



MINUTES

Ordinary Council Meeting

21 November 2023

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 21 NOVEMBER 2023 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those watching via Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

PUBLIC FORUM

One member of the public, Bob Manning, registered to speak to Item 10.1 – Special Variation.

As there was time and no other registered speakers, Mr Mayor provided opportunity for Wes Hall to speak. Mr Hall provided a petition with approximately 1,000 signatures:

The purpose of this petition is to seek community support for a detailed Submission to be lodged with IPART and Narrandera Council which will strongly object to the proposed Special Rate Variation (if the Council proceeds with a submission to IPART) February 2024

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in November.

5 PRESENT

Mayor Cr Neville Kschenka, Cr Sue Ruffles, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Melissa Johnson (Council Administration Assistant/Minute Taker)

6 APOLOGIES

Nil

7 DECLARATIONS OF INTEREST

Nil

8 CONFIRMATION OF MINUTES**RESOLUTION 23/204**

Moved: Cr Sue Ruffles

Seconded: Cr Cameron Lander

That the minutes of the Ordinary Council Meeting held on 17 October 2023 be confirmed.

CARRIED

9 MAYORAL REPORT**9.1 MAYORAL REPORT - OCTOBER / NOVEMBER 2023****RESOLUTION 23/205**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Mayoral Report for October/November 2023.

CARRIED

SUSPENSION OF STANDING ORDERS

RESOLUTION 23/206

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

A motion was moved that Council suspend standing orders for open discussion on the SV report.

CARRIED

RESUMPTION OF STANDING ORDERS

RESOLUTION 23/207

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

A motion was moved that Council resume standing orders.

CARRIED

10 OUR LEADERSHIP

10.1 SPECIAL VARIATION - DECISION AS WHETHER TO APPLY TO INDEPENDENT PRICING AND REGULATORY TRIBUNAL (IPART)

RESOLUTION 23/208

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council: (option 3)

1. Receives and notes the Community Consultation report and thanks the respondents for their submissions.
2. Makes application(s) to the Independent Pricing and Regulatory Tribunal (IPART):
 - i. under section 508A of the Local Government Act 1993 for increases to the ordinary rate income of 25.5% 2024-25 (including the rate peg), and 18.0% 2025-26 (including the rate peg) representing a total cumulative increase of 48.1% over a two-year period, with those increases to be permanent increases retained within the rate base and:
 - ii. under section 548 of the Local Government Act 1993 for the Minimum ordinary rate for Residential Ordinary and Business Ordinary categories to be set at \$640.00 for 2024-25 (including the rate peg) and \$755.00 for 2025-26 (including the rate peg) and the minimum ordinary for Business Narrandera category to be set at \$715.00 for 2024-25 (including the rate peg) and \$845.00 for 2025-26 (including the rate peg) representing a cumulative increase of 48.1% (including the rate peg) with that increase to be a permanent increase retained within the rate base.
3. Includes the submissions received during the community engagement process relating to the proposed special variation and the Community Consultation Outcomes Report in the application to IPART.
4. Adopts the revised 2022-26 Delivery Program and LTFP with the Scenario two – Two-year Special Variation option – Long Term Sustainability.
5. Recognises that the LTFP so adopted shows Council as sustaining continuing operating surpluses from 2024 and having positive cash flow from 2023.
6. Recognises the impact of the proposed increase on the properties currently rated as “Farmland” and requires the General Manager to report to Council prior to 30 June 2025 on the appropriateness of the current balance of rates income.
7. Authorises the General Manager to implement the improvement plan as adopted by Council in June 2023 and to report to Council six monthly on outcomes of that implementation.

CARRIED

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 QUESTION WITH NOTICE

Nil

14 COUNCILLOR REPORTS**14.1 CR CLARKE - ATTENDANCE AT MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE & AGM****RESOLUTION 23/209**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes information provided in the report, Murray Darling Association National Conference and AGM.

CARRIED**15 OUR COMMUNITY****15.1 PLAYGROUP NSW AND NARRANDERA PLAYGROUP - PROPOSED MEMORANDUM OF UNDERSTANDING****RESOLUTION 23/210**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Endorses the proposed Memorandum of Understanding as presented between Playgroup NSW, Narrandera Playgroup and Narrandera Shire Council for use of the large weatherboard clad building at the rear of the Emergency Operations Centre located at 17-21 Twynam Street, Narrandera for a period of two years from 21 November 2023.
2. Provides delegated authority to the Mayor to sign the Memorandum of Understanding.

CARRIED**16 OUR ENVIRONMENT**

Nil

17 OUR ECONOMY

Nil

18 OUR INFRASTRUCTURE

Nil

19 DEVELOPMENT APPLICATION

Nil

20 PROCUREMENT

Nil

21 POLICY**21.1 POLICY REVIEW - POL037 PUBLIC INTEREST DISCLOSURES****RESOLUTION 23/211**

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Adopts for exhibition purposes the amended POL037 Public Interest Disclosures Policy which has been developed in accordance with the 'model' policy guidelines issued by the NSW Ombudsman, aligning to the *Public Interest Disclosures Act, 2022*; and
2. Deems amended POL037 Public Interest Disclosures Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED**21.2 POLICY REVIEW - POL029 BUSKING POLICY****RESOLUTION 23/212**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Adopts for exhibition purposes the amended POL029 Busking Policy; and
2. Deems POL029 Busking Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

21.3 NEW POLICY - POL162 PAYMENTS TO ARIC INDEPENDENT MEMBERS**RESOLUTION 23/213**

Moved: Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Adopts for exhibition purposes the new policy POL162 Payments to ARIC Independent Members; and
2. Deems POL162 Payments to ARIC Independent Members as adopted should no submissions be received from the community at the conclusion of the exhibition period; and
3. Deems the date of adoption of this policy to also be the date at which the Audit, Risk and Improvement Committee aligns to the new guidelines issued by the Office of Local Government in December 2022 titled 'Risk Management and Internal Audit for Local Government in NSW' and payments to members in accordance with this new policy are to be made retrospectively to those in attendance at the 4 October 2023 meeting of the Audit, Risk and Improvement Committee.

CARRIED

22 COMMITTEE REPORTS**22.1 NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - MINUTES - 23 OCTOBER 2023****RESOLUTION 23/214**

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on Monday 23 October 2023.

CARRIED

22.2 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 26 OCTOBER 2023**RESOLUTION 23/215**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee

held on Thursday 26 October 2023.

CARRIED

22.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 10 OCTOBER 2023

RESOLUTION 23/216

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 10 October 2023.
2. Receives and notes the agency reports and correspondence.
3. Receives Volume 1 of the SES Flood Emergency Sub Plan and endorses its inclusion in the Narrandera EMPLAN.
4. Receives the Biosecurity (Animal and Plant) Emergency Sub Plan and endorses its inclusion in the Narrandera EMPLAN.

CARRIED

22.4 NARRANDERA DOMESTIC VIOLENCE ADVISORY COMMITTEE - MINUTES - 23 OCTOBER 2023

RESOLUTION 23/217

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Narrandera Domestic Violence Advisory Committee held on Monday 23 October 2023.
2. Notes that Leigh Mathieson has been elected as Chairperson for the next term.

CARRIED

22.5 NARRANDERA DOMESTIC VIOLENCE ADVISORY COMMITTEE - MINUTES - 2 NOVEMBER 2023

RESOLUTION 23/218

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Extraordinary Narrandera Domestic Violence Advisory Committee held on Thursday 2 November 2023.

CARRIED

22.6 YOUTH ADVISORY COUNCIL - MINUTES - 18 SEPTEMBER 2023

RESOLUTION 23/219

Moved: Cr Tracey Lewis

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 18 September 2023.

CARRIED

22.7 YOUTH ADVISORY COUNCIL - MINUTES - 23 OCTOBER 2023

RESOLUTION 23/220

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 23 October 2023.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - OCTOBER 2023

RESOLUTION 23/221

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Development Services Activities Report for October 2023.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**24.1 INCOME STATEMENT - OCTOBER 2023****RESOLUTION 23/222**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 October 2023.

CARRIED

24.2 CAPITAL WORKS PROGRAM - OCTOBER 2023**RESOLUTION 23/223**

Moved: Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 October 2023.

CARRIED

24.3 STATEMENT OF INVESTMENTS - OCTOBER 2023**RESOLUTION 23/224**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 October 2023.

CARRIED

24.4 SUBMISSIONS REGARDING GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDITORS' REPORT**RESOLUTION 23/225**

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council:

1. Notes that no submissions were received in regard to the General Purpose Financial Statements and Auditors' Report for the period ending 30 June 2023.
2. Concludes the 2022-23 financial reporting process in accordance with the Local Government Act, 1993.

CARRIED

24.5 QUARTERLY BUDGET REVIEW - SEPTEMBER 2023**RESOLUTION 23/226**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives, notes and endorses the information and variations contained in the September Quarterly Budget Review.

CARRIED

24.6 STATEMENT OF BANK BALANCES - OCTOBER 2023**RESOLUTION 23/227**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 October 2023.

CARRIED

24.7 STATEMENT OF RATES AND RECEIPTS - OCTOBER 2023**RESOLUTION 23/228**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 October 2023.

CARRIED

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**25.1 PRESENTATION OF COUNCIL'S FINAL DRAFT 2022-23 ANNUAL REPORT****RESOLUTION 23/229**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Adopts the final draft Word version of the 2022-23 Annual Report and attachments for the purpose of publishing the document to the community on Council's website before 30 November 2023 and providing the URL to the Office of Local Government; and
2. Replaces the adopted Word version with the final publication when formatted.

CARRIED

25.2 PROPOSED SALE OF LAND FOR OVERDUE RATES AND CHARGES**RESOLUTION 23/230**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Resolves to sell the three (3) identified properties detailed within the confidential memorandum addressed to Councillors in accordance with Section 713 (2)(a) of the Local Government Act, 1993.
2. Grants the General Manager delegated authority to review and withdraw, where deemed appropriate, those properties where payment of all overdue rates and charges is received or a satisfactory payment arrangement has been formalised by an interested party for the payment of all rates and charges.
3. Approval is given to affix the Common Seal of Council, if required, to any future

documentation necessary relating to this matter.

CARRIED

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.31pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 13 December 2023.


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GENERAL MANAGER


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CHAIRPERSON