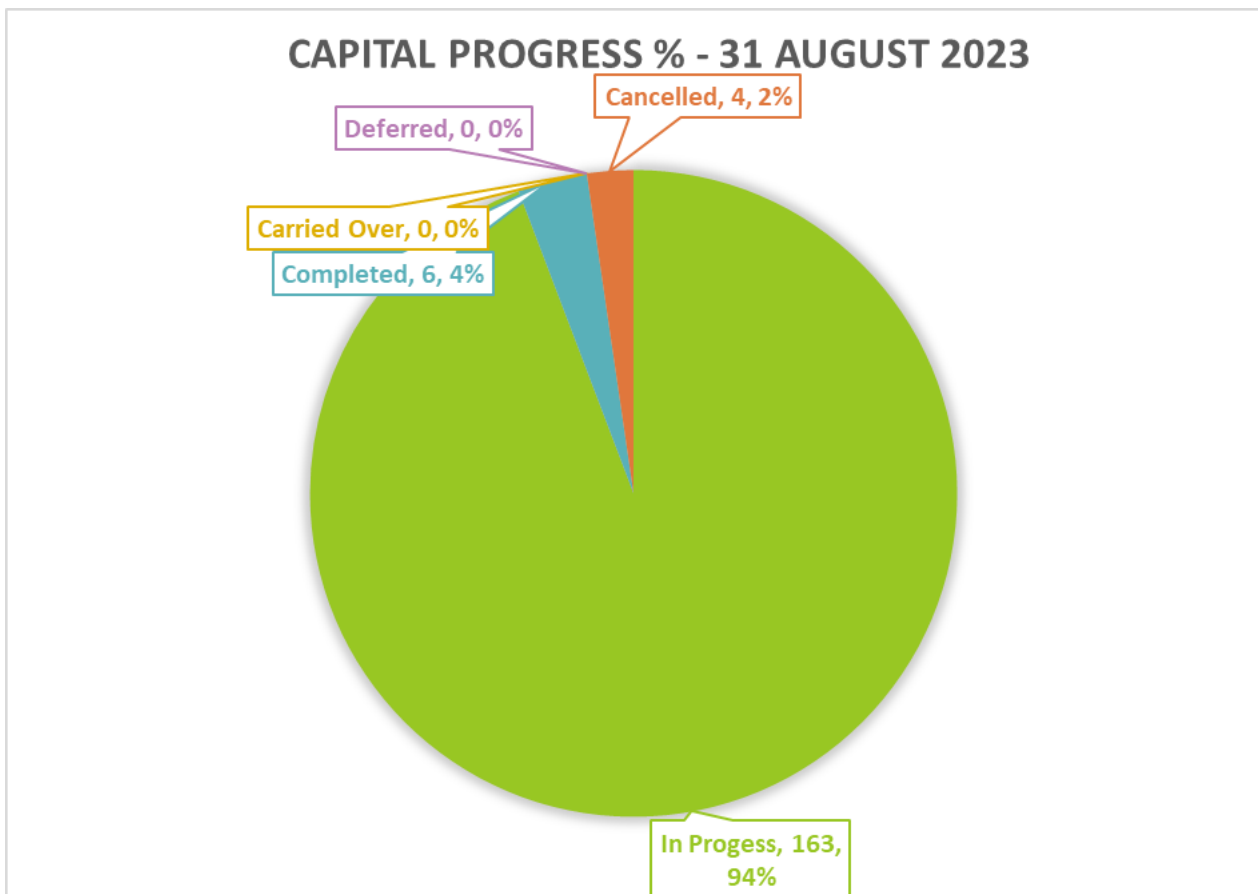












**TERMINOLOGY**

1. This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows.

- **Budget:** This is the total allocation to complete the project.
- **YTD Exp:** Total expenditure allocated to project as of report date.
- **Balance:** Amount of unspent funds including commitments for each program at reporting date.
- **Graph:** The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

**CONCLUSION**

That Council receives and notes the information contained in this report.

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 August 2023.





KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 31 AUGUST 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

16.67%

No.	Project	Resp.	Job Number	General Ledger	Status	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments	
1	Councillor iPad Project	IT	4400-1001-0000	0214-4200-0000	A	20,000		20,000	-	20,000	0%	Will review throughout the year.	
2	Sophos Intercept X	IT	4400-1002-0000	0214-4200-0000	A	-		4,569	673	3,896	15%	Will review throughout the year.	
3	Data Safe	IT	4400-1003-0000	0214-4100-0000	A	-		1,148	-	1,148	0%	Will review throughout the year.	
4	GDA Dataset Transition	IT	4400-1004-0000	0214-4100-0000	A	-		5,000	-	5,000	0%	Will review throughout the year.	
5	Server Backup System Replacement	IT	4400-1005-0000	0214-4200-0000	A	30,000		30,000	-	30,000	0%	Currently planned to start in September.	
6	Chambers Access Control System Replacement	IT	4400-1006-0000	0214-4200-0000	A	20,000		20,000	-	20,000	0%	Currently planned to start in November.	
7	Chambers Network Cabling replacement	IT	4400-1007-0000	0214-4200-0000	A	40,000		40,000	-	40,000	0%	Current planned to start in January.	
8	Replacement Workgroup Printers	IT	4400-1008-0000	0214-4200-0000	A	2,000		2,000	-	2,000	0%	Will review throughout the year.	
9	Replace Desktops/Laptops	IT	4400-1034-0000	0214-4200-0000	A	20,000	104	20,000	278	19,618	2%	Currently planned for May	
10	Software Licencing	IT	4400-1035-0000	0214-4200-0000	A	10,000		10,000	-	10,000	0%	Will review throughout the year.	
11	Replace Network Switches	IT	4400-1039-0000	0214-4200-0000	A	-	14,479	14,003	2,443	-	2,919	121%	Waiting for equipment on backorder
12	Integrated Software System	IT	4400-1042-0000	0214-4200-0000	A	400,000		434,780	684	434,096	0%	Project commenced and will continue throughout the year.	
13	GIS Imagery	IT	4400-1043-0000	0214-4100-0000	A	-		4,200	-	4,200	0%	Will review throughout the year.	
14	Two Cameras at Marie Bashir Park Grandstand	IT	5200-1002-0000	0311-4200-0000	A	-		2,888	-	2,888	0%	Will review throughout the year.	
15	Landervale Fire Shed	DGMI	5300-1001-0000	0312-4100-0000	A	-	548,789	689,019	121,610	18,619	97%	Project well underway with framing now being completed.	
16	New security fencing and CCTV	DGMI	5600-1001-0000	0512-4100-0000	A	-		146,329	-	146,329	0%	Tender documents being finalised	
17	Purchase of new traxcavator	DGMI	5600-1002-0000	0512-4100-0000	A	450,000		450,000	-	450,000	0%	In the early planning phase.	
18	Further Masterplan works stage 1	DGMI	5600-1010-0000	0512-4100-0000	A	-	39,478	232,988	33,674	159,836	31%	Transfer area retaining works now commenced.	
19	Waste Depot Improvement Works Barellan	DGMI	5600-1012-0000	0512-4100-0000	A	-	29,437	86,308	10,191	46,680	46%	New waste cell being constructed.	
20	Stormwater improvement Works	PAM	5700-1001-0000	0513-4200-0000	A	30,000		104,996	-	104,996	0%	Further scoping being undertaken.	
21	Urban Stormwater Upgrade	DGMI	5700-1002-0000	0513-4200-0000	A	7,000,000	24,219	7,143,581	130,279	6,989,083	2%	Detailed design well advanced.	
22	Cemetery mangement plans and mapping software	OSR	0800-1012-0000	0713-4200-0000	A	-		120,853	-	120,853	0%	Plan management has been reviewed master plan under development. Mapping software being scoped.	
23	Library Book & Resources annual replacement	CDM	7700-1005-0000	0810-4200-0000	A	32,144		32,144	1,121	31,023	3%	Procurement is ongoing.	
24	Library Replacement of Service Desk	CDM	7700-1006-0000	0810-4200-0000	A	5,000		5,000	-	5,000	0%	In the early planning phase.	
25	LT Pool Remediation Works	PAM	7800-1006-0000	0812-4200-0000	A	-		11,793	-	11,793	0%	Scope and Procurement of works being prepared	
26	Ndra Sportsground Drainage & Soak	DGMI	0200-1019-0000	0815-4200-0000	A	-	683	36,219	15,435	20,100	45%	drainage and pump complete with disposal to street and	
27	Ndra Tennis Courts Access Upgrades	PAM	0200-1028-0000	0815-4201-0000	A	-	1,800	51,119	39,961	9,358	82%		
28	Ndra Park Irrigation Management System	OSR	0300-1001-0000	0816-4100-0000	A	-	95,155	243,677	40,375	108,148	56%	16 controllers installed, Sims activated, 80% complete	
29	Ndra Playgrounds Upgrades	OSR	0300-1004-0000	0816-4200-0000	A	10,000		17,200	-	17,200	0%	The project is ongoing with planning underway.	
30	Ndra Memorial Park lawn areas & garden beds	OSR	0300-1008-0000	0816-4103-0000	A	-	2,727	20,000	-	17,273	14%	Landscape architect survey complete, working on planting list. Plan to be presented to RSL in early August.	
31	Festive Light Upgrade / Renewal	PAM	0300-1009-0000	0816-4103-0000	A	-		5,829	0	5,829	0%	Procurement activities commence	
32	POM - Destination & Discovery Hub	DGMI	0300-1059-0000	0816-4207-0000	A	-	121,408	99,654	35,777	-	57,532	158%	Works effectively completed. Handover expected in next week.
33	POM - Extension of Bike & Hike Trails	DGMI	0300-1060-0000	0816-4207-0000	A	-		33,612	2,032	31,580	6%	Way finder signage completed.	
34	POM - Elevated Walk, Viewing Platform, Deck & Pedestrian Access	DGMI	0300-1072-0000	0816-4207-0000	A	-	103,315	282,298	141,033	37,950	87%	Skywalk complete with deck being finalised. Fencing and landscaping being undertaken.	
35	Remote Signage	OSR	0300-1073-0001	0816-4100-0000	A	7,500		7,500	-	7,500	0%	In the early planning phase with some options being assessed.	
36	OLG DRF - Construction of flood relief gates	DGMI	0300-1031-0000	0816-4214-0000	A	-		120,000	-	120,000	0%	Awaiting approval from OLG.	
37	OLG DRF - Replacement of soft fall in MBP	OSR	0300-1032-0000	0816-4214-0000	A	-		150,000	-	150,000	0%	Awaiting approval from OLG.	
38	OLG DRF - Flood levies at water supply bores	WSM	0300-1033-0000	0816-4214-0000	A	-		100,000	-	100,000	0%	Awaiting approval from OLG.	
39	OLG DRF - Ndra Library Stormwater structure	PAM	0300-1034-0000	0816-4214-0000	A	-		60,000	-	60,000	0%	Scope for grant funding being prepared	
40	OLG DRF - Youth development program	CSM	0300-1035-0000	0816-4214-0000	A	-		175,000	-	175,000	0%	Awaiting approval from OLG.	
41	OLG DRF - Community Information Boards	CO	0300-1036-0000	0816-4214-0000	A	-		50,000	-	50,000	0%	Awaiting approval from OLG.	
42	OLG DRF - Economic Development Strategy & Signage	EDM	0300-1037-0000	0816-4214-0000	A	-		60,000	-	60,000	0%	Awaiting approval from OLG.	
43	OLG DRF - Destination Discovery Hub Cultural Displays	DGMI	0300-1038-0000	0816-4214-0000	A	-		200,000	-	200,000	0%	Awaiting approval from OLG.	
44	OLG DRF - Replacement of trees	OSR	0300-1039-0000	0816-4214-0000	A	-		85,000	-	85,000	0%	Awaiting approval from OLG.	
45	LRCI R2 - Barellan Pump Track	OSR	0300-1089-0000	0816-4208-0000	A	-	13,900	21,955	-	8,055	63%	Installation complete. Landscaping and fence to be completed	
46	LRCI R2 - Wiradjuri Memorial Wall Stage 1	DGMI	0300-1091-0000	0816-4208-0000	A	-	2,441	71,662	46,135	23,086	68%	Signage and lightball to be installed in the coming week.	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 31 AUGUST 2023

Complete	Grant Dependent	Cancelled
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16.67%

No.	Project	Resp.	Job Number	General Ledger	Status	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
47	LCRI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance	DGMI	0300-1095-0000	0816-4208-0000	A	-	19,372	54,970	18,146	17,452	68%	All materials procured with installation to occur in the next week.
48	LRCI R3 Brewery Flat Boat ramp & Toilets	OSR	0300-1002-0000	0816-4208-0000	A	-	-	105,000	-	105,000	0%	Project has now been funded Works to be assessed.
49	LRCI R3 Ndra Tennis Club Upgrade - Stage 2	DGMI	0300-1003-0000	0816-4208-0000	A	250,000	-	250,000	-	250,000	0%	Tender called and to be determined in late september.
50	LRCI R3 Senior Citizens Building	PAM	0300-1005-0000	0816-4208-0000	A	65,000	-	120,000	-	120,000	0%	Request for quotation currently out to market
51	LRCI R3 Aerodrome – Air League Building	PAM	0300-1006-0000	0816-4208-0000	A	-	-	60,000	-	60,000	0%	Request for quotation currently out to market
52	LRCI R3 Brewery Flat - Connecting Walkway	WM	0300-1007-0000	0816-4208-0000	A	-	-	174,726	-	174,726	0%	Project has now been funded Works to be assessed.
53	LRCI R3 Barellan Museum Renewal	PAM	0300-1012-0000	0816-4208-0000	A	-	1,160	40,000	641	38,199	5%	Renewal works commenced
54	LRCI R3 Tiger Moth Building	PAM	0300-1017-0000	0816-4208-0000	A	-	10,000	170,000	-	160,000	6%	Final design approved - Waiting on Architects Documents
55	LRCI R3 Town Signage orange town signs	EDM	0300-1021-0000	0816-4208-0000	A	-	-	25,000	-	25,000	0%	Project has now been funded Works to be assessed.
56	LRCI R3 Barellan Sportsground Scoreboard	OSR	0300-1022-0000	0816-4208-0000	A	-	-	50,000	-	50,000	0%	Project has now been funded Works to be assessed.
57	LRCI 3 North Narrandera Footpaths (Racecourse Rd and Watermain St Bicycle and Walking Paths)	WM	0300-1099-0000	0816-4208-0000	A	-	364	243,523	139,825	103,334	58%	Works continuing, around half completed.
58	LRCI 3 Narrandera Pump Track	OSR	0300-1016-0000	0816-4208-0000	A	-	163,146	199,789	-	36,643	82%	
59	LRCI 3 Barellan Sportsground Spectator Pavilion	DGMI	0300-1018-0000	0816-4208-0000	A	-	27,851	53,710	6,386	19,473	64%	Work underway approx 75% completed
60	LRCI 3 HM Oval - Off leash dog area	OSR	0300-1020-0000	0816-4208-0000	A	-	24,350	58,379	22,992	11,038	81%	Works continuing
61	CRIP Upgrade Lake talbot Reserve - stairs, BBQ shelter, walking trails and seating.	OSR	0300-1096-0000	0816-4210-0000	A	-	-	200,168	-	200,168	0%	Works being scoped
62	SCCF4 - Barellan Netball Courts	OSR	0200-1026-0000	0816-4211-0000	A	-	276,668	263,254	-	13,415	105%	Works undertaken after netball season
63	SCCF5 - Community Safety Upgrade Program (CCTV)	IT	0300-1042-0000	0816-4213-0000	A	-	269	294,195	-	293,926	0%	Finalising Tender Documents
64	SCCF5 - Recreation Upgrade Narrandera Water tower	DGMI	0300-1043-0000	0816-4213-0000	A	-	335,576	576,106	-	240,530	58%	Playground to commence installtion late September.
65	ECP Adventure playground inclusive space	OSR	0300-1098-0000	0816-4100-0000	A	-	131,900	175,000	-	43,100	75%	100% material committed to work in with concept masterplan: October completion
66	LT Deepening Works	DGMI	0600-1010-0000	0818-4100-0000	A	-	-	225,000	-	225,000	0%	Planning reports being prepared.
67	LT Rec Area - Accessibility project	OSR	0600-1014-0000	0818-4100-0000	A	202,200	-	202,200	-	202,200	0%	Currently seeking quotes
68	Emergency Drainage Works - Urban Stormwater January Event	WM	0006-1001-0000	0910-4200-0000	A	-	943	54,505	-	53,562	2%	Works continuing inbetween other projects
69	New Road - Red Hill Industrial Estate	WM	0006-1013-0000	0910-4100-0000	A	-	22,677	21,414	1,213	2,476	112%	Roadworks continuing with some review of concrete works at Driscoll Rd
70	Urban Roads Construction	WM	0006-0000-0000	0910-4200-0000	A	137,359	-	137,359	1,213	136,146	1%	In the early planning phase.
71	Urban Roads Construction - Laneways	WM	N/A	0910-4100-0000	A	42,784	-	42,784	-	42,784	0%	In the early planning phase.
72	Urban Reseals	WM	0007-0000-0000	0910-4200-0000	A	166,100	-	166,100	-	166,100	0%	In the early planning phase.
73	Urban Pavement Rehabilitation	WM	0008-1012-0000	0910-4200-0000	A	138,485	-	213,788	-	213,788	0%	In the early planning phase.
74	Urban K&G Replacement	WM	0008-1027-0001	0910-4200-0000	A	16,476	-	16,476	-	16,476	0%	In the early planning phase.
75	Urban Footpath Replacement	WM	0008-1026-0001	0910-4200-0000	A	10,984	-	10,984	-	10,984	0%	In the early planning phase.
76	Urban Footpath Add. Funds requested - To railway overpass	WM	0008-1025-0000	0910-4200-0000	A	-	-	100,000	-	100,000	0%	Works being planned for when North Narrandera Footpaths nearing completion
77	Regional & Local Rd Repair Program	WM	N/A	0910-4201-0000	A	-	-	2,836,998	-	2,867,685	0%	In planning
78	Strontian Rd CH1.51-1.54	WM	0002-1001-0000	0910-4201-0000	A	-	-	-	-	-	-	Works underway
79	Strontian Rd CH1.89-1.93	WM	0002-1002-0000	0910-4201-0000	A	-	-	-	-	-	-	Works underway
80	Strontian Rd CH3.40-3.45	WM	0002-1003-0000	0910-4201-0000	A	-	-	-	-	-	-	Works underway
81	Strontian Rd CH5.69-5.98	WM	0002-1004-0000	0910-4201-0000	A	-	2,727	-	-	-	-	Works underway
82	Strontian Rd CH7.91-8.13	WM	0002-1005-0000	0910-4201-0000	A	-	2,727	-	2,040	-	-	Works underway
83	Strontian Rd CH7.14-7.76	WM	0002-1006-0000	0910-4201-0000	A	-	-	-	-	-	-	Works underway
84	Rural Sealed Roads Construction	WM	0010-1000-0000	0911-4200-0000	A	236,421	-	236,421	-	236,421	0%	In the early planning phase.
85	Roads Resheeting - (Unsealed rural roads)	WM	N/A	0911-4200-0000	A	331,298	-	410,053	-	418,084	9%	In the early planning phase.
86	Buckingbong Rd	WM	0012-1028-0000	0911-4200-0000	A	-	-	-	13	-	-	Review in progress
87	Mollys Lagoon Rd Resheeting	WM	0012-1029-0000	0911-4200-0000	A	-	10,909	-	14,859	-	-	Part way through, finishing required during final bridge works
88	Back Yamma Rd Resheeting	WM	0012-1030-0000	0911-4200-0000	A	-	-	-	9,823	-	-	Part way through, finishing required during final bridge works
89	Rural Roads Reseals	WM	0002-1000-0000	0911-4200-0000	A	201,002	-	358,237	-	358,237	0%	In the early planning phase.
90	RRUPP - Erigolia Road (Widening)	WM	0016-1003-0000	0911-4200-0000	A	-	-	1,071,101	-	1,071,101	0%	Planning continuing, RFQ to be put out September

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16.67%

No.	Project	Resp.	Job Number	General Ledger	Status	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
91	FLR R1 - Brewarrana Bridge Retrofitting	WM	0012-1027-0000	0911-4200-0000	A	-	19,633	365,205	15,062	330,511	10%	Procurement of additional materials underway, works being planned for low water
92	FLR Narrandera Bus Route	WM	0010-1128-0000	0911-4200-0000	A	-	-	60,597	-	60,597	0%	Review of eligible additional scope being undertaken
93	FLR R4 - Old Wagga Road Rehab	WM	0010-1129-0000	0911-4200-0000	A	-	-	815,539	-	815,539	0%	Planning in progress, design to be put out September
94	Flood Damage Repairs AGRN1001	WM	0010-1001-0000	0911-4201-0000	A	-	21,855	1,497,039	-	1,953,281	5%	Works being planned where not affecting other works
95	Holloway Rd Culvert	WM	0010-1001-0001	0911-4201-0000	A	-	-	-	-	-	-	
96	Grong Grong River Road	WM	0010-1001-0002	0911-4201-0000	A	-	-	-	526	-	-	
97	Mejum Rd	WM	0010-1001-0003	0911-4201-0000	A	-	-	-	3,423	-	-	
98	Mannings Rd CH4.85-8.35	WM	0010-1001-0004	0911-4201-0000	A	-	-	-	5,871	-	-	
99	Middle Rd	WM	0010-1001-0005	0911-4201-0000	A	-	-	-	-	-	-	
100	Kingston Rd	WM	0010-1001-0006	0911-4201-0000	A	-	-	-	-	-	-	
101	Devilins Bridge Rd	WM	0010-1001-0007	0911-4201-0000	A	-	-	-	-	-	-	
102	Galore Park Rd CH0.20-0.40	WM	0010-1001-0008	0911-4201-0000	A	-	-	-	-	-	-	
103	Galore Forest Rd CH0.00-1.90	WM	0010-1001-0009	0911-4201-0000	A	-	-	-	-	-	-	
104	Higgins Rd	WM	0010-1001-0010	0911-4201-0000	A	-	-	-	883	-	-	
105	Jacksons Rd	WM	0010-1001-0011	0911-4201-0000	A	-	-	-	-	-	-	
106	Gepperts Rd	WM	0010-1001-0012	0911-4201-0000	A	-	-	-	-	-	-	
107	Mimosa Rd	WM	0010-1001-0013	0911-4201-0000	A	-	-	-	-	-	-	
108	Lismoyle Rd	WM	0010-1001-0015	0911-4201-0000	A	-	-	-	335	-	-	
109	Strontian Rd	WM	0010-1001-0016	0911-4201-0000	A	-	-	-	10,136	-	-	
110	Hulmes Rd	WM	0010-1001-0017	0911-4201-0000	A	-	-	-	-	-	-	
111	Hewson Rd	WM	0010-1001-0018	0911-4201-0000	A	-	-	-	-	-	-	
112	Mannings Rd CH9.55-11.35	WM	0010-1001-0019	0911-4201-0000	A	-	-	-	25,240	-	-	
113	Galore Park Rd CH4.64-4.74	WM	0010-1001-0020	0911-4201-0000	A	-	-	-	-	-	-	
114	Galore Forest Rd CH3.70-4.50	WM	0010-1001-0021	0911-4201-0000	A	-	-	-	-	-	-	
115	The Gap Rd CH1.60-2.20	WM	0010-1001-0022	0911-4201-0000	A	-	-	-	-	-	-	
116	The Gap Rd CH2.60-3.40	WM	0010-1001-0023	0911-4201-0000	A	-	-	-	-	-	-	
117	The Gap Rd CH3.70-6.40	WM	0010-1001-0024	0911-4201-0000	A	-	-	-	-	-	-	
118	Fixing Country Bridges	WM	N/A	0913-4200-0000	A	-	-	415,902	-	455,469	210%	Mostly complete, approach and guardrail work remaining
119	FCB - Molly's Bridge	WM	0017-1001-0000	0913-4200-0000	A	-	57,421	-	293,319	-	-	
120	FCB - Somerset Bridge	WM	0017-1002-0000	0913-4200-0000	A	-	130,555	-	390,077	-	-	
121	Roads to Recovery	WM	N/A	0919-4200-0000	A	997,362	-	1,547,923	-	1,308,126	15%	
122	Grong Grong Station Rd Resheet	WM	0014-1000-0000	0919-4200-0000	F	-	-	-	91,562	-	-	Complete
123	Bullock Tank Rd Resheet	WM	0014-1001-0000	0919-4200-0000	F	-	-	-	31,306	-	-	Complete
124	Centenary Rd Resheet	WM	0014-1002-0000	0919-4200-0000	F	-	-	-	37,338	-	-	Complete
125	Mannings Rd Resheet CH2.9-4.85	WM	0014-1003-0000	0919-4200-0000	A	-	2,773	-	36,059	-	-	Works have recently commenced
126	Orams Rd Resheet CH0-2.42	WM	0014-1004-0000	0919-4200-0000	A	-	13,911	-	26,501	-	-	Works have recently commenced
127	Curtis Rd - Gravel resheet	WM	0014-1197-0000	0919-4200-0000	A	-	-	-	349	-	-	Works being scheduled
128	Regional Roads (Capital Component of Block Grant)	WM	0015-0000-0000	0915-4200-0000	A	268,200	-	354,301	-	351,481	1%	In the early planning phase.
129	MR243 - Canola Way to (GG, Gainain, Matong & Coolamon)	WM	0015-0243-0000	0915-4200-0000	A	-	-	-	-	-	-	Planning
130	MR370 - To Lockhart	WM	0015-0370-0000	0915-4200-0000	A	-	-	-	-	-	-	Planning
131	MR596 - Back Yamma Road (south-west of Morundah)	WM	0015-0596-0000	0915-4200-0000	A	-	-	-	-	-	-	Planning
132	MR7608 - Borellan Road	WM	0015-7608-0000	0915-4200-0000	A	-	-	-	2,820	-	-	Planning
133	Repair Grant (50% Block Grant contribution)	WM	0015-1002-0001	0915-4200-0000	A	173,200	-	173,200	-	173,200	0%	Funding dependant - not announced until Sep/Oct
134	Active Transport - Walking (Mulga St Borellan)	WM	0030-1003-0000	0920-4100-0000	F	-	-	8,527	-	8,527	0%	Complete
135	Red Hill Industrial Expansion - Sewer	DGMI	8500-1003-0000	1010-4100-0000	A	930,000	-	930,000	-	930,000	0%	Design to be undertaken
136	Red Hill Industrial Expansion - Design	DGMI	8500-1002-0000	1010-4100-0000	A	100,000	-	100,000	-	100,000	0%	Design to be undertaken
137	Gateway/Entrance signs	EDM	8700-1005-0001	1013-4200-0000	A	10,000	-	10,000	-	10,000	0%	project is currently under review

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138	LT Tourist Park - Reseal driveways	PAM	8900-1001-0000	1018-4200-0000	A	74,580		74,580	-	74,580	0%	Scope and procurement of works being prepared	
139	Light Vehicles	PWM	9500-1000-0001	1019-4200-0000	A	362,115		362,115	-	362,115	0%	Procurement underway.	
140	Trucks & Trailers	PWM	9500-1001-0002	1019-4200-0000	F	394,150		394,150	479,131	-	84,981	122%	Completed
141	Heavy Plant Purchases	PWM	9500-1002-0000	1019-4200-0000	A	354,750		354,750	-	354,750	0%	In planning	
142	Other Plant Capital	PWM	9500-1003-0000	1019-4200-0000	A	20,000		20,000	1,744	18,256	9%	Purchases as needed.	
143	Works - New vehicle storage shed	DGMI	9300-1006-0000	1023-4100-0000	A	-	59,222	38,022	258	-	21,458	156%	Footings poured. Frame to be erected in the next month.
144	Solar Panels	DGMI	0300-1056-0000	0816-4212-0000	A	-	1,818	91,747	22,563	67,366	27%	Installation commenced.	
145	Building renewal and upgrades	PAM	9300-1007-0001	1023-4200-0000	A	149,340	39,298	175,813	4,501	132,013	25%	Works Schedule and Procurement activities commenced.	
146	New Building at Depot	WM	9300-1029-0000	1023-4100-0000	A	-	1,044	25,517	4,025	20,447	20%	Entry and IT being finalised	
147	Aerodrome Runway, Taxi, Apron remarking	TAE	9400-1002-0000	1025-4200-0000	C	50,000		50,000	-	50,000	0%	In planning - to be similar timing to taxiway markings.	
148	Terminal painting , Blinds and improvements	TAE	9400-1001-0000	1025-4200-0000	A	15,000		15,000	-	15,000	0%	In planning - Is this Projects/Maintenance Project.	
149	Airport Taxiway	TAE	9400-1014-0000	1025-4100-0000	A	-	3,960	2,161,389	-	2,157,429	0%	In planning - with tender process.	
150	Water - Services Replacements 2023-24	WSM	2900-1012-0001	2000-4200-0000	A	20,000		20,000	41,017	-	21,017	205%	Private work for highway overtaking lane undertaken to be credited once invoiced.
151	Water - WTP filter/Upgrade design	WSM	2900-1038-0000	2000-4100-0000	A	-		33,307	2,619	30,689	8%		
152	Water - North Zone Pressure Pump - low pressure issues	WSM	2900-1051-0000	2000-4200-0000	A	-		37,434	-	37,434	0%	To be scheduled after hydraulic model is updated.	
153	Water - Main Replacements	WSM	2900-1056-0000	2000-4200-0000	A	-	227	109,580		103,952	5%		
154	Grosvenor St Watermain Replace	WSM	2900-1056-0008	2000-4200-0000	A	-			5,401				Underway. Expected completion October.
155	Water - Main Replacements 2023-24	WSM	2900-1058-0001	2000-4200-0000	A	300,000		300,000	3,068	296,932	1%	To be scheduled following review of previous program	
156	Water - Hydrant & Valve replacements 2023-24	WSM	2900-1059-0001	2000-4200-0000	A	65,000		136,552	-	136,552	0%	To be scheduled prior to December	
157	Water - Pine Hill reservoir fencing/ demolition	WSM	2900-1070-0000	2000-4200-0000	F	-	1,882	6,981	14,979	-	9,880	242%	Complete
158	Water - Solar	WSM	2900-1071-0000	2000-4100-0000	A	-	202,423	250,000	24,850	22,727	91%		
159	Water - IWCM Additional Works	WSM	2900-1072-0001	2000-4100-0000	A	-		130,774	-	130,774	0%	Awaiting completion of WTP Scoping Study	
160	Water - WTP Scoping Study	WSM	2900-1072-0002	2000-4100-0000	A	-		124,029	-	124,029	0%	Underway. Testing to be undertaken during September and October.	
161	Water - Household Filter Project	WSM	2900-1074-0000	2000-4100-0000	A	-		11,492	-	11,492	0%	Final installations being undertaken.	
162	Water - Gordon St fencing	WSM	2900-1075-0000	2000-4100-0000	A	-		27,158	-	27,158	0%		
163	Water - Cul-de-sac ring mains	WSM	2900-1076-0000	2000-4100-0000	A	-		97,020	935	96,085	1%	To begin in November.	
164	Water - Telemetry hardware upgrade	WSM	2900-1079-0000	2000-4200-0000	A	-		148,347	-	148,347	0%	To be tendered in new year.	
165	Water - Pine Hill Pumps Replacement	WSM	2900-1080-0000	2000-4200-0000	A	-		26,401	-	26,401	0%	To be scheduled after hydraulic model is updated.	
166	Sewer - Barellan Sewer	WSM	3900-1032-0000	3000-4100-0000	A	1,800,000	6,007,263	7,489,720	80,772	1,401,686	81%	Contract tender is currently being conducted	
167	Sewer - Solar	WSM	3900-1037-0000	3000-4100-0000	A	-	192,887	249,339	34,434	22,018	91%		
168	Sewer - Telemetry hardware upgrade	WSM	3900-1038-0000	3000-4200-0000	A	-		97,457	-	97,457	0%	To be tendered in new year.	
169	Sewer - Telemetry software upgrade	WSM	3900-1039-0000	3000-4200-0000	A	-		40,000	-	40,000	0%	To be tendered in new year.	
170	Sewer - Main Relines	WSM	3900-1040-0001	3000-4200-0000	A	350,000		695,025	-	695,025	0%	Procurement to begin in September	
171	<b>Grant Dependant</b>												
172	Furniture - Narrandera Cemetery	OSR	0800-1011-0000	0713-4100-0000	G	5,000		5,000	-	5,000	0%	Funding pending based on upcoming grants	
173	Barellan Cemetery Furniture	OSR	0800-1013-0000	0713-4101-0000	G	5,000		5,000	-	5,000	0%	Funding pending based on upcoming grants	
174	Brln Pool Rehabilitate, Refurbish & Paint Kiosk/Toilet	PAM	7900-1002-0000	0813-4200-0000	C	50,000		50,000	-	50,000	0%	Funds have been reallocated to other projects	
175	LT Pool Renewal of Kiosk decking and hand rails	PAM	7800-1002-0000	0812-4200-0000	C	70,000		70,000	-	70,000	0%	Project unfunded	
176	Brln Sportsground - Lighting Upgrades (Eastern)	OSR	0200-1031-0000	0815-4202-0000	G	84,000		84,000	-	84,000	0%	Has now been funded planning to commence August	
177	Brln Sportsground - Storm water drainage works	OSR	0200-1032-0000	0815-4102-0000	G	30,000		30,000	-	30,000	0%	Funding pending based on upcoming grants	
178	MBP Paths & Uplighting	OSR	0300-1023-0000	0816-4100-0000	G	120,000		120,000	-	120,000	0%	Funding pending based on upcoming grants	
179	Brln Park Furniture	OSR	0300-1026-0000	0816-4101-0000	G	10,000		10,000	-	10,000	0%	Funding pending based on upcoming grants	
180	Brln Main Street - Planter Boxes	OSR	0300-1027-0000	0816-4101-0000	G	30,000		30,000	-	30,000	0%	Funding pending based on upcoming grants	
181	Brln Main Street - BBQ shelter replacement	OSR	0300-1028-0000	0816-4101-0000	G	50,000		50,000	-	50,000	0%	Funding pending based on upcoming grants	
182	MBP Powerpoint vendor sites	OSR	0300-1024-0000	0816-4100-0000	G	30,000		30,000	-	30,000	0%	Funding pending based on upcoming grants	
183	Adventure Playground Upgrade infants area	OSR	0300-1025-0000	0816-4200-0000	G	300,000		300,000	-	300,000	0%	Have applied for the grant, waiting on results.	



KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 31 AUGUST 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

16.67%

No.	Project	Resp.	Job Number	General Ledger	Status	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
184	Grng Grng Park Furniture	OSR	0300-1013-0000	0816-4202-0000	G	5,000		5,000	-	5,000	0%	Emergency Works (EW) and Immediate Reconstruction Works (IRW) still being completed - claim to be submitted for payment of all funds, with long term repairs being scoped.
185	Ndra Park Lighting and uplighting memorials and trees	OSR	0300-1029-0000	0816-4103-0000	G	30,000		30,000	508	29,492	2%	Funding pending based on upcoming grants
186	Ndra Stadium & Sportsground Masterplan	OSR	0400-1002-0000	0820-4200-0000	G	30,000		30,000	-	30,000	0%	Funding pending based on upcoming grants
187	Get NSW Active - Cycling	WM	0030-1004-0001	0920-4100-0000	C	805,000		805,000	-	805,000	0%	Grant Unsuccessful
188	Get NSW Active - Walking	WM	0030-1005-0001	0920-4100-0000	G	50,000		50,000	-	50,000	0%	Funding pending based on upcoming grants
189	Sewer - Primary Filter	WSM	3900-1042-0001	3000-4100-0000	G	400,000		400,000	-	400,000	0%	Funding pending based on upcoming grants
190	<b>Operational</b>											
191	Newell Hwy Contribution Grong Grong Reseal	WM	0001-0005-0000	0910-2142-0000	O	-		93,050	-	93,050	0%	In planning
192	Newell Hwy Contribution Grong Grong town entrance signs	TAE	0001-0006-0000	0910-2142-0000	O	-		1,667	-		0%	Completed, no funds expected to have been remaining.
193	Urban Roads Maintenance	WM	0001-0001-0000	0910-2100-0000	O	837,436	9,498	837,436	130,894	697,044	17%	Ongoing operational costs.
194	Sealed Rural Roads Maintenance	WM	0002-0001-0000	0911-2100-0000	O	320,019	902	320,019	39,808	279,309	13%	Ongoing operational costs.
195	Flood Damage Repairs AGRN1034 (September 2022)	WM	0010-1034-0000	0911-2101-0000	O	-		-	-	-	#DIV/0!	Emergency Works (EW) and Immediate Reconstruction Works (IRW) completed - claim to be submitted for payment of all funds expended, with long term repairs being scoped.
196	Koala Fence	WM	0010-1034-0045	0911-2101-0000	O	-		-	-	-		Completed prior to 30 June 2023
197	Fixing Local Roads PRR	WM	0002-0002-0000	0911-2102-0000	O	-	2,273	414,584		397,614	4%	
198	FLRPRR Urban Roads	WM	0002-0002-0001	0911-2102-0000	O				4,527			Ongoing Pavement Maintenance Work
199	FLRPRR Sealed Rural Roads	WM	0002-0002-0002	0911-2102-0000	O				4,661			Ongoing Pavement Maintenance Work
200	FLRPRR MR243 Canola Way	WM	0002-0002-0003	0911-2102-0000	O				3,557			Ongoing Pavement Maintenance Work
201	FLRPRR MR370 Lockhart Rd	WM	0002-0002-0004	0911-2102-0000	O				932			Ongoing Pavement Maintenance Work
202	FLRPRR MR596 Yamma Rd	WM	0002-0002-0005	0911-2102-0000	O				-			Ongoing Pavement Maintenance Work
203	FLRPRR MR7608 Barellan Rd	WM	0002-0002-0006	0911-2102-0000	O				1,021			Ongoing Pavement Maintenance Work
204	Rural Unsealed Roads Expenses	WM	0003-0001-0000	0912-2100-0000	O	667,734	14,969	667,734	157,204	495,561	26%	Ongoing operational costs.
205	Regional Roads (M&R Grant)	WM	0005-0000-0000	0915-2100-0000	O	217,600		217,600	33,814	183,786	16%	Ongoing operational costs.
206	State Road Contract Works RMCC	WM	0004-0002-0000	0916-2102-0000	O	-	983	-	112,455	113,438	#DIV/0!	RMCC contract finished 31 August 2023
207	Active Transport Plan	PAM	0030-0124-0000	0920-2142-0000	O	-	4,274	38,267	29,920	4,072	89%	Project Completed - Active Transport Plan adopted by Council
208	Noxious Weeds Expenses	OSR	5900-0000-0000	0511-2100-0000	O	177,969		177,969	13,552	164,417	8%	Ongoing operational costs
209	Public Toilets Expenses	OSR	6620-0000-0000	0710-2100-0000	O	111,559		111,559	14,984	96,575	13%	Ongoing operational costs
210	Cemetery Expenses	OSR	0800-0000-0000	0713-2100-0000	O	159,073		159,073	21,019	138,054	13%	Ongoing operational costs
211	Sports Ground Expenses	OSR	0200-0000-0000	0815-2100-0000	O	303,890		303,890	50,484	253,406	17%	Ongoing operational costs
212	Parks Expenses	OSR	0300-0000-0000	0816-2100-0000	O	693,437		693,437	149,439	543,998	22%	Ongoing operational costs
213	Lawn Areas	OSR	0300-0040-0000	0816-2136-0000	O	45,500		45,500	12,619	32,881	28%	Ongoing operational costs
214	East Street - Street Scaping	OSR	0300-0041-0000	0816-2136-0000	O	18,039		18,039	1,329	16,710	7%	Ongoing operational costs
215	Grong Grong Earth Park - RMS	DGMI	0300-0106-0000	0816-2102-0000	O	-		8,531	-	8,531	0%	Discussions to be undertaken with community user group
216	Street Trees	OSR	0500-0001-0000	0816-2137-0000	O	260,366	3,138	260,366	44,594	212,634	18%	Ongoing operational costs (Emergency tree works due to storms included)
217	Lake Talbot Expenses	OSR	0600-0000-0000	0818-2100-0000	O	25,467		25,467	-	25,467	0%	Ongoing operational costs
218	Sports Stadium Expenses	OSR	0400-0000-0000	0820-2100-0000	O	136,535		136,535	19,005	117,530	14%	Ongoing operational costs
219	Bores Expenses	WSM	2300-0001-0000	2000-2000-0000	O	45,188	8,600	45,188	5,484	31,104	31%	Ongoing operational costs - correcting journals to be processed.
220	Pump Station Expenses	WSM	2300-0002-0000	2000-2001-0000	O	135,071	8,480	135,071	18,428	108,163	20%	Ongoing operational costs - correcting journals to be processed.
221	Mains Expenses	WSM	2100-0003-0000	2000-2002-0000	O	348,248	23,237	348,248	60,139	264,872	24%	Ongoing operational costs
222	Recycled Water	WSM	2200-0004-0000	2000-2003-0000	O	52,123	70	52,123	142	51,911	0%	Ongoing operational costs
223	Reservoirs Expenses	WSM	2400-0005-0000	2000-2004-0000	O	28,349	4,545	28,349	1,927	21,877	23%	Ongoing operational costs - correcting journals to be processed.
224	Water Supply Licence	WSM	2000-0032-0000	2000-2005-0000	O	31,006		31,006	-	31,006	0%	Ongoing operational costs
225	Chlorine & Chemicals Expenses	WSM	2700-0033-0000	2000-2007-0000	O	23,690	364	23,690	432	22,894	3%	Ongoing operational costs
226	Meter Reading Expenses	WSM	2000-0014-0000	2000-2008-0000	O	39,732	31	39,732	24,864	14,837	63%	Ongoing operational costs to be rectified with the introduction of the taggle software.
227	Telemetry System Maintenance	WSM	2000-0040-0000	2000-2009-0000	O	9,323	1,818	9,323	337	7,168	23%	Ongoing operational costs

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 31 AUGUST 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

16.67%

No.	Project	Resp.	Job Number	General Ledger	Status	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
228	Hydrant Flushing Program	WSM	2000-0042-0000	2000-2011-0000	O	76,175		76,175	-	76,175	0%	Procurement to begin in June 2023 for this years program.
229	Pump Stations Electricity Expenses	WSM	2300-0023-0000	2000-2117-0000	O	300,000		300,000	16,989	283,011	6%	Ongoing operational costs
230	Pump Station Expenses	WSM	3200-0002-0000	3000-2001-0000	O	109,586	6,977	109,586	10,517	92,091	16%	Ongoing operational costs - correcting journals to be processed.
231	Mains Expenses	WSM	3100-0003-0000	3000-2002-0000	O	204,500	12,583	204,500	44,903	147,014	28%	Ongoing operational costs
232	Treatment Works Expenses	WSM	3400-0006-0000	3000-2003-0000	O	257,730	28,882	257,730	56,689	172,159	33%	Ongoing operational costs
233	Sewer Heating & Electricity	WSM	3300-0023-0000	3000-2117-0000	O	100,000		100,000	4,651	95,349	5%	Ongoing operational costs
234	Telemetry System Maintenance	WSM	3000-0040-0000	3000-2004-0000	O	2,111		2,111	-	2,111	0%	Ongoing operational costs

Capital Expenditure as at 31 August 2023

	Sum of Adopted Budget	Sum of Revised Budget	Sum of Committed	Sum of Expenditure	Sum of Balance
<b>Administration</b>					
Information Technology	\$ 542,000.00	\$ 608,587.98	\$ 14,582.48	\$ 4,078.60	\$ 589,926.90
<b>Environment</b>					
Stormwater	\$ 7,030,000.00	\$ 7,248,576.56	\$ 24,219.05	\$ 130,278.56	\$ 7,094,078.95
Barellan Waste	\$ 450,000.00	\$ 536,308.39	\$ 29,437.45	\$ 10,191.08	\$ 496,679.86
Narrandera Landfill	\$ -	\$ 379,317.20	\$ 39,478.00	\$ 33,674.31	\$ 306,164.89
<b>Housing &amp; Community Amenities</b>					
Narrandera Cemetery	\$ -	\$ 120,852.84		\$ -	\$ 120,852.84
<b>Transport &amp; Communication</b>					
Regional Roads	\$ 441,400.00	\$ 527,500.51		\$ 2,819.66	\$ 524,680.85
Rural Roads	\$ 768,721.00	\$ 4,814,192.53	\$ 52,396.24	\$ 86,171.20	\$ 5,243,770.65
Urban Roads	\$ 512,188.00	\$ 3,600,407.78	\$ 29,074.24	\$ 4,466.32	\$ 3,605,049.00
Ancillary Roadworks	\$ -	\$ 8,527.32		\$ -	\$ 8,527.32
Roads To Recovery	\$ 997,362.00	\$ 1,547,923.04	\$ 16,683.64	\$ 223,113.10	\$ 1,308,126.30
Bridges	\$ -	\$ 415,902.35	\$ 187,975.40	\$ 683,396.36	-\$ 455,469.41
<b>Economic Affairs</b>					
Buildings	\$ 224,340.00	\$ 406,098.39	\$ 101,382.72	\$ 31,347.24	\$ 273,368.43
Plant	\$ 1,131,015.00	\$ 1,131,015.00		\$ 480,874.64	\$ 650,140.36
Red Hill Industrial Estate	\$ 1,030,000.00	\$ 1,030,000.00		\$ -	\$ 1,030,000.00
Airport	\$ -	\$ 2,161,389.22	\$ 3,960.00	\$ -	\$ 2,157,429.22
<b>Recreation and Culture</b>					
Lake Talbot Recreation Area	\$ 346,780.00	\$ 771,948.18		\$ -	\$ 771,948.18
Library	\$ 37,144.00	\$ 37,144.00		\$ 1,120.68	\$ 36,023.32
Marie Bashir Park	\$ -	\$ 1,055,000.00	\$ 131,900.00	\$ -	\$ 923,100.00
Narrandera Parks	\$ 17,500.00	\$ 268,377.35	\$ 95,154.55	\$ 40,374.50	\$ 132,848.30
Narrandera Sportsground	\$ -	\$ 36,218.74	\$ 683.27	\$ 15,435.45	\$ 20,100.02
Berellan Pool	\$ 50,000.00	\$ 50,000.00		\$ -	\$ 50,000.00
Lake Talbot Pool	\$ -	\$ 11,792.50		\$ -	\$ 11,792.50
Narrandera Outdoor Courts	\$ -	\$ 51,118.97	\$ 1,800.00	\$ 39,960.82	\$ 9,358.15
Ndra Memorial Park	\$ -	\$ 25,829.28	\$ 2,727.27	\$ 0.02	\$ 23,101.99
Playground on the Murrumbidgee	\$ -	\$ 415,563.72	\$ 224,723.04	\$ 178,843.00	\$ 11,997.68

Capital Expenditure as at 31 August 2023

	Sum of Adopted Budget	Sum of Revised Budget	Sum of Committed	Sum of Expenditure	Sum of Balance
Local Roads Comm. & Infrastructure	\$ 315,000.00	\$ 1,698,714.71	\$ 262,583.94	\$ 234,124.72	\$ 1,202,006.05
Disaster Recovery Funding	\$ -	\$ 120,000.00		\$ -	\$ 120,000.00
Stronger Country Community Funding	\$ -	\$ 1,133,554.60	\$ 612,513.45	\$ -	\$ 521,041.15
<b>Water Supply Network</b>					
Water	\$ 385,000.00	\$ 1,459,075.42	\$ 205,168.18	\$ 92,869.28	\$ 1,161,037.96
<b>Sewerage Network</b>					
Sewer	\$ 2,150,000.00	\$ 8,571,541.06	\$ 6,200,149.26	\$ 115,205.55	\$ 2,256,186.25
<b>Public Order &amp; Safety</b>					
Rural Fire Service	\$ -	\$ 689,018.82	\$ 548,789.16	\$ 121,610.35	\$ 18,619.31
<b>Grand Total</b>	<b>\$ 16,428,450.00</b>	<b>\$ 40,931,496.46</b>	<b>\$ 8,785,381.34</b>	<b>\$ 2,529,955.44</b>	<b>\$ 30,222,487.02</b>

Key Operational as at 31 August 2023

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of Committed	Sum of Expenditure	Sum of Balance
<b>Housing &amp; Community Amenities</b>					
Noxious Weeds	\$ 177,969.00	\$ 177,969.00		\$ 13,551.69	\$ 164,417.31
Cemetery Expenses	\$ 159,073.00	\$ 159,073.00		\$ 21,018.70	\$ 138,054.30
Public toilets	\$ 111,559.00	\$ 111,559.00		\$ 14,984.06	\$ 96,574.94
<b>Transport &amp; Communication</b>					
Regional Roads	\$ 217,600.00	\$ 217,600.00		\$ 33,813.53	\$ 183,786.47
State Roads	\$ -	\$ -	\$ 982.93	\$ 112,455.12	-\$ 113,438.05
Urban Roads	\$ 837,436.00	\$ 932,153.28	\$ 9,497.75	\$ 130,894.45	\$ 790,093.80
Sealed Rural Roads	\$ 320,019.00	\$ 734,603.06	\$ 3,174.53	\$ 54,505.08	\$ 676,923.45
Ancillary Roadworks	\$ -	\$ 38,267.12	\$ 4,274.36	\$ 29,920.31	\$ 4,072.45
Unsealed Rural Roads	\$ 667,734.00	\$ 667,734.00	\$ 14,969.17	157203.63	\$ 495,561.20
<b>Water Supplies</b>					
Water	\$ 1,088,905.00	\$ 1,088,905.00	\$ 47,143.56	\$ 128,742.45	\$ 913,018.99
<b>Sewer Supplies</b>					
Sewer	\$ 673,927.00	\$ 673,927.00	\$ 48,442.01	\$ 116,760.44	\$ 508,724.55
<b>Recreation and Culture</b>					
Sports Ground Expenses	\$ 303,890.00	\$ 303,890.00		\$ 50,484.24	\$ 253,405.76
Parks Expenses	\$ 693,437.00	\$ 701,968.36		\$ 149,438.90	\$ 552,529.46
Lawn Areas	\$ 45,499.53	\$ 45,499.53		\$ 12,618.54	\$ 32,880.99
Lake Talbot Expenses	\$ 25,467.00	\$ 25,467.00		\$ -	\$ 25,467.00
Sports Stadium Expenses	\$ 136,535.00	\$ 136,535.00		\$ 19,004.52	\$ 117,530.48
Street Scaping	\$ 18,039.42	\$ 18,039.42		\$ 1,329.08	\$ 16,710.34
Street Trees	\$ 260,366.00	\$ 260,366.00	\$ 3,138.18	\$ 44,593.92	\$ 212,633.90
<b>Grand Total</b>	<b>\$ 5,737,455.95</b>	<b>\$ 6,293,555.77</b>	<b>\$ 131,622.49</b>	<b>\$ 1,091,318.66</b>	<b>\$ 5,068,947.34</b>

**25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**26 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil